



COMPENDIUM

Guidebook to Permitting and Consenting for Offshore Wind Energy in the Philippines

FEBRUARY 2025



UNOPS

NIRAS



Federal Ministry
for Economic Affairs
and Climate Action



Department for
Business, Energy
& Industrial Strategy



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Australian Government
Department of Climate Change, Energy,
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This publication was produced with the support of the Southeast Asia Energy Transition Partnership (ETP), as part of the Permitting and Consenting for Offshore Wind (OSW) Energy in the Philippines project. Its contents are the sole responsibility of NIRAS and do not necessarily reflect the views of ETP and its constituents.

The Southeast Asia Energy Transition Partnership would like to extend its sincere appreciation to the Energy Transition Council for their invaluable support in facilitating connection with the Department of Energy to design this OSW permitting and consenting project.



Message from the Secretary

This comprehensive guidebook on the permitting and consenting of offshore wind (OSW) projects in the Philippines is presented with profound gratitude and great optimism. It represents a significant milestone in our nation's pursuit of a sustainable, inclusive, and low-carbon energy future. The launch of the OSW Guidebook or Compendium affirms our collective commitment to accelerating renewable energy development while upholding international best practices and the principles of good governance.

The successful completion of this pioneering initiative would not have been possible without the steadfast support and valuable contributions of our Permitting Agencies. Their dedication exemplifies the strength of whole-of-government collaboration in navigating the complex and evolving regulatory landscape of OSW development across the full project lifecycle.

More than a compilation of procedures, this Guidebook stands as a cornerstone of reform. By offering clarity, transparency, and practical guidance, it empowers both developers and regulators to move forward with greater confidence, accountability, and alignment. Anchored on the President's Executive Order (EO) No. 21, Series of 2023, and its Implementing Rules and Regulations, it reinforces our national goal of streamlining energy permitting processes while ensuring environmental stewardship.

The Compendium captures eighty (80) permitting requirements and includes detailed process flow maps to assist developers and stakeholders in understanding and navigating the permitting journey. While regulatory frameworks will naturally evolve in response to emerging technologies, environmental considerations, and market dynamics, the foundational knowledge provided in this publication will remain an indispensable tool --- supporting a process that is consistent, streamlined, transparent, and responsive to stakeholder needs.

With the launch of this Compendium, we take a decisive step forward in shaping a greener, more energy-secure, and climate-resilient Philippines --- one where renewable energy powers inclusive growth, innovation, and national resilience.

To all who contributed to this milestone initiative, I extend my sincere appreciation. Your dedication brings us closer to a future powered by clean, secure, and sustainable energy.

Mabuhay!

Secretary Raphael P.M. Lotilla
Department of Energy



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Acknowledgement

This guidebook would not have been possible without the valuable continued contributions and support of the individuals and organizations involved in its development and completion. We would like to extend our sincere gratitude to the following representatives and their teams:

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 National Mapping and Resource Information (NAMRIA)
 National Commission on Indigenous People (NCIP)
 National Grid Corporation of the Philippines (NGCP)
 National Power Corporation (NPC)
 National Water Resources Board (NWRB)
 Philippine Coast Guard (PCG)
 Philippine Ports Authority (PPA)
 National Transmission Corporation (TRANSCO)
 Anti Red Tape Authority (ARTA)
 Bureau of Custom (BOC)
 Bureau of Internal Revenue (BIR)
 Department of National Defense (DND)
 Department of Trade and Industry (DTI)
 Power Sector Assets and Liabilities Management Corp (PSALM)

A tremendous thank you for the steadfast dedication, expertise, time and effort invested in ensuring the accuracy and completeness of the OSW permitting and consenting framework. Through the collected and dedicated effort of many, the Philippines is moving steadily towards the realization of its Offshore Wind Energy goals.

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List of Abbreviations

Abbreviation	Definition
BFAR	Bureau of Fisheries and Aquatic Resources
BIR	Bureau of Internal Revenue
BOC	Bureau of Customs
BOI	Board of Investments
BOQ	Bureau of Quarantine
CAAP	Civil Aviation Authority of the Philippines
CD	Calendar Days
COC	Certificate to Connect
COCOC	Certificate of Confirmation of Commerciality
DAR	Department of Agrarian Reform
DC	Department Circular
DENR	Department of Environment and Natural Resources
DENR BMB	Department of Environment and Natural Resources Biodiversity Management Bureau
DENR EMB	Department of Environment and Natural Resources Environment Management Bureau
DENR FMB	Department of Environment and Natural Resources Forest Management Bureau
DENR LMB	Department of Environment and Natural Resources Land Management Bureau
DENR MGB	Department of Environment and Natural Resources Mines and Geosciences Bureau
DILG	Department of the Interior and Local Government
DND	Department of National Defense
DOE	Department of Energy
DOE EPIMB	Department of Energy Electric Power Industry Management Bureau
DOE REMB	Department of Energy Renewable Energy Management Bureau
DOJ	Department of Justice
DOLE	Department of Labor and Employment
DPWH	Department of Public Works and Highways
DTI	Department of Trade and Industry
ECC	Environmental Compliance Certificate
EIA	Environmental Impact Assessment
EO	Executive Order
ERC	Energy Regulatory Commission
ETP	Energy Transition Partnership
EVOS	Energy Virtual One-Stop Shop
FIT	Feed In Tariff
GEAP	Green Energy Auction Program
GIIP	Good International Industry Practice
IG	Implementing Guidelines
MARINA	Maritime Industry Authority
NAMRIA	National Mapping and Resource Information Authority
NCIP	National Commission on Indigenous Peoples
NGCP	National Grid Corporation of the Philippines
NPC	National Power Corporation

Abbreviation	Definition
OPAF	Policy and Administrative Framework for Offshore Wind Development
OSW	Offshore Wind
PA	Permitting Agency
PCG	Philippine Coast Guard
PEP	Philippine Energy Plan
PHORA	Philippines Offshore Renewables Accelerator
PPA	Philippine Ports Authority
PSALM	Power Sector Assets and Liabilities Management Corporation
RE	Renewable Energy
REPA	Renewable Energy Payment Agreement
RRF	Rapid Response Facility
SEP	Stakeholder Engagement Plan
TRANSCO	National Transmission Corporation
WD	Working Days
WESC	Wind Energy Service Contract

Background

This guidebook or ‘compendium’, captures the overall permitting process for developing Offshore Wind (OSW) in the Philippines. It is intended to be an industry tool which helps agencies, project developers and other stakeholders to understand and navigate the complex permitting process across the project lifecycle for OSW. Information in this guidebook has been verified and updated as of January 2025; while the permitting system may evolve, this guidebook provides an essential resource for OSW project owners and regulatory bodies alike.

Permitting and Offshore Wind

Effective consenting and permitting pathways to Offshore Wind Development in the Philippines are essential to both the realization of individual projects, and the overall success of the market as a whole. Offshore Wind Farms are large scale infrastructure projects whose permitting considerations span the marine, coastal, and onshore environments. Thus, permitting an OSW project requires coordination with a multitude of regulatory agencies and stakeholders, whose responsibilities and knowledge of OSW range widely.

Without a significant marine energy sector or previous experience with OSW technologies, the Philippines lacked a comprehensive permitting system for Offshore wind projects at the onset of Executive Order 21 (EO 21) in April of 2023. Experience from other countries with established OSW sectors have shown that the development of a permitting regime which fits the existing regulatory environment and is tailored specifically to OSW technology provides an essential foundation for market success and overall feasibility of OSW rollout.

In close cooperation with the Southeast Asia Energy Transition Partnership (ETP) and the Department of Energy Philippines (DOE), this project aims to establish recommendations and guidelines to develop an efficient and effective permitting process for OSW projects in the Philippines, as aligned with Good International Industry Practice (GIIP) standards.

This Project

The Southeast Asia Energy Transition Partnership (ETP) commissioned NIRAS in June 2023 to support a request raised by the Department of Energy (DOE) to the Energy Transition Council Rapid Response Facility (RRF). This collaboration led to the Permitting and Consenting for Offshore Wind (OSW) Energy in the Philippines project, which focuses on establishing an OSW permitting framework for the Philippines, aligned with global best practices. The release of this document marks the culmination of combined efforts to deliver this output.

Offshore Wind in the Philippines

In 2019, the Philippines government made a major step towards the eventual rollout of OSW, by awarding Wind Energy Service Contracts (WESC) for offshore wind projects. In the subsequent Philippines Energy Plan (PEP) 2023 – 2050, the country has pledged to increase the share of renewable energy (RE) in the energy mix from the current share of 22%, to 35% by 2030 and to 50% by 2040. Offshore Wind Energy plays a significant role in achieving the clean energy scenarios outlined in the PEP.

With increased political will for RE development in the Philippines, the Executive Order (EO) No. 21, s. 2023 issued by President Ferdinand Marcos Jr. prioritized and fast-tracked the development of an OSW Industry in the Philippines. EO 21 directed the establishment of policy and administrative framework for offshore wind development, mandating the DOE to lead this initiative.

Pursuant to Section 9 and Section 2 of EO 21, the DOE presented Department Circular (DC) No. 2023-05-0013 and DC 2023-06-0020. Both circulars provide guidelines for the effective implementation and execution of EO 21. The DC No. 2023-05-0013 will be known as the “Implementing Guidelines of EO 21” or the “EO 21-IG”, while DC 2023-06-0020 will be known as the “Policy and Administrative Framework for Offshore Wind Development in the Country”, or the “OPAF”.

The DOE initiated the task of compiling a complete list of all permits required for developing an OSW project, which includes identifying all relevant permitting agencies (PAs). This task includes identifying all associated requirements, fees, and procedures for each individual permit. These identified permits are to be integrated into the Energy Virtual One-Stop Shop (EVOSS) platform, under the responsibility of the DOE.

In the first quarter of 2025, a permitting framework for Offshore Wind in the Philippines has been established. The upcoming Green Energy Auction Program (GEAP) will mark a major milestone for OSW development in the Philippines that will set a clear path for developers and other stakeholders in the industry.

The Project Lifecycle

Offshore Wind energy projects at utility scale are large infrastructure projects, which run through a multiple phase cycle over up to 30 years. Each phase brings its unique set of works to be completed and permits to be secured. Although permits are required across the lifecycle, a higher concentration of permitting requirements in this guidebook are found in the first two lifecycle stages, as highlighted in the Process Flow Map. The Project Lifecycle for OSW in the Philippines includes the following five stages:

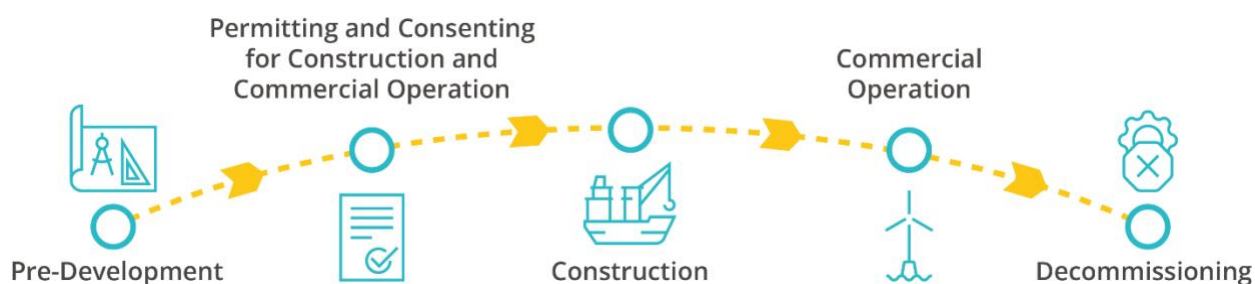


Figure 1. Visualization of Offshore Wind Farm and grid connection, NIRAS

The OSW Life Cycle is based on the DOE Department Circular (DC) No. 2023-05-0013, EO21-IG and DC2024-06-0018 with the following definition:

- **(Pre)-development Phase** – It involves the conduct of preliminary assessment and feasibility study up to Financial Closing and approval of the offshore wind energy project, including the identification of the proposed Production Area.
 - Begins at the 'pre-application phase for RE contract application, and ends when 'Certificate of Conformation of Commerciality' (COCOC) permit is obtained from the DOE (see Process Flow Map).
- **Development Phase** – It involves the development, construction, exploration and commercial operation of the offshore wind energy project, and the production and utilization of offshore wind energy resources.
 - **Permitting and Consenting for Construction and Commercial Operation Phase**
 - Begins when the project starts to apply for construction related permits. This phase concludes on the first day of construction, at which point the project must have all necessary permits obtained for construction.
 - **Construction Phase**
 - Begins from the start of construction and ends with grid connection, Certificate to Connect (COC), and production of electricity into the grid.
 - **Commercial Operation Phase**
 - Begins with grid connection and the production of electricity into the grid. Operation generally continues for 25-30 years, at which point the project will either be decommissioned or repowered.
- **Decommissioning Phase**
 - Begins when the wind farm reaches the end of its lifespan, projects can be either decommissioned or repowered for further operation for another 25 years.

The complexity of large-scale projects exposes them to risks and setbacks, and long project timeframe means a project must be able to adapt to economic, social and technological change.

An effective permitting system minimizes risk to projects and ensures smooth transitions from one phase to another. This project utilized GIIP examples of the project lifecycle to map and rationalize the permitting process for OSW in the Philippines, as outlined in this guidebook.

The EVOSS System



Figure 2. The [EVOSS System](#)

As decreed by the EVOSS Law or the RA 11234, the Energy Virtual One-Stop Shop (EVOSS) system is an online platform managed by DOE which provides a single decision making portal (One Stop Shop) for applications of permits necessary for or related to power generation, transmission and distribution projects. EVOSS provides both a filing and monitoring system for permits issued for energy projects, and is both an essential tool and resource for the permitting of OSW development in the Philippines.

Please note that certain permits may not be integrated into the EVOSS system. In this instance, direct contact with the relevant PA is required for acquiring relevant permit information.

EVOSS can be accessed at: www.evoss.ph/.

Limitations of the Guidebook

This guidebook provides a comprehensive overview of the OSW permitting and consenting process in the Philippines as of the first quarter of 2025. It discusses all permits that are already part of EVOSS and those that are currently outside of the system. Although accuracy of information provided in this guidebook has been confirmed with relevant permitting agencies, the following potential limitations remain:

1. Scope of Coverage
 - This guidebook focuses primarily on the permitting and consenting procedures related to offshore wind projects. It does not address other types of renewable energy projects. It covers both existing permits within EVOSS as well as permits included in the current one-stop shop.
2. Evolving Regulatory Framework
 - The regulatory framework for OSW specifically in the Philippines is continuously evolving. This guidebook contains information as of January 2025 and may not reflect further amendments to the consenting regime after this date. For example, there is currently only a basic understanding and wider framework available for the decommissioning phase, that still needs to be detailed out.
3. Accuracy
 - Information presented in this guidebook is the result of multistage consultation with permitting agencies, which has forgone confirmation from relevant permitting agencies. It showcases a best case of all permits, and doesn't account for possible objections, likely overlaps or special cases that fall outside of the existing regulatory framework. It is recommended that Project Developers and other involved permitting parties always communicate directly with the relevant PAs when obtaining permit related information or requirements.
4. Stakeholder Engagement
 - The project has made substantial efforts to consult a diverse range of stakeholders during the development of this guidebook including those from nearly 30 related Philippines permitting agencies, but cannot guarantee engagement was exhaustive. Additionally, as the permitting system continues to evolve, there may be room for future refinements.
5. Approval of permits and consents
 - This guidebook outlines the general steps and best practices for obtaining permits and consents. However, it does not guarantee the approval of any specific application or permit. The decision ultimately lies with the relevant authorities and each application will be subject to their review and evaluation process.

Using the Guidebook

The Guidebook to Permitting and Consenting to Offshore Wind Energy in the Philippines is meant to serve as a tool for government and industry alike by providing the nation's first comprehensive overview of the permitting system for Offshore Wind development. This guidebook provides a clear overview of the permitting regime, and the relevant processes required throughout the process lifecycle for Offshore Wind in the Philippines.

Although the accuracy of content has been confirmed by respective permitting agencies, the guidance offered is meant to be used as a tool and reference only. This document should not be used in replacement of direct correspondence with designated permitting agencies. As such, it is important to always confer with the relevant agencies to ensure an accurate understanding of any applicable permitting requirements or regulations.

This guidebook is centred around the following primary guidance documents:

1. The **Process Flow Map**

A process flow chart which categorically and systematically visualizes the overall permitting regime for Offshore Wind development in the Philippines.

2. A **Proforma**

A comprehensive and detailed database and guide to all identified individual permits required for Offshore Wind in the Philippines.

To facilitate understanding and consistency throughout the permitting and consenting process, the following sections provide guidance on how to interpret the process flow map and proforma.

Reading the Process Flow Map

The process flow map provides a visual representation of the overall OSW permitting and consenting process in the Philippines. Below is a summary of how to read and interpret the map:

'Core Permits' & 'Periphery / Conditional Permits'

The permits identified in the process flow map are categorized in two primary groups:

1. **Core permits** refer to essential and mandatory permits that will be applicable to all OSW projects at a given stage along the project cycle.
2. **Periphery / Conditional permits** refer to secondary permits important for project development
 - a. **Periphery permits** refer to permits likely needed for project development that are not considered key consents for the project. Examples of this may be operational permits for marine related activities or Visa/work permits required for overseas personnel.
 - b. **Conditional permits** are permits applicable only to specific projects based on its conditions or parameters. For example, projects located in protected areas will require additional permits that may not be necessary for all projects.

Core Permits

Periphery / Conditional Permits

Interpreting the Overall Process Flow




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START HERE Pre-Development Phase **PROJECT LIFECYCLE PHASES** **END HERE** Decommissioning Phase

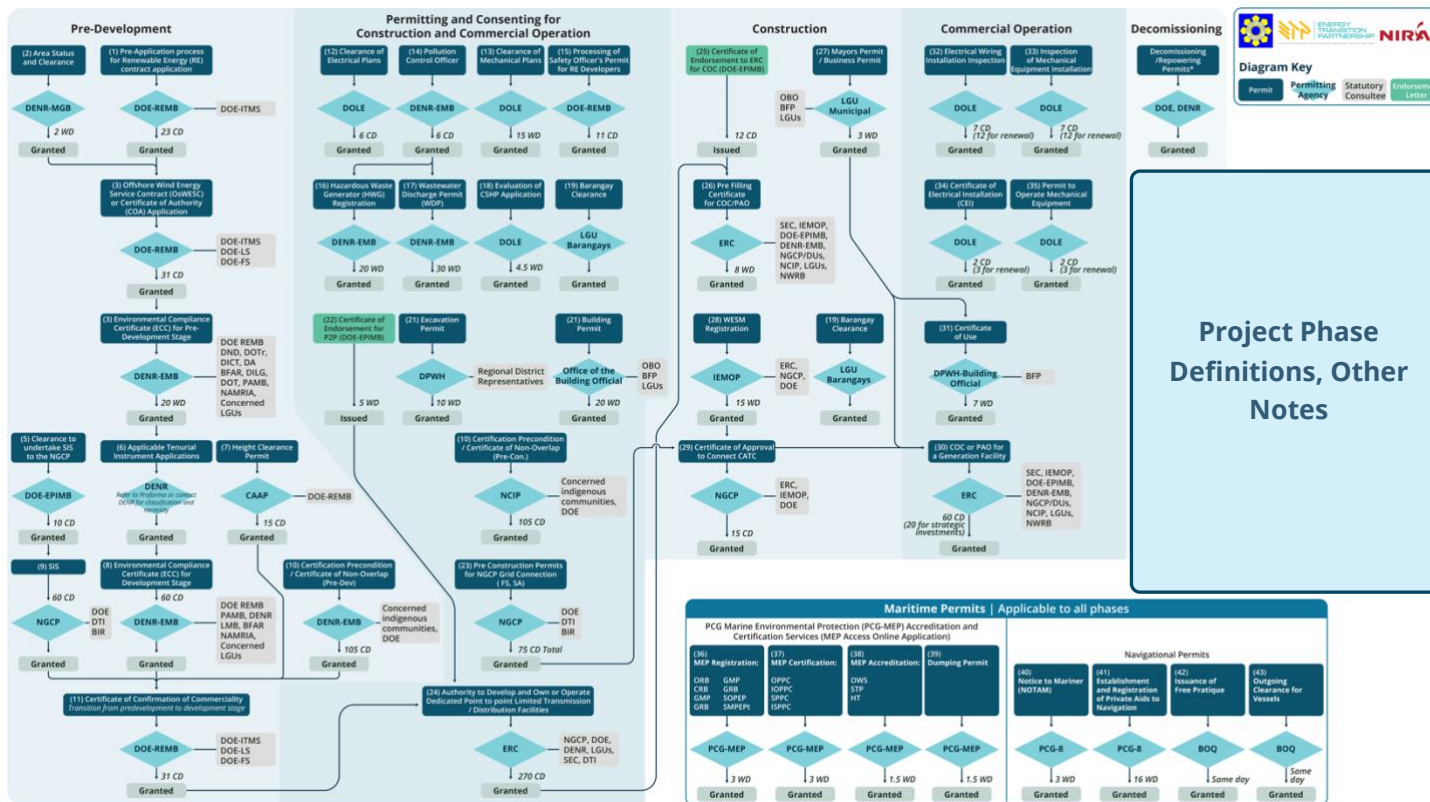


Figure 4: Interpreting the Overall Process Flow

*Peripheral / Conditional Permits (not pictured) are based on individual project needs, with permits organized by type, irrespective of their place in the project cycle. Please see page 2 of the Process Map for reference.

How to Interpret Individual Permit Processes

Each individual permit on the process map depicts key process components, including the permit name, permitting agencies, statutory consultees, and processing times. The following definitions are important for understanding the Process Flow Map.

- **Permitting Agency (PA)** is the lead agency responsible for receiving, assessing and releasing permit applications in accordance with relevant guidelines and policy.
- **Statutory consultee** is an organization or agency whose role in the permitting process is defined via legislation or regulation. In this instance, the PA is required to formally consult with the statutory consultee, or otherwise receive official notification or documentation from them regarding to the development. For example, for the issuance of Environmentally Compliance Certificate (ECC), the DENR EMB requires a letter of no objection from BFAR, making BFAR a Statutory consultee for ECC. Other statutory consultee identified are NAMRIA, and TRANSCO. In addition, ARTA was invited to participate during stakeholder engagement as they are mandated to oversee a national policy on anti-red tape and monitor compliance of covered agencies.
- **Processing time** refers to the number of working days (WD) or calendar days (CD) for a permit to be issued from the time the application is compliant until approval is granted or denied.

Illustration of how to interpret these terms while reading the process map in is indicated below in (Figure 5.) below.

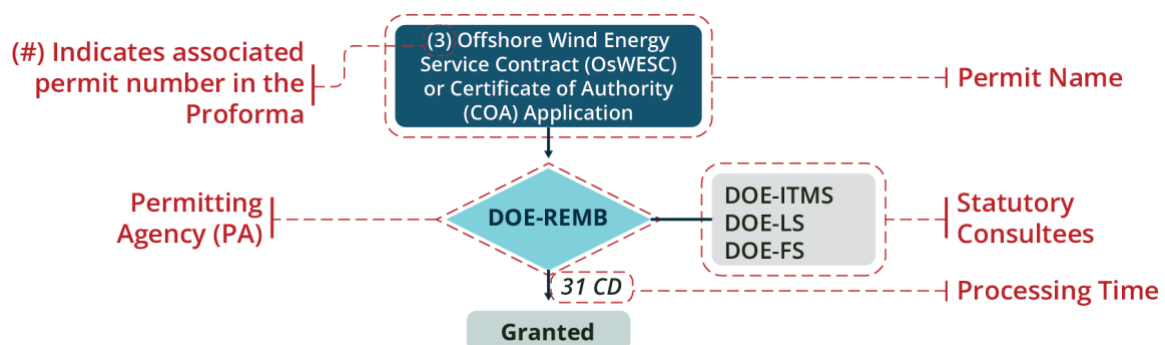


Figure 5. Key Terms in the Process Map

Reading the Proforma

The Proforma provides a narrative description and key requirements of the application and permitting process for the permits identified in the process flow map.

How to Interpret the Proforma

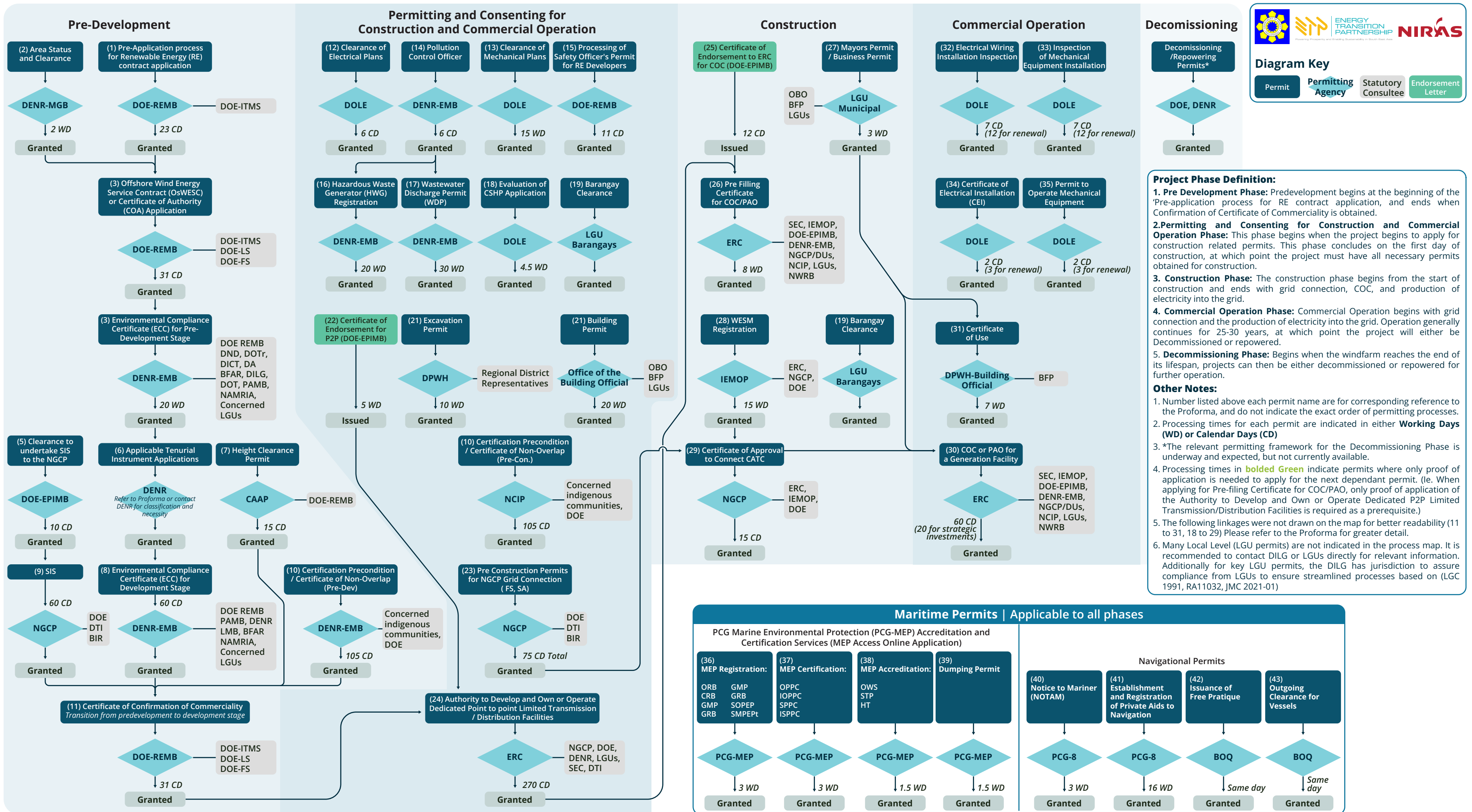
To understand the proforma, the following terms and definitions should be familiarized with:

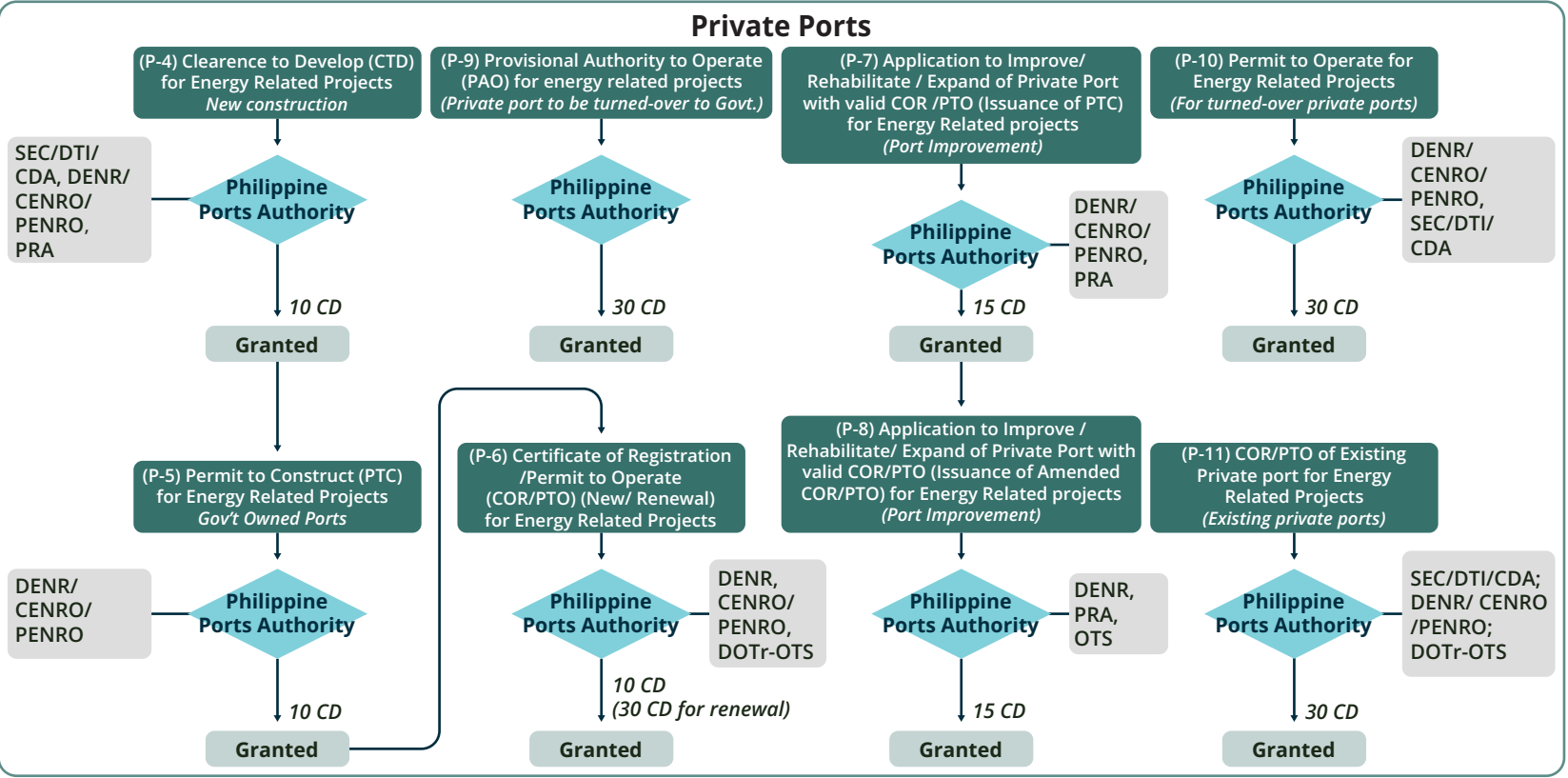
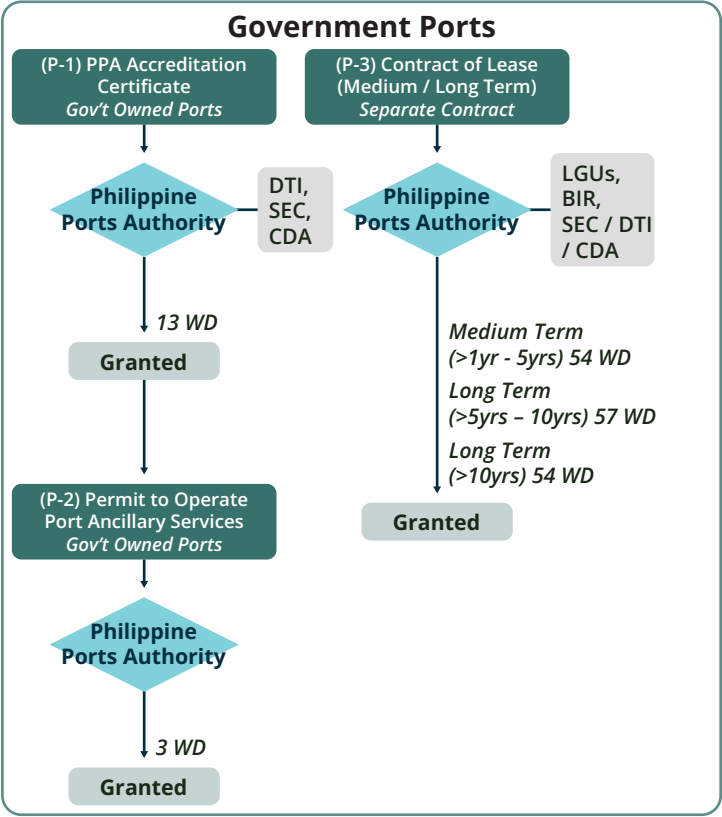
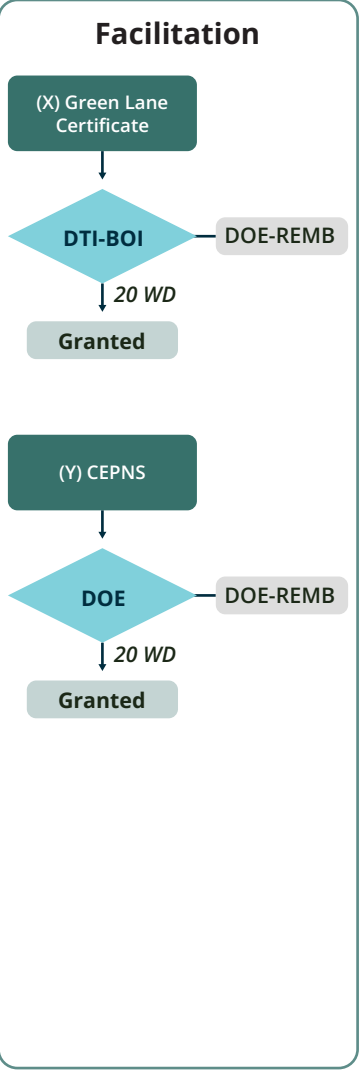
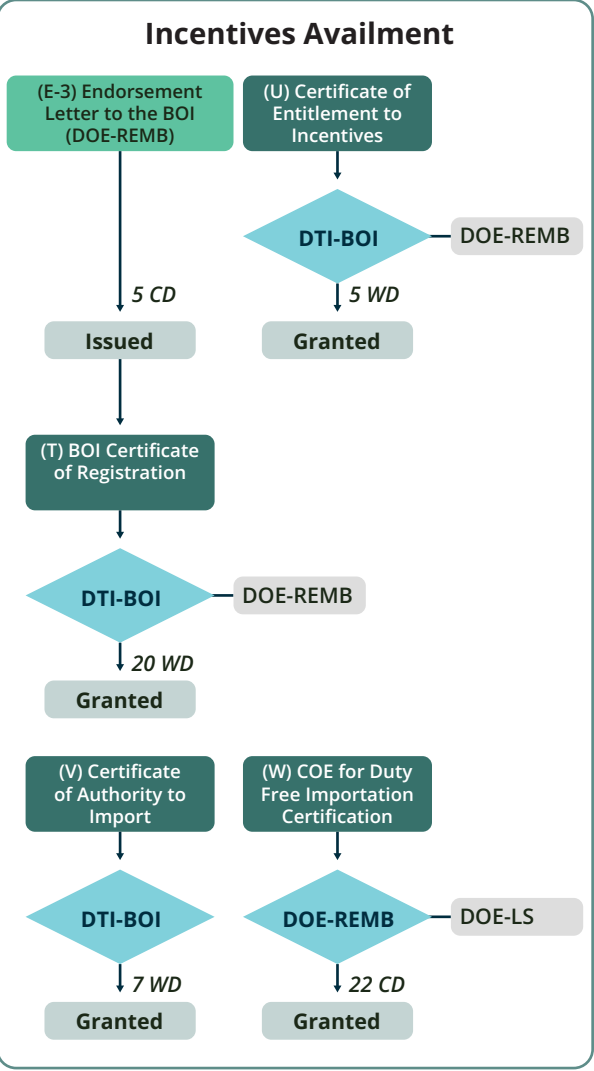
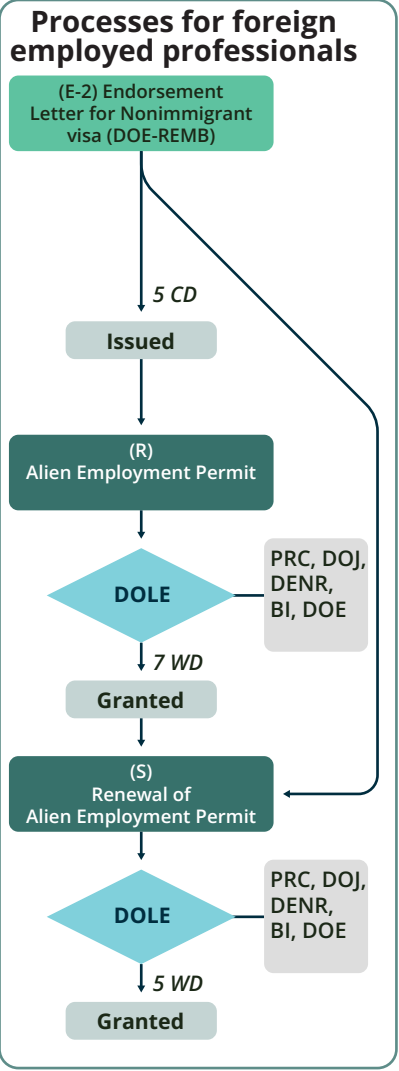
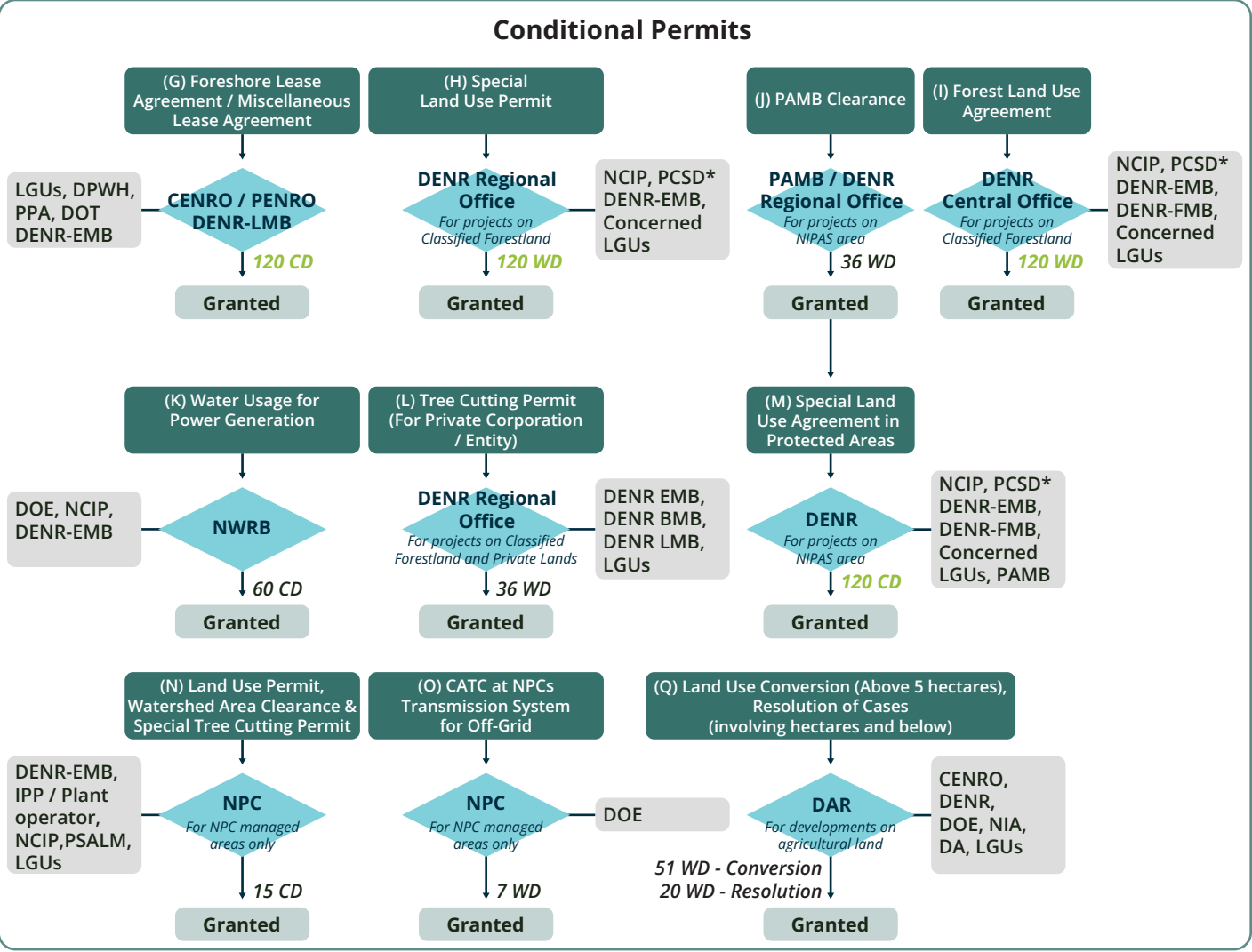
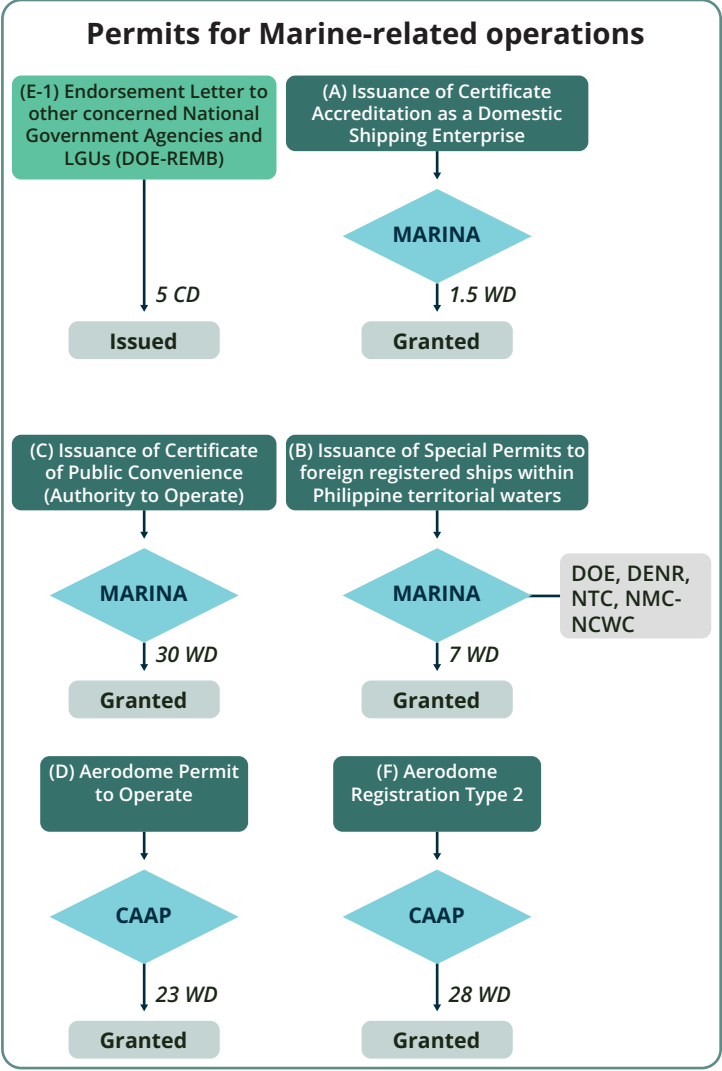
- **(Lead) Permitting Agency** – *see the definition above*
- **Legal Framework** refers to the legal basis of the permits which may include Republic Act, Department Circulars, Memorandum Orders, and other legislative or regulatory measures that require and define permits.
- **Highlighted changes to the legal framework** refers to any ongoing updates, revisions, or amendments to the legal basis of the permit, including changes to laws, regulations, or guidelines that may impact the permitting process.
- **Statutory consultee** – *see the definition above*
- **Coverage of the permit** is the applicability of the permit within the context of an OSW project. For example, the NGCP Certificate to Connect pertains specifically to the onshore components of the OSW farm, focusing on grid or transmission line connections.
- **Summary application and permitting process** is a narrative description of the permitting process.
- **Supporting document required** are the documents that must be submitted as part of the permit application.
- **Guidance document** refers to any additional materials that describe the permit application process, such as the Agency Citizen's Charter.
- **Timeframe for consent** refers to the validity period of the permit.
- **Status in the EVOSS system integration** refers to the status of permit compliance to the EVOSS system.

In addition, as discussed in the previous section, permits are categorized into two primary groups. In the proforma, permits with numerical values in the Permit Name (Permits 1-43) fall under the core permit category, while those permits that have an alphabetical value (Permit A-Y) are periphery/conditional permits.

It is important to note that the TRANSCO “Renewable Energy Payment Agreement (REPA) between TRANSCO and Feed in Tariff (FIT)-Eligible Renewable Energy Developer” is not included in the process flow map but is listed in the proforma. This is because the REPA, within the EVOSS System, is not technically classified as a permit. The agreement applies to eligible RE developers under the FIT system or to winning bidders under the Green Energy Auction Program (GEAP), as endorsed by the DOE and ERC.

PROCESS FLOW MAP





- Notes:**
- Number listed above each permit name are for corresponding reference to the Proforma, and do not indicate the exact order of permitting processes.
 - Processing times for each permit are indicated in either Working Days (WD) or Calendar Days (CD)
 - Processing times in **bolded Green** indicate permits where only proof of application is needed to apply for the next dependant permit. (I.e. When applying for Pre-filing Certificate for COC/PAO, only proof of application of the Authority to Develop and Own or Operate Dedicated P2P Limited Transmission/Distribution Facilities is required as a prerequisite.)
 - *For permits indicating PCSD as a statutory consultee, they are only required to be consulted for projects within the Palawan Region.
 - (43) Permits to Acquire Ships (For domestic ships) (MARINA) refers to a set of permits needed to operate domestic ships. Refer to the Proforma for a complete list of permits in this process.
 - Processing timelines listed in the process map are understood to be maximum allowed processing time; actual processing may differ,
 - Some Local Level (LGU permits) may not be indicated in the process map. It is recommended to contact DILG or LGUs directly for relevant information.

PROFORMA

Permit name	(1) Pre-Application Process for Renewable Energy (RE) Contract Application
Lead Permitting Agency	Department of Energy Renewable Energy Management (DOE REMB)
Legal Framework	Sections 58.1 to 58.7 of the DOE Department Circular No. DC2024-06-0018 titled "Revised Omnibus Guidelines Governing the Award and Administration of Renewable Energy Contracts and The Registration of Renewable Energy Developers" (ROG)
Highlighted changes to the legal framework	<ul style="list-style-type: none"> • Inclusion of the registration process in the Energy Virtual Once Stop Shop (EVOSS) System • Detailed process for intent to develop with Multiple Resources in the Area • Inclusion of the zones under the Marine Spatial Planning (MSP) and other attributes to the verification result of the ITMS; and • Updated timeframe
Statutory consultees	DOE – Information Technology and Management Services (ITMS)
Coverage of the permit	Notice to Apply for RE applicants with valid Area of Interest (AOI)
Associated Fees	None Identified
Summary application and permitting process	<p>For new RE Applicant, registration in the EVOSS System is required through submission of documentary requirements to remb9513@doe.gov.ph. Once log-in credential was issued to the RE Applicant, it may now submit any form in the EVOSS System.</p> <p>The RE Applicant will upload its Letter of Intent and mapping requirements in the EVOSS System. The ITMS checks the completeness of the uploaded documents. If complete, ITMS shall process the verification of the AOI then endorse the result to REMB.</p> <p>If compliant, REMB evaluates the verification results and uploads the Notice to Apply in the EVOSS system.</p> <p>The revised processing time is 23 calendar days, with potential addition of 10 calendar days should the RE Applicant requires Reconfiguration of AOI or 19 calendar days if RE Applicant intends to develop with Multiple Resources in the Area.</p>
Supporting document required	<ul style="list-style-type: none"> • Registration in the EVOSS System. Refer to "Annex J" of ROG for the list of requirements. • Letter of Intent (LOI) addressed to the REMB Director and shall indicate whether to avail the Certificate of Authority. • Mapping requirements in accordance with "Annex N" of ROG: <ul style="list-style-type: none"> - Photocopy of a valid PRC Identification Card and Professional Tax Receipt of the Geodetic Engineer (validity should cover the date of map preparation); - Location/Sketch map of the project area showing its boundaries in relation to major environmental features using a NAMRIA topographic map or any available administrative base map at least 1:50,000 scale with equivalent PRS'92 geographic coordinates of all boundary corners of the project. - Excel file containing geographic coordinates of all corners for blocking (see "Annex N.1. Sample Map and TD Form) or the Lot Data Computation for non-blocking (see "Annex N.2. Sample Map and ISD LCD form)
General documents	<ul style="list-style-type: none"> • ROG • Requirements and Process Flow uploaded in the EVOSS System with file name as follows: <ul style="list-style-type: none"> - REMB - Checklist of Requirements for RE Contract Pre application_22Nov2024 - RE Contract Pre-application Process_22Nov2024
Timeframe for consent	Validity is 30 Calendar Days
Status in the EVOSS system	Integrated

Permit name	(2) Area Status and Clearance
Lead Permitting Agency	Department of Environment and Natural Resources - Mines and Geosciences Bureau (DENR-MGB)
Legal Framework	Republic Act 11234, and DENR MGB Memorandum Circular 20-009
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Offshore Wind Farm
Associated Fees	PHP 5,000.00
Summary application and permitting process	<p>The proponent upon request for the Area Status and Clearance shall submit the following requirements (see supporting documents below) to the concerned MGB regional office staff:</p> <p>The assigned MGB staff shall cause the plotting of the geographic coordinates of the proposed energy project in the mining tenement control map.</p> <p>If the proposed energy project has no conflict with existing mining operations, then the MGB concerned shall send the letter requiring the proponent to pay a clearance fee in the amount of 5,000 pesos. If there's a conflict with any existing mining operations, the MGB staff shall send the letter advising the proponent to coordinate with the Contractor/Permittee/Permit Holder concerned such that the energy project will not hinder the mining operations</p> <p>Application processing time is 2 working days.</p>
Supporting document required	<ul style="list-style-type: none"> Brief description of the Project Area Location Map showing the geographic coordinates and boundaries in relation to major environmental features
General documents	None Identified
Timeframe for consent	No validity
Status in the EVOSS system	Not yet integrated

Permit name	(3) Offshore Wind Energy Service Contract (OsWESC) or Certificate of Authority (COA) Application
Lead Permitting Agency	Department of Energy Renewable Energy Management (DOE REMB)
Legal Framework	Sections 58 to 62.2 of the DOE Department Circular No. DC2024-06-0018 titled "Revised Omnibus Guidelines Governing the Award and Administration of Renewable Energy Contracts and The Registration of Renewable Energy Developers" (ROG)
Highlighted changes to the legal framework	<ul style="list-style-type: none"> • Option to avail COA for a period of three (3) years • Optional issuance of Certificate of Registration (COR) should the RE Applicant opted for the immediate award of OsWESC; • Reasons of filing for Request for Reconsideration (RR) is limited to incidents related to Energy Virtual One Stop Shop (EVOSS) System fault only; • Clarification on the documentary requirements; and • Use of new RE contract template and accounting procedures as intended for OsWESC
Statutory consultees	DOE Information Technology and Management Service (ITMS), DOE Legal Service (LS), DOE Financial Services (FS)
Coverage of the permit	Award of OsWESC with and without Certificate of Registration (COR) or Issuance of COA
Associated Fees	Application Fee: PHP 11,600.00 (PHP/area applied) Processing Fee: PHP 6.50 (PHP/ha applied)
Summary application and permitting process	<ul style="list-style-type: none"> • RE Applicant with valid Notice to Apply should create a new form and upload the complete documentary in the EVOSS System. • If found complete by REMB, ITMS, FS, and LS, an Order of Payment shall be uploaded to the EVOSS System. Then, RE Applicant will be required to pay the Application Fee of PhP11,500.00 and Processing Fee of PhP6.50 per hectare. Proof of payment should be uploaded in the EVOSS System. • If the uploaded proof of payment was found valid, REMB, FS and LS shall conduct their simultaneous evaluation. If the RE Applicant passed the legal, technical, and financial evaluations, REMB shall initiate the endorsement of award of OsWESC with or without COR or issuance of COA, whichever is applicable. • If RE Applicant failed in any of the legal, technical, and financial evaluation, RE Applicant will be informed and will be given ten (10) working days to rectify its submitted document. REMB, LS, and/or FS shall re-evaluate the rectify documents. If still found not qualified, a disqualification letter shall be issued by the Assistant Secretary of REMB. • After due conduct of complete staff work, the DOE shall issued the required permit: <ul style="list-style-type: none"> - For COA, the DOE Secretary shall issue the COA. Thereafter, the RE Developer will be required to submit a Gantt Chart of activities for the next three (3) years; - For OsWESC, the DOE and RE Applicant shall execute the OsWESC. Thereafter, the RE Applicant shall be required to pay the Signing Fee in the amount of PhP100.00 per hectare of the awarded Contract Area; and - If OsWESC with COR, the DOE Secretary will issue the corresponding COR. • The approved permit will be uploaded in the EVOSS System by REMB. • The total processing time is 31 calendar days.

Supporting document required	<p>Detailed list of requirements and templates of the corresponding documents can be referred to the following:</p> <ul style="list-style-type: none"> • "Annex M" Checklist of Requirements of RE Application; • Annex H OsWESC Work Program • "Annex I" OsWESC Template; • "Annex I.1" OsWESC Template COA; • "Annex I.2" OsWESC Template COR; • "Annex I.3" Accounting Procedure_OsWESC
General documents	<ul style="list-style-type: none"> • ROG • Requirements and Process Flow uploaded in the EVOSS System with file name as follows: <ul style="list-style-type: none"> - REMB - Checklist of Requirements for RE Contract Pre-application_22Nov202 - REMB – Temporary Process Flow for RE Contract Application
Timeframe for consent	<p>COA will be valid for up to three (3) years from the date of issuance, while OsWESC shall be valid for up to 25 years and renewable for another 25 years, including the first five (5) years, extendible for another two (2) years, of Pre-Development Stage.</p>
Status in the EVOSS system	<p>Integrated but needs updating to adopt with the ROG</p>

Permit name	(4) Environmental Compliance Certificate (ECC) for Pre-Development Stage
Lead Permitting Agency	Department of Environment and Natural Resources Environmental Management Bureau (DENR-EMB)
Legal Framework	DENR Administrative Order (DAO) 2024-02
Highlighted changes to the legal framework	Possible changes. DENR will issue enhanced guidelines for OSW.
Statutory consultees	<p>DOE Renewable Energy Management Bureau (DOE REMB)</p> <p>Department of Defense (DND)</p> <p>Department of Transportation (DOTr)</p> <p>Department of Information and Communications Technology (DICT)</p> <p>Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA BFAR)</p> <p>Department of Interior and Local Government (DILG)</p> <p>Department of Tourism (DOT)</p> <p>Protected Area Management Borad (PAMB)</p> <p>DENR Mines and Geosciences Bureau (DENR MGB)</p> <p>National Mapping and Resource Information Authority (NAMRIA)</p> <p>Concerned Local Government Units (LGUs)</p>
Coverage of the permit	Offshore Wind Farm
Associated Fees	Filing and Documentary Stamp Fees – PHP 5,070.00
Summary application and permitting process	<p>An Initial Environmental Examination (IEE) Report must be submitted to the DENR to secure an ECC for Pre-development stage. It is important to note that IEE should be prepared during the conduct of metocean /detailed wind resource assessment and geophysical and geotechnical studies.</p> <p>To obtain an ECC for Pre-development stage of the OSW project, the proponent shall submit the required ECC documents to the DENR EMB Central Office. If the submission is complete, the application will undergo a Procedural Screening of the Documents. The Environmental Impact Assessment Management Division (EIAMD) will issue an order of payment, allowing the proponent to pay the processing fee at the EMB Cashier. The proponent must then submit proof of payment to the EMB along with other required documents, such as the DOE-issued service contract, a Memorandum of Agreement between DENR and the developer (granting the latter authority to utilize the area covered by the service contract), Accountability Statements of the proponent, the Project Description Report, Baseline Characteristics of the site where the met mast will be installed, and the Environmental Management and Monitoring Plan (EMMoP).</p> <p>The submitted documents will be reviewed by the EIAMD, which will conduct a technical evaluation of the information provided, assessing the appropriateness of the proposed mitigating measures and monitoring plan for the activities under the pre-development stage. Based on the evaluation, the application will either be approved or disapproved by the Director of the EIAMD. If approved, the ECC application will be endorsed to the DENR Secretary. Upon confirmation that there are no issues with the endorsement, the DENR Secretary will approve the ECC application.</p> <p>The total process time is 20 working days.</p>

Supporting document required	<ul style="list-style-type: none"> • DOE issued service contract. • Letter of No Objection on the conduct of pre-development activities from <ul style="list-style-type: none"> - Department of National Defense - Department of Transportation (DOTr) - Department of Information and Communications Technology (DICT) - Department of Agriculture (DA) - Bureau of Fisheries and Aquatic Resources (BFAR) - Department of Interior and Local Government (DILG) - Department of Tourism (DOT) • Accountability Statements of Proponent • Initial Environmental Report
General documents	None Identified
Timeframe for consent	Validity is just for pre-development stage of the project
Status in the EVOSS system	Not yet integrated

Permit name	(5) Clearance to Undertake System Impact Study (SIS) to the National Grid Corporation of the Philippines (NGCP)
Lead Permitting Agency	Department of Energy Electric Power Industry Management Bureau (DOE EPIMB)
Legal Framework	Republic Act (RA) No. 9136 of 2001, also known as the Electric Power Industry Reform Act (EPIRA) and RA 9513, also known as the Renewable Energy Act of 2008
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Renewable and Non-Renewable Energy Project
Associated Fees	None Identified
Summary application and permitting process	<p>The applicant will submit the documentary requirements online through the EVOSS System. The concerned DOE Power Planning and Development Division (PDDD) staff will check the completeness and consistency of the submission within three (3) working days. If the submission is complete and under RE project, the REMB staff will evaluate within four (4) calendar days if the applicant is qualified for the endorsement. If qualified, the evaluator or REMB Concerned Division Staff will upload a Notice to Proceed (NTP) in the EVOSS System within one (1) calendar day.</p> <p>Once the application was approved by the EPIMB, the system will notify the applicant of the application approval. The endorsement letter will be approved by the EPIMB Director, who will then sign the letter for client release within five (5) calendar days.</p> <p>The total EPIMB processing time is 10 calendar days (inclusive of the 5 calendar days for REMB's NTP).</p>
Supporting document required	<ul style="list-style-type: none"> Letter of Request addressed to the EPIMB Director including the following information: <ul style="list-style-type: none"> Name of the generating facility Gross Capacity in megawatts (MW) with three (3) decimal places Exact project location e.g. barangays, municipalities, province Target NGCP substation / tapping point Company Profile Project Background / Description including the following information: <ul style="list-style-type: none"> Name of the Generating Facility Gross Capacity in MW with three (3) decimal places Exact project location e.g. barangays, municipalities, province Target Commercial Operation Target Testing and Commissioning Off-taker of the Electricity Target NGCP substation/tapping point Additional for Renewable Energy Projects Copy of the Certificate of Registration Copy of the service contract
General documents	Citizen's charter
Timeframe for consent	None Identified
Status in the EVOSS system	Integrated

Permit name	(6) Applicable Tenurial Instruments Applications
Lead Permitting Agency	Applicable DENR Offices
Legal Framework	DAO 2024-02 and other legal framework listed in the specific DENR proforma
Highlighted changes to the legal framework	None Identified
Statutory consultees	See specific proforma
Coverage of the permit	Onshore components of Offshore Wind Farm
Associated Fees	See specific proforma
Summary application and permitting process	<p>As specified in the Interim Guidelines for Environmental Compliance Certificate (ECC) under the Philippine Environmental Impact Statement System (PEISS) for Offshore Wind Energy Projects or DAO 2024-04, developers are required to submit applicable proof of authority over the project site, such as tenurial instruments, as part of the ECC application for the development stage.</p> <p>Applications and documentary requirements for each tenurial instruments are outlined in their specific proformas/ Refer to the following applicable proformas.</p> <p>If within classified forest lands:</p> <ul style="list-style-type: none"> • Special Land Use Permit – Proforma H • Forest Land Use Agreement – Proforma I <p>If within protected areas:</p> <ul style="list-style-type: none"> • PAMB clearance – Proforma J • Special Land Use Agreement in Protected Areas – Proforma M <p>If within foreshore areas adjacent to alienable and disposable lands:</p> <ul style="list-style-type: none"> • Foreshore Lease Agreement or Miscellaneous Lease Agreement – Proforma G
Supporting document required	See specific proforma of tenurial instrument application
General documents	None Identified
Timeframe for consent	None identified
Status in the EVOSS system	None

Permit name	(7) Height Clearance Permit (HCP)
Lead Permitting Agency	Civil Aviation Authority of the Philippines (CAAP)
Legal Framework	Republic Act (RA) 9497 - Section 76, RA 11032 - Section 9
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB)
Coverage of the permit	Offshore Wind Farm
Associated Fees	PHP 56.00 (VAT included) per structure
Summary application and permitting process	<p>The forms for the Height Evaluation can be downloaded from the CAAP website at https://caap.gov.ph/forms/. Hard copies of the forms are also available at the Operational Safety Division (OSD) of the Aerodrome Development and Management Service (ADMS).</p> <p>Applicants must submit their forms and documentary requirements to CAAP, detailing the specific activities or structures that require clearance due to their height. CAAP will review and assess the documents for compliance and completeness, including verifying the survey data. If the proposed project is within a critical zone, a technical assessment will be conducted based on Obstacle Limitation Surfaces (OLS), Procedures for Air Navigation Services - Aircraft Operations (PANS-OPS), and Communication-Navigation-Surveillance (CNS) Equipment Signal Propagation. If the application and technical assessment report are approved, CAAP will issue the Height Clearance Permit.</p> <p>The total processing time is 15 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Filled-out Height Evaluation Application Form (CAAP-ADM-AOD-001) and photocopy. • Elevation Plan of the proposed structure (for HCP only) and photocopy • Filled-out Geodetic Engineer's Certificate (CAAP-ADM-AOD-002) and photocopy. • Copy of certification of reference stations used (if established by NAMRIA) • Location Plan with Vicinity Map (showing runway if applicable) and photocopy. • Computations (transverse, leveling, and/or GNSS processing) • Additional requirements for temporary structures only (e.g. tower crane) • Photocopy of filing fee receipt payment • If the proposed site is within the two (2)-km radius of the nearest runway end, indicate the true ground elevation at the nearest point of the runway and the distances
General documents	CAAP Manual of Standards (MOS) for Aerodromes, and ICAO Doc 8168
Timeframe for consent	2 years upon issuance
Status in the EVOSS system	Not yet integrated

Permit name	(8) Environmental Compliance Certificate (ECC) for Pre-Development Stage
Lead Permitting Agency	Department of Environment and Natural Resources Environmental Management Bureau (DENR-EMB)
Legal Framework	DAO 2024-02
Highlighted changes to the legal framework	Possible changes. DENR will issue enhanced guidelines for OSW.
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB) Protected Area Management Borad (PAMB) DENR Land Management Bureau (DENR LMB) Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA BFAR) National Mapping and Resource Information Authority (NAMRIA) Concerned Local Government Units (LGUs)
Coverage of the permit	Offshore Wind (OSW) Farm
Associated Fees	Filing, Document Stamp and 1% Legal Research Fees – PHP 10,130.00
Summary application and permitting process	<p>Upon the issuance of the ECC for the pre-development stage, the DOE and the developers shall begin conducting the Cumulative Impact Assessment (CIA) for the Development, Construction, and Operation stages of the OSW projects.</p> <p>OSW projects in the development and construction stages will be covered by the ECC process. Developers will be required to submit a comprehensive Environmental Impact Assessment (EIA) study to secure an ECC, in accordance with the Cumulative Impact Assessment Report.</p> <p>To obtain an ECC for the development stage of the OSW project, the proponent must submit the required ECC documents to the DENR EMB Central Office. The proponent must also conduct social preparation, public scoping, technical studies, and draft an EIA for procedural screening and review by the DENR EMB. After submission, the first Environmental Impact Assessment Review Committee (EIARC) meeting will be conducted, and the proponents must submit additional information if necessary. Once the additional information is provided, a public hearing will be held. The proponent must then submit a revised EIS and the public hearing report to the EMB. The EMB will consolidate public comments and schedule the second EIARC review. After the second EIARC meeting, the EIARC chair will submit a report to the Environmental Impact Assessment Management Division (EIAMD) chief, who will then forward the report to the EMB Director and the DENR Secretary for endorsement of the decision, either to issue the ECC or deny the application.</p> <p>It is important to note that separate ECCs must be obtained for various components related to onshore development, such as port construction or onshore substations.</p> <p>The total processing time for this process is 60 calendar days.</p>

Supporting document required	<ul style="list-style-type: none"> • Environmental Impact Statement (EIS) • Letter of No Objection shall be submitted within one year upon issuance of the ECC. <ul style="list-style-type: none"> - Department of National Defense - Department of Transportation (DOTr) - Department of Information and Communications Technology (DICT) - Department of Agriculture (DA) - Bureau of Fisheries and Aquatic Resources (BFAR) - Department of Interior and Local Government (DILG) - Department of Tourism (DOT) • Proof of Authority over the Project Site <ul style="list-style-type: none"> - For Offshore wind facilities: PAMB Clearance (if within Protected Areas) / Application for SAPA - If onshore: FLA application - For power substation/s: Transfer Certificate (TCT) over the land where the facilities will be established and Lease Agreement over the area where the facilities will be constructed and installed. • Accountability Statements of Proponents and Preparers • Duly Accomplished Project Environmental Monitoring and Audit Prioritization Scheme (PEMAPS) Questionnaire. • Proof of payment fees and charges for the review and monitoring of OSW energy projects to be set in a separate guideline
General documents	None Identified
Timeframe for consent	The validity is indefinite, with no specific timeframe set for the entire project's lifetime. It is subject to the WESC area and other relevant tenurial instruments.
Status in the EVOSS system	Not yet integrated

Permit name	(9) System Impact Study (SIS)
Lead Permitting Agency	National Grid Corporation of the Philippines (NGCP)
Legal Framework	Republic Act (RA) 9513, RA 9136,
Highlighted changes to the legal framework	None Identified
Statutory consultees	Department of Energy (DOE), Department of Trade and Industry (DTI), Bureau of Internal Revenue (BIR)
Coverage of the permit	Main Grid
Associated Fees	Varies. Coordinate with NGCP
Summary application and permitting process	<p>System Impact Study (SIS) is used to determine the adequacy and capability of the Grid to accommodate the new connection. The developer can approach this process in two ways.</p> <p>Option 1: NGCP conducts the Systems Impact Study</p> <ul style="list-style-type: none"> - In this approach, NGCP itself is responsible for conducting the System Impact Study. The developer shall provide the signed Offer of Service, initiating SIS process. <p>Option 2: Third party to conduct SIS</p> <ul style="list-style-type: none"> - In this approach, a third party entity or organization will conduct the SIS and NGCP is responsible for reviewing the study's results. It is important to note that the third party should be accredited or registered to NGCP. <p>Please refer to the EVOSS NGCP 'Service Application Process Flow Chart' for reference.</p> <p>The SIS must be conducted within 60 Calendar Days.</p>

Supporting document required	<ul style="list-style-type: none"> • Renewable Energy (RE) Service/Operating Contract from DOE - REMB • Clearance to undertake the System Impact Study (SIS) from DOE – EPIMB • Letter of Intent from the Generator Customer • Proposed plant details and specifications • Target commissioning date • Connection scheme to be agreed by both NGCP and Customer • BIR and Securities and Exchange Commission (SEC) registration <p>Additional Requirements NGCP to conduct SIS</p> <ul style="list-style-type: none"> • Vicinity map of the project • Single line Diagram of the proposed connection scheme/s indicating the parameters of the connection facilities such as line structure, conductor type and distance, and transformer capacities • Generator Modeling parameters <ul style="list-style-type: none"> - Transmission service application form - Agreement on offer of service <p>Third party to conduct the SIS</p> <ul style="list-style-type: none"> • Vicinity map of the project • Single line Diagram of the proposed connection scheme/s indicating the parameters of the connection facilities such as line structure, conductor type and distance, and transformer capacities • Generator Modeling parameters <ul style="list-style-type: none"> - Transmission service application form - Agreement on offer of service Tripartite Confidentiality Agreement
General documents	NGCP 'Service Application Process Flow Chart', EVOSS
Timeframe for consent	Valid until revoked
Status in the EVOSS system	Integrated

Permit name	(10) Certification Precondition (CP) / Certificate of Non-Overlap (CNO)
Lead Permitting Agency	National Commission on Indigenous Peoples (NCIP)
Legal Framework	Republic Act (RA) 8371- Indigenous Peoples' Right Act of 1997 and NCIP Administrative Order Number 3, Series of 2012
Highlighted changes to the legal framework	Ongoing updates on the rules and regulations for the issuance of Certificates of precondition and non-overlap.
Statutory consultees	Concerned Indigenous Communities, DOE
Coverage of the permit	Projects within Ancestral Domain
Associated Fees	No application fees for the CPs and CNOs. However, if Field Based Investigation (FBI) or Free, Prior, Informed, Consent (FPIC) is required, proponent should shoulder the agreed cost. The amount of FBI/FPIC fees will be determined during the pre FBI/FPIC-conference.
Summary application and permitting process	<p>Applicant Chooses a Project from the List in EVOSS associated to the Company and the Region where the project is located. If the project is found in EVOSS, the applicant can submit online through the EVOSS system the complete set of documentary requirements.</p> <p>The concerned NCIP Regional Office checks the completeness and consistency of the submission. If complete, the EVOSS system creates a deliverable:</p> <ul style="list-style-type: none"> • CNO without FBI with 3 calendar day processing time • CNO with FBI with 23 calendar day processing time • CP with FPIC with 105 calendar day processing time <p>The NCIP Concerned Regional Office's CP Focal Person endorses the application to the Ancestral Domain Focal Person to verify the database for data and information related to the applied area.</p> <p>If the application is clearly outside the ancestral domain and will not affect it, the agency prepares the CNO, which is then signed by the regional director and concerned by the Ethnographic Commission</p> <p>If the applied area is determined to be situated inside and will impact any ancestral domain, the agency will upload a memorandum forming the FBI team and notify the applicant about the pre-FBI conference, including schedule arrangements. The FBI team will then conduct the pre-FBI conference and upload the corresponding activity report and work and financial plan. The respective regional office will review and take appropriate action on the activity report and work and financial plan. Following this, the Regional Director will grant approval and upload the documents into the system, seeking concurrence from the Ethnographic Commissioner. The concerned NCIP regional office will then upload the order of payment and the approved work and financial plan into the system.</p> <p>Once the payment of the FBI fee is settled by the proponent, the team conducts the field-based investigation and submits the FBI report to the Regional Office.</p> <p>If the applied area is confirmed to be outside the ancestral domain with no adverse effects, NCIP will issue the CNO, signed by the Regional Director and concurred by the Ethnographic Commissioner.</p> <p>If the proposed project is confirmed to be within and affects the ancestral domain, the Regional Office uploads a memorandum establishing the FPIC team and will notify the applicant about the pre-FPIC conference, including schedule details. The FPIC team will organize and conduct the pre-FPIC conference, subsequently uploading both the activity report and the work and financial plan. The regional office will review and take appropriate action on the activity report and work and financial plan. Following this, the Regional Director will approve and upload the Work and Financial Plan into the system, seeking concurrence from the</p>

	<p>Ethnographic Commissioner. The concerned NCIP regional office will then upload the order of payment and the approved work and financial plan into the system.</p> <p>Once the proponent settles the payment of the FPIC fee, the FPIC team proceeds to post and serve notices and conduct the 1st and 2nd community assemblies. Meanwhile, the proponent engages in Consensus Building/Decision meetings, Memorandum of Agreement (MOA) negotiation and preparation, Community validation, and MOA Signing, all to be completed within 43 working days. Following this, the FPIC team prepares and uploads the FPIC report to the system, and the proponent posts the bond.</p> <p>Once the MOA and Resolution of Consent is signed, the NCIP Provincial Office/Community Service Center uploads a copy of the MOA (in English and Dialect) and the Resolution of Consent to the EVOSS System. The applicant uploads proof of posting the Security Bond.</p> <p>The Regional Office concerned will review the FPIC report, providing comments if any necessary documents are found to be lacking. Once the documentation is complete, the Regional Director will upload his endorsement of the application to the system. Subsequently, the Ancestral Domains Office (ADO) and the Legal Affairs Office review both the FPIC report and MOA. If all requirements are fulfilled, the application will be forwarded to the Commission en banc (CEB) for deliberation. If compliant, the CEB will grant approval for the application. The ADO will then upload the signed CP, CEB Resolution, and MOA to the system.</p> <p>Processing Time for Issuance of CNO without FBI Activity: 3 Calendar Days</p> <p>Processing Time for Issuance of CNO with FBI Activity: 23 Calendar Days</p> <p>Processing Time for Issuance of Certification clear: 108 Calendar Days</p>
Supporting document required	<ul style="list-style-type: none"> • Endorsement Letter for CP Application from DOE to the NCIP Regional Office (COA) • Map showing affected Sitios and/or Barangays, Municipality/City, Province with geographic coordinates (Technical Description) • Abstract of the Project • Operational Plan • Scope of Activities • Environmental Impact Assessment (if required by regulatory agency); or Undertaking by the Applicant to furnish NCIP should it become available. • Undertaking of the Applicant to full disclosure of the records and information relative to the proposed project • Secretary's Certification/Board Resolution authorizing the applicant's representative to the sign the MOA or undertaking
General documents	None Identified
Timeframe for consent	<p>CNO – no validity.</p> <p>CP – Becomes dormant if no action is taken by the proponent within one year of approval. The NCIP will issue a notice to the proponent, allowing 15 working days to respond; failure to comply will result in the CP being cancelled.</p>
Status in the EVOSS system	Integrated

Permit name	(11) Certificate of Conformation of Commerciality (COCOC) (Transition from pre-development to development)
Lead Permitting Agency	Department of Energy (DOE) Renewable Energy Management Bureau
Legal Framework	Section 67 of the DOE Department Circular No. DC2024-06-0018 titled "Revised Omnibus Guidelines Governing the Award and Administration of Renewable Energy Contracts and The Registration of Renewable Energy Developers" (ROG)
Highlighted changes to the legal framework	Adoption of new checklist of requirements and templates for affidavit of acquisition of private and public lands for Declaration of Commerciality (DOC).
Statutory consultees	DOE Information Technology and Management Services (DOE ITMS), DOE Legal Services (LS), DOE Financial Services (FS)
Coverage of the permit	Approval of Transition from Pre-Development Stage to Development/Commercial Stage and Issuance of Certificate of Confirmation of Commerciality (COCOO)
Associated Fees	
Summary application and permitting process	<ul style="list-style-type: none"> • RE Developer shall create a new form and upload the complete documentary in the EVOSS System. • If found complete by REMB, REMB, ITMS, FS and LS shall conduct their simultaneous evaluation. If the submitted documents passed the legal, technical, and financial evaluations, REMB shall initiate the endorsement of approval of Transition from pre-Development Stage to Development/Commercial Stage and issuance of COCOC to the DOE Secretary. After due conduct of complete staff work, the DOE shall approve the letter and COCOC. • If the submitted documents failed in any of the legal, technical, and financial evaluation, RE Developer will be informed and will be given thirty (30) calendar days to rectify its submitted document. REMB, ITMS, LS, and/or FS shall re-evaluate the rectify documents. If still found not qualified, a disqualification letter shall be issued by the Assistant Secretary of REMB. • The approved permit will be uploaded in the EVOSS System by REMB. • The total processing time is 31 calendar days.

Supporting document required	<p>Detailed list of requirements and templates of the corresponding documents can be referred to the following:</p> <ul style="list-style-type: none"> • “Annex L-3” Template Affidavit of Acquisition of Private Lands for DOC; • “Annex L-4” Template Affidavit of Acquisition of Public Lands for DOC; • “Annex N” Mapping Requirements; • “Annex N.1” Sample Map and TD Form; • “Annex N.2” Sample Map and ISD LDC Form; and • “Annex O” Checklist of Requirements for RE Contract Transition.
General documents	<ul style="list-style-type: none"> • ROG • Requirements and Process Flow uploaded in the EVOSS System with file name as follows: <ul style="list-style-type: none"> - REMB – Transition from Pre Development to Development Stage (as of 28June2020) - REMB - Transition from Pre Dev't to Dev't Stage Process Flow_June 29
Timeframe for consent	<p>Upon issuance of the COCOC, the OsWESC shall remain valid and effective up to 25 years and renewable for another 25 years, from the effective date of the OsWESC.</p>
Status in the EVOSS system	<p>Integrated but needs updating to adapt with the ROG</p>

Permit name	(12) Clearance of Electrical Plans
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	None
Summary application and permitting process	<p>The applicant submits through the EVOSS System, an application for clearing of plans. Upon receipt of the application, the assigned Focal Person of the concerned DOLE Regional Office where the equipment will be installed will assign the application to an evaluator. The assigned Evaluator pre-evaluates the application as to the completeness of documents. If the application is incomplete, it will sent back to the applicant stating the reason for incompleteness.</p> <p>If the submitted application in the EVOSS System is complete, the applicant will be notified to submit the printed copy to the DOLE Regional Office having jurisdiction. Upon submission of the printed, the earlier assigned Evaluator will compare the same to that submitted in the EVOSS. If there are no discrepancy/ies, the application will be endorsed to the authorized DOLE Professional Electrical Engineer (PEE).</p> <p>In case of deficiency/ies, a letter stating the same, signed by the Regional Director will be sent to the applicant together with the submitted printed application.</p> <p>Upon receipt of the complete application, the authorized DOLE PEE evaluates the documents based on the correctness of the required design. However, he/she is still allowed to evaluate the application as to its completeness.</p> <p>If the application is complete and correct, the authorized PEE will now "CLEAR" the application. A cleared number will be assigned for each electrical wiring installation, then a Letter of Approval will be emailed to the applicant.</p> <p>If the application is incomplete or incorrect, the application will be sent back to the applicant stating therein the deficiency/ies. If the Regional Office having jurisdiction has no authorized PEE, the evaluated application will be transmitted to the Regional Office where the assigned DOLE PEE is connected.</p> <p>The same procedure will apply, except that the application will be endorsed to another DOLE Regional Office for PEE clearance. After the clearing of the assigned PEE, it will sent back to the sending Regional Office before notifying the applicant of the cleared plans.</p> <p>The total processing time is 6 calendar days.</p>

Supporting document required	<ul style="list-style-type: none"> • Properly accomplished application form • Certificate of Appearance of the signing Professional Electrical Engineer (PEE) • A copy of the PRC license and PTR of the signing PEE (with 3 signature specimens) • Technical plans/drawings containing the following: <ul style="list-style-type: none"> - Location/vicinity and site plan. - General notes and/or specifications. - Legend or symbols. - Plans for the power layout. - Plans for the lighting layout. - Single line diagram for the entire installation. - Schedule of loads. - Design analysis • Plans and specifications for indoor and/or outdoor substation (to include bonding and grounding system)
General documents	None Identified
Timeframe for consent	None
Status in the EVOSS system	Integrated

Permit name	(13) Clearance of Mechanical Plans
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	None
Summary application and permitting process	<p>The applicant submits through the EVOSS System, an application for clearing of plans. Upon receipt of the application, the assigned Focal Person of the concerned DOLE Regional Office where the equipment will be installed will assign the application to an evaluator. The assigned Evaluator pre-evaluates the application as to the completeness of documents. If the application is incomplete, it will sent back to the applicant stating the reason for incompleteness.</p> <p>If the submitted application in the EVOSS System is complete, the applicant will be notified to submit the printed copy to the DOLE Regional Office having jurisdiction. Upon submission of the printed, the earlier assigned Evaluator will compare the same to that submitted in the EVOSS. If there are no discrepancy/ies, the application will be endorsed to the authorized DOLE Professional Mechanical Engineer (PME).</p> <p>In case of deficiency/ies, a letter stating the same, signed by the Regional Director will be sent to the applicant together with the submitted printed application.</p> <p>Upon receipt of the complete application, the authorized DOLE PME evaluates the documents based on the correctness of the required design. However, he/she is still allowed to evaluate the application as to its completeness.</p> <p>If the application is complete and correct, the authorized PME will now "CLEAR" the application. A cleared number will be assigned for each mechanical unit, then a Letter of Approval will be emailed to the applicant. If the application is incomplete or incorrect, the application will be sent back to the applicant stating therein the deficiency/ies. If the Regional Office having jurisdiction has no authorized PME, the evaluated application will be transmitted to the Regional Office where the assigned DOLE PME is connected.</p> <p>The same procedure will apply, except that the application will be endorsed to another DOLE Regional Office for PME clearance. After the clearing of the assigned PME, it will sent back to the sending Regional Office before notifying the applicant of the cleared plans.</p> <p>The total processing time is 6 calendar days.</p>

Supporting document required	<ul style="list-style-type: none"> • Properly accomplished application form • Certificate of Appearance of the signing Professional Mechanical Engineer (PME) • A copy of the PRC license and PTR of the signing PME (with 3 signature specimens) • Technical plans/drawings containing the following: <ul style="list-style-type: none"> Pressure Vessel/Boiler <ul style="list-style-type: none"> - Location Map /Vicinity Map; - Plant, Room and/or Equipment Layout; - Equipment Technical Specifications - Complete Installation Drawings of the Equipment - Detailed Foundation Construction Drawings - Foundation Design Computation with Factor of Safety (FS) (Computed FS should be not less than 5) - Others, as may be needed. Internal Combustion Engine/Turbine <ul style="list-style-type: none"> - Location Map /Vicinity Map - Plant, Room and/or Equipment Layout. - Equipment Technical Specifications - Complete Installation Drawings of the Equipment - Detailed Foundation Construction Drawings Elevator/Manlift/Dumbwaiter <ul style="list-style-type: none"> - Location Map /Vicinity Map - Plant, Room and/or Equipment Layout. - Equipment Technical Specifications - Complete Installation Drawings of the Equipment - Foundation Design Computation with Factor of Safety (FS) (Computed FS should be not less than 5) Crane and Hoist <ul style="list-style-type: none"> - Location Map /Vicinity Map - Plant, Room and/or Equipment Layout. - Equipment Technical Specifications - Complete Installation Drawings of the Equipment Power Piping Line <ul style="list-style-type: none"> - Location Map /Vicinity Map - A layout of the workplace - Equipment Technical Specifications
General documents	None Identified
Timeframe for consent	None
Status in the EVOSS system	Integrated

Permit name	(14) Pollution Control Officer (PCO) Accreditation
Lead Permitting Agency	Department of Environment and Natural Resources Environmental Management Bureau (DENR-EMB)
Legal Framework	PD1586 Philippine Environmental Impact Assessment System, RA 6969 Toxic and Hazardous and Nuclear Waste Control Act Of 1990, RA 9003 Ecological Solid Waste Management Act of 2000, RA 9275 Philippine Clean Water Act of 2004, RA 9512 Environmental Education and Awareness Act of 2008 and RA 9729 Climate Change Act of 2009, DAO 2014-02 Revised Guidelines for Pollution Control Office Accreditation
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	Processing Fee: PHP 500.00
Summary application and permitting process	<p>To apply for PCO Accreditation, individuals can use the DENR EMB website at https://pco.emb.gov.ph/. After paying the required fees and submitting the necessary documents, the application undergoes a comprehensive review by designated case handlers at the DENR EMB and the EMB Office. If the application is complete, the evaluation permit will be processed by the applicant. In cases of discrepancies or incomplete submissions, the application will be returned to the applicant for additional information. Once the report is deemed satisfactory by the EMB staff, a recommendation for approval or denial is made. Approved applicants can then collect their PCO Accreditation.</p> <p>The renewal of PCO Accreditation follows the same requirements and permitting process as the accreditation for new PCOs.</p> <p>The processing time for both accreditation and renewal of PCO is 15 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Letter of Application • Appointment/Designation as PCO • Curriculum Vitae with ID Picture • Notarized Affidavit if Joint undertaking of the PCO and the Managing Head • Proof of Qualification • Proof of Trainings attended (40hrs Basic Training and 8hrs Managing Head Training) • PRC License for Category B PCO • Application form for PCO Accreditation
General documents	None Identified
Timeframe for consent	Shall be renewed every three (3) years
Status in the EVOSS system	Not yet integrated

Permit name	(15) Processing of Safety Officers Permit (SOP) for Renewable Energy (RE) Developers
Lead Permitting Agency	Department of Energy Renewable Energy Management Bureau (DOE REMB)
Legal Framework	<ul style="list-style-type: none"> DOE Department Circular (DC) No DC2012-11-0009 titled “Renewable Energy Safety Health and Environment Rules and Regulations” (RESHERR) DOE Advisory No. RESHERR-1 titled “Amendments to Department Circular No. DC2012-11-0009 or the “Renewable Energy Safety Health and Environment Rules and Regulations” (RESHERR) and Moratorium on the Obligations of RE Projects under Pre-Development and Pre-Construction Phase under RESHERR
Highlighted changes to the legal framework	Memorandum on obligations of RE projects under pre-development and pre-construction phase
Statutory consultees	Department of Labor and Employment (DOLE)
Coverage of the permit	Safety Officers working on the project
Associated Fees	PHP 550.00
Summary application and permitting process	<ul style="list-style-type: none"> RE Developer shall create a new form and upload the complete documentary in the EVOSS System. If found complete by REMB, an Order of Payment shall be uploaded to the EVOSS System. Then, RE Developer will be required to pay the Application and Processing Fees of Php550.00. Proof of payment should be uploaded in the EVOSS System. If the proof of payment found valid, REMB shall conduct the evaluation of the submitted documents. If compliant, REMB shall issue the SOP. Else, a disqualification letter shall be issued. The approved permit or disqualification letter will be uploaded in the EVOSS System by REMB. The total processing time is 11 calendar days.

Supporting document required	<ul style="list-style-type: none"> • A duly accomplished and sworn application with emphasis on service record. • Endorsement and certification from the employer and/or contractor • High Resolution scanned copy of 2- 2"x 2" size picture (any color taken not less than three (3) months at the time of application. <ul style="list-style-type: none"> • Proof of qualification (for new applicants only) For License Engineer <ul style="list-style-type: none"> - Valid PRC license - Certificate of Employment showing at least two (2) years of actual experience in occupational safety in the RE industry - Basic Occupational Safety and Health (BOSH) Training Certificate <p>For Degree holder or with at least two years in college</p> <ul style="list-style-type: none"> - Diploma or Transcript of Records - Certificate of Employment showing at least five (5) years of actual experience in occupational safety in the RE industry - Basic Occupational Safety and Health (BOSH) Training Certificate <p>For DOLE Safety Practitioner</p> <ul style="list-style-type: none"> - Valid Certificate of Accreditation
General documents	<ul style="list-style-type: none"> • REFRESHER • 2024 DOE Citizen's charter, 2nd edition, page 138-145 • Requirements and process flow uploaded in the EVOSS system with file name as follows: <ul style="list-style-type: none"> - REMB Safety Officer's Permit (as of 22Nov2024) - Safety Officers Permit to Renewable Energy Developers_6.10.2024
Timeframe for consent	One (1) year to be renewed annually
Status in the EVOSS system	Integrated

Permit name	(16) Hazardous Waste Generator (HWG) Registration
Lead Permitting Agency	Department of Environment and Natural Resources Environmental Management Bureau (DENR-EMB)
Legal Framework	Republic Act (RA) 6969 Toxic and Hazardous and Nuclear Waste Control Act Of 1990, DENR Administrative Order (DAO) 2013-22, RA 9003 Ecological Solid Waste Management Act of 2000
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	Processing Fee: PHP 1,000.00
Summary application and permitting process	<p>The Hazardous Waste Generator Registration process, administered by DENR EMB, can be applied for at https://hwms.emb.gov.ph/. The applicant must initially submit their application along with the required documents. These documents will then undergo a review by the DENR EMB regional office to ensure completeness and accuracy. In some cases, a site inspection may be arranged to assess the facility's compliance with hazardous waste management regulations.</p> <p>Following this, an in-depth evaluation is conducted, considering both the submitted application materials and the site inspection findings. Based on the evaluation, the DENR EMB Regional Office will make a decision to either approve or deny the Hazardous Waste Generator Registration. If approved, the applicant will be issued a certificate. Once registered, generators will be subject to ongoing compliance monitoring by DENR EMB to ensure adherence to hazardous waste management regulations and standards.</p> <p>The processing time for HWG registration is 20 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Letter of Request or intent • Photographs of the hazardous waste storage areas or facilities • Duly notarized affidavit attesting to the truth, accuracy, and genuineness of all information, documents and records contained and attached in the application. • Description of existing waste management plan • Contingency and Emergency Plan • Mass balance of manufacturing process (if applicable) • Pollution Control Officer accreditation certificate • Environmental Compliance Certificate, if applicable
General documents	None Identified
Timeframe for consent	No expiration
Status in the EVOSS system	Not yet integrated

Permit name	(17) Wastewater Discharge Permit (WDP)
Lead Permitting Agency	Department of Environment and Natural Resources Environmental Management Bureau (DENR-EMB)
Legal Framework	Republic Act (RA) 9275 Philippine Clean Water Act of 2004 DENR Administrative Order (DAO) 2005-10
Highlighted changes to the legal framework	None Identified
Statutory consultees	Local Government Units and its constituents affected by the project
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	<p>Permit Fee</p> <p>Zero Discharge – PHP 2,000.00</p> <p>Below 10m3/day: without heavy metals – PHP 2,000.00</p> <p>With heavy metals – PHP 2,000.00</p> <p>>10 m3/d – 100 m3/day: without heavy metals – PHP 2,600.00</p> <p>With heavy metals: PHP 2,200.00</p> <p>>10 m3/d – 100 m3/day: without heavy metals - PHP 2,800.00</p> <p>With heavy metals – PHP 2,200.00</p> <p>>100 m3/d – 150 md3/day: without heavy metals – PHP 3,100.00</p> <p>With heavy metals – PHP 2,700.00</p> <p>>150 m3/d: without heavy metals – PHP 3,300.00</p> <p>With heavy metals – PHP 3,300.00</p> <p>Wastewater discharge permit – PHP 3,900.00</p>
Summary application and permitting process	<p>The application for a WDP can be submitted through DENR EMB website at https://opms.emb.gov.ph/. Upon successful registration, the system automatically logs the applicant in, granting access to downloadable, fillable forms and facilitating payment orders, which can be settled at the EMB Office. The documents will then be reviewed by the designated case handler at the EMB Office. If the assessment reveals no issues, an evaluation report is generated online. In cases of discrepancies or incomplete submissions, the application is returned to the applicant electronically for supplementary information. Once the report is deemed satisfactory by the EMB staff, the WDP is prepared, and a recommendation for approval or denial is forwarded. If approved, the client can download the approved WDP online.</p> <p>Both new WDP applications and renewals have a processing time of 30 working days.</p>

Supporting document required	<ul style="list-style-type: none"> • Duly accomplished/notarized application form • Engineer's Report • Copy of ECC or CNC if applicable • Plant and drainage layout indicating the sources of wastewater discharge and point of disposal. • Detailed plans, specifications, and elevations of each stage of treatment system in a standard format of 50 cm by 90 cm duly signed by sanitary or chemical engineer • Copy of Certificate of Accreditation of the Pollution Control Officer duly issued by the Department, or appointment/designation as such by the Managing Head • Pollution Adjudication Board (PAB) Clearance, if applicable
General documents	None Identified
Timeframe for consent	Up to 5 years
Status in the EVOSS system	Not yet integrated

Permit name	(18) Evaluation of Construction Safety and Health Program (CSHP)
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	DOLE Department Order No. 198, series of 2018, Labor Advisory No. 06, Series of 2023, and Administrative Order No. 91, series of 2023
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Before the start of any construction activity
Associated Fees	None
Summary application and permitting process	<p>The applicant applies all the documentary requirements to the DOLE Provincial or Field Office (PO/FO). The DOLE Office evaluates the application. If the application is complete, the application together with the CSHP will be stamped "RECEIVED".</p> <p>If the application is not complete, it will be returned back to the applicant. The applicant will be notified of the release of the application.</p> <p>The process cycle time is 4.5 working days</p>
Supporting document required	<ul style="list-style-type: none"> • Duly accomplished Application Form (2 copies) • Letter of intent, with the name of an authorized contact person with contact number/s (2 original copies) • CSHP template (2 copies) • Registration under OSHS (Rule 1020- Registration of Establishments) • Valid PCAB Registration of Contractors/Subcontractors • Project Contract/any documentary proof showing the company as the chosen/winning bidder. • Certificate of Completion on required training of all designated OSH Personnel (i.e., first-aider, safety officer, OH nurse, OH physician, dentist), as required under DO 198-18. • Valid Certificate of Inspection and Testing of Construction Heavy Equipment (CHE) conducted by a DOLE-accredited testing organization. • Valid National Certificate (NC) II to operate Construction Heavy Equipment and other critical skills/occupation, if any. • Contract/Memorandum of Agreement with nearby hospital/clinic in lieu of the required hospital (if any).
General documents	None Identified
Timeframe for consent	Must be submitted prior to the conduct of construction activity. Validity is the whole project duration
Status in the EVOSS system	Integrated

Permit name	(20) Barangay Clearance
Lead Permitting Agency	Local Government Unit (LGUs) - Barangays
Legal Framework	Local Government Code 1991
Highlighted changes to the legal framework	None identified
Statutory consultees	None Identified
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	Based on Local Revenue Code
Summary application and permitting process	<p>To obtain a Barangay Clearance Integrated in the City/Municipality, the applicant must visit the barangay hall that has jurisdiction over the project area. The applicant must submit the necessary documents and pay the required fees. It is important to note that LGUs may have different documentary requirements and the processing fees may vary from one barangay to another.</p> <p>The processing time for the clearance can range from a few minutes to a few days. However, once your submission is complete, the staff will issue the clearance.</p> <p>As there is no clear permitting process and processing time and fees, it is recommended to contact Department of Interior and Local Government (DILG) or LGUs directly for relevant information</p>
Supporting document required	<p>The common requirements are the following:</p> <ul style="list-style-type: none"> • Valid ID • A fully accomplished application form from the Barangay Hall • Updated Community Tax Certificate (CTC) • Clearance Fee
General documents	None Identified
Timeframe for consent	No information found
Status in the EVOSS system	Not yet Integrated

Permit name	(20) Building Permit
Lead Permitting Agency	Department of Public Works and Highways (DPWH) – Building Official
Legal Framework	Presidential Decree No. 1096 or the National Building Code of the Philippines and its Implementing Rules and Regulations.
Highlighted changes to the legal framework	None Identified
Statutory consultees	Office of the Building Official (OBO), Local Government Units (LGUs), Bureau of Fire Protection (BFP)
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	Inquire to Building Official
Summary application and permitting process	<p>As per the National Building Code, the applicant is required to file an application and submit all necessary documents to the Building Official having territorial jurisdiction over the area where a building permit is sought. The Building Official and their technical staff are responsible for the overall administrative control and supervision.</p> <p>When processing an application for a building permit, the Building Official must ensure that the applicant complies with approved standard requirements concerning zoning and land use, property lines and grades, structural design, sanitary and sewerage systems, environmental health, electrical and mechanical safety, and other relevant documents.</p> <p>If no issues arise and the application is deemed complete, the Building Official has the authority to issue a permit for the construction of only a part or portion of a building or structure when the submitted plans and specifications do not cover the entire building or structure.</p> <p>Processing time is 20 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Duly accomplished application forms • If registered owner: <ul style="list-style-type: none"> ◦ Certificate true copy of Original Transfer Certificate (OCT) / Transfer Certificate of Title (TCT), on file with Registry of Deeds ◦ Tax Declaration ◦ Current Real Property Tax Receipt • In case the application is not registered owner of the lot, in addition to the above: duly notarized copy of the Contract of Lease or Deed of Absolute Sale • 5 sets of survey plans, design plans, specifications and other documents prepared, signed and sealed over the printed names of the duly licensed and registered professionals. <ul style="list-style-type: none"> ◦ Geodetic Engineer, in case of lot survey plans ◦ Architect, in case of architectural documents; in case of architectural interior/interior design documents, either an architect or interior designer may sign. ◦ Civil Engineer, in case of civil/structural documents. ◦ Professional Electrical Engineer, in case of electrical documents ◦ Professional Mechanical Engineer, in case of mechanical documents ◦ Sanitary Engineer, in case of sanitary documents ◦ Master Plumber, in case of plumbing documents ◦ Electronics Engineer, in case of electronics documents • Architectural Designs <ul style="list-style-type: none"> ◦ Architectural Plans/Drawings

	<ul style="list-style-type: none"> ○ Architectural Interiors/Interior Design ○ Plans and specific locations of all accessibility facilities of scale of at least 1:100 ○ Detailed design of all such accessibility facilities outside and around buildings/structures including parking areas, and their safety requirements all at scale of 1:50 or any convenient scale ○ Fire Safety Documents • Civil/Structural Documents <ul style="list-style-type: none"> ○ Site Development Plan ○ Structural Plans ○ Structural Analysis and Design for all buildings/structures except for one storey and single detached building/structure with a total floor area of 20.00 sq. meters or less ○ Boring and Load Tests ○ Seismic Analysis • Electrical Documents <ul style="list-style-type: none"> ○ Location and Site Plans ○ Legend or Symbols ○ General Notes and/or Specifications ○ Electrical Layout ○ Schedule of Loads, Transformers, Generating/UPS Units (Total kVA for each of the preceding items shall be indicated in the schedule) ○ Design Analysis ○ One line diagram • Mechanical Documents <ul style="list-style-type: none"> ○ Location Plan and Key Plan ○ General Layout Plan for each floor, drawn to a scale of not less than 1:100, indicating the equipment in heavier lines than the building outline with names of machinery and corresponding brake horsepower shall be indicated. ○ Longitudinal and Transverse Sections of building and equipment base on the section lines drawn to scale of at least 1:100 showing inter-floor relations and defining the manner of support of machines/equipment. Sections shall run longitudinally and transversely through the building length or width other than particularly detailed section for each machinery/equipment (fired and unfired pressure vessel, elevator, escalator, dumbwaiter, etc.) ○ Isometric drawing of gas, fuel, oil system showing: Assembly of pipes on racks and supports, Legend and General Notes, Capacity per outlet and Complete individual piping system. ○ Plans drawn to scale of 1:100 indicating location of storerooms, fuel tanks, fire extinguishing systems, fire doors, fire escape ladders and other protective facilities. ○ Detailed drawings of all ductwork installations, indicating dampers, controls, filters, fireproofing, acoustical and thermal insulation. ○ Detailed Plans of machinery foundations and supports drawn to scale of at least 1:50. ○ Detailed Plans of boilers and pressure vessels with a working pressure of above 70 kPa regardless of kilowatt rating ○ Design Computations and Detailed Plans of elevators, escalators, and the like drawn to scale of 1:50. ○ For all installations, additions or alterations involving machinery of at most 14.9 kW, the signature of a duly licensed Mechanical
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	<p>Engineer shall be sufficient except fired and unfired pressure vessels, elevators, escalators, dumbwaiters, central/split/package type air conditioners and piping systems of steam, gas or fuels.</p> <ul style="list-style-type: none"> ○ Detailed plans of fire suppression systems, location of automatic and smoke detectors and alarm and initiating devices used to monitor the conditions that are essential for the proper operation including switches for the position of gate valves as well as alert and evacuation signals; the detailed layout of the entire safe area to be protected and the heat/smoke ventilation system. <ul style="list-style-type: none"> • Sanitary Documents <ul style="list-style-type: none"> ○ For pest and vermin control, sanitation, and pollution control facilities: <ul style="list-style-type: none"> - Detailed plan, layout and drawing of abatement and control device of minimum scale 1:100. - Design analysis and technical specification. - Cost Estimates ○ For deep well, water purification plants, water collection and distribution systems, reservoirs, drainage and sewer systems, sewage treatment plants, malaria control structures, and sewage disposal systems: <ul style="list-style-type: none"> - Location Plan and Site Plan - Detailed Plan and layout drawings of minimum scale 1:100 - Design Analysis and Technical Specifications - Cost Estimates • Plumbing Documents (For all plumbing installations, additions and/or alterations involving hot and cold-water supply, fixtures, sewage drainage and vent system, storm drainage and sewerage system within or adjacent to the building) <ul style="list-style-type: none"> ○ Location Plan and Site Plan of minimum scale 1:2000 ○ Plumbing Plans, Layouts and Details, of minimum scale 1:50 ○ Legend and General Notes ○ Isometric drawings of the systems ○ Design analysis and technical specifications. ○ Cost Estimates • Electronic Documents <ul style="list-style-type: none"> ○ General layout plans with legends. ○ Single line diagram ○ Riser diagram ○ Isometry of the system ○ Equipment specifications ○ Design analysis, as applicable. ○ Cost estimates • Geodetic Documents <ul style="list-style-type: none"> ○ Vicinity Map/Location Plan ○ Lot Plan ○ Relocation Survey Plan and Report ○ Line and Grade ○ Detailed Topographic Plan of the site and immediate vicinity • Clearances from other agencies if necessary
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General documents	None Identified
Timeframe for consent	A building permit issued shall expire and become null and void if the building or work authorized therein is not commenced within a period of one year from the date of such permit, or if the building or work so authorized is suspended or abandoned at any time after it has been commenced, for a period of 120 days
Status in the EVOSS system	Not yet integrated

Permit name	(21) Excavation Permit
Lead Permitting Agency	Department of Public Works and Highways (DPWH)
Legal Framework	DO 26 s.2011 - Policy on Diggings Excavations by Private and Public Utilities on National Roads
Highlighted changes to the legal framework	None Identified
Statutory consultees	Regional District Representatives
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	Inquire to Building Official
Summary application and permitting process	<p>Applications can be downloaded from DPWH website.</p> <p>https://www.dpwh.gov.ph/dpwh/sites/default/files/application_for_excavation_permit.pdf</p> <p>Applicants first submit an accomplished application form together with the necessary documents to the Administrative Section. DPWH then has 3 days to do a preliminary review to check for completeness on the application.</p> <p>If successful, the applicant meets with DPWH representatives to conduct Joint Inspection with the Maintenance Section Personnel at the proposed site. Following this, the applicant must pay the 'supervision fee' and then post a surety in the form of a Performance Bond, callable in demand, to the Maintenance Section.</p> <p>After a 3-day final review, the Excavation permit may be granted. Total process is approx. 10 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Authority of Signing Official of the Applicant (issued by the President of the Company or Board Resolution, whichever is applicable). • Sketch Plan/Map showing the location of the project, type of underground or aerial facility/structure to be installed and other related appurtenances. • Timetable of the proposed work in form of Bar/Gantt Chart or PERTCPM Chart showing the duration of the excavation and Restoration activities. • Typical Section & Specifications, type and total area of pavement to be excavated, type and extent of work to be undertaken and name and address of contractor (if by contract). • Accomplished Terms and Conditions signed by the duly authorized representative of the Utility Agency or Applicant. • Payment of non- refundable amount to cover the Engineering and Administrative Overhead (the "Supervision Fee")
General documents	None Identified
Timeframe for consent	All Diggings or Excavations, including restorations or reconstruction works shall be done in two (2) shifts (day and night), if practicable, in highly urbanized areas or traffic congested areas for early completion of restoration work
Status in the EVOSS system	Not integrated

Permit name	(22) Certificate of Endorsement Letter to the Energy Regulatory Commission (ERC) for Point-to-point (P2P) Limited Transmission Facilities
Lead Permitting Agency	Department of Energy Electric Power Industry Management Bureau (DOE EPIMB)
Legal Framework	Department of Energy Electric Power Industry Management Bureau (DOE EPIMB)
Highlighted changes to the legal framework	Republic Act (RA) No. 9136 of 2001, also known as the Electric Power Industry Reform Act (EPIRA) and RA 9513, also known as the "Renewable Energy Act of 2008"
Statutory consultees	None Identified
Coverage of the permit	All Technologies requesting P2P
Associated Fees	None Identified
Summary application and permitting process	<p>The applicant will submit the documentary requirement online through the EVOSS system. The concerned EPIMB-PPDD staff will check the consistency and completeness of the submission within three (3) working days. If the documents are complete and consistent, the concerned staff will notify the applicant through EVOSS. Further, if the application is complete, the PPDD staff will evaluate the documents within two (2) calendar days if the applicant is qualified for an endorsement.</p> <p>If the application is found to be unclear or there are inconsistencies of information, the EPIMB-PPDD shall tag the application as incomplete, including the reason for it.</p> <p>Once the application is approved, the EPIMB-PPDD staff will notify the applicant through EVOSS. The certificate of endorsement and letter will be approved by the EPIMB Director, who will sign the letter and endorsement for client release. The signed letter and certificate of Endorsement will be uploaded to EVOSS within three (3) calendar days.</p> <p>The total processing time is five (5) calendar days.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter of request addressed to the Electric Power Industry Management Bureau (EPIMB) Director including the following information: <ul style="list-style-type: none"> - Official name of the company - Official name of the project - Capacity (in three (3) decimal places) - Complete location of the project • Company Profile • Project Background/Description including the following: <ul style="list-style-type: none"> - Official Name of the Generating Facility / Project - Gross Capacity (MW), in three (3) decimal places - Dependable Capacity (MW), in three (3) decimal places - Exact Location of the Generating Facility - Target Commercial Operation / Commencement of Operation - Off-Taker of the Electric Power Output - Single Line Diagram • Articles of Incorporation and By-Laws of the Company • Transfer/Deed of Assignment (applicable to the successor company that takes on the ownership and/or takes-over the operations of the generation company whether under a new name or using the same company name as the case may be)
General documents	Citizen's charter
Timeframe for consent	None Identified
Status in the EVOSS system	Integrated

Permit name	(23) Pre-construction permits for NGCP Grid Connection Facility Study (FS), and Service Agreements (SA)
Lead Permitting Agency	National Grid Corporation of the Philippines (NGCP)
Legal Framework	RA 9513, RA 9136,
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE, DTI, BIR
Coverage of the permit	Main Grid
Associated Fees	Varies. Coordinate with NGCP
Summary application and permitting process	<p>The following four stage process includes pre-construction stage requirements from NGCP for eventual grid connection. Customer shall start the construction upon NGCP's approval on the proposed project and in parallel with the execution of Service Agreements.</p> <p>Submission of Initial Requirements for Service Application (for Direct connection)</p> <ul style="list-style-type: none"> - The customer /new generating plant facility will submit a Letter of Intent LOI and other required documents to NGCP as early as possible during the planning stage or at least 30 days prior to the target construction date. - NGCP evaluates and checks the completeness of the submitted documents within <i>3 Working Days</i>. - NGCP Conducts technical assessment to 1) evaluate the effect of Customer's development to the Grid 2) Check the availability and adequacy of existing NGCP facility, and 3) Determine whether there is a need to undertake SIS, and whether SIS can be conducted in-house or by a third party. - This technical assessment is conducted within <i>21 Calendar Days</i>. <p>Facilities Study (FS)</p> <ul style="list-style-type: none"> - Initiated with the submission of a confirmed SIS report. - Completed by NGCP to determine the modification to NGCP's facilities or new facilities required by the Customer including the cost and scheduled completion date. - The FS is Conducted within <i>40 Calendar Days</i>. <p>Service Agreements</p> <ul style="list-style-type: none"> - Applicant submits letter of Application for Connection Agreement (CA), - NGCP confirms completeness of submission within <i>3 working days</i>. - NGCP provides the customer a Draft Transmission Service Agreement (TSA) and/or Draft Metering Service Agreement (MSA) for review. - Customer Submits the required TSA Schedules to NGCP - Customer transmits the signed TSA and MSA to NGCP for finalization and notarization. - Processing time of <i>14 calendar days</i> for signing of service agreements. <p>Developers may use this as reference: https://evoss.ph/Home/L1NGCP</p>

<p>Supporting document required</p>	<p>Submission of Initial Requirements for Service Application (for Direct connection)</p> <ul style="list-style-type: none"> - Letter of Intent (LOI) - DOE Approval for Direct Connection - Transmission Service Application Form - Estimated Equipment Data - Five Year Standard Planning Data - Single Line Diagram (SLD) of the proposed connection scheme - Geographical map showing the project location relative to the target route for the connection line and nearest NGCP facility (with geographical coordinates) - Load flow and Dynamics Model compatible with the PSSE version prescribed by NGCP. - Company Profile - General Information Sheet - Company Registration with the Securities and Exchange Commission or Department of Trade and Industry - Bureau of Internal Revenue (BIR) Form 2303 (BIR Certificate of Registration) - Other information that as required by NGCP <p>Review of Facilities Study (ROFS)</p> <ul style="list-style-type: none"> - Confirmed SIS Report - FS Report <p>Transmission Service Agreements</p> <ul style="list-style-type: none"> • Letter of Application for Transmission Service • ERC Load Approval • DOE Accreditation (Generator) • System Impact Study • Offer of Service for Facilities Study • Connection Agreement • Submission of Statement of Readiness to Connect • Issuance of Certificate of Technical Requirement <ul style="list-style-type: none"> - District Office Clearance - Metering Services Group (MSG) Clearance - Maintenance and Testing Division (MTD) Clearance - SYSTEM Operator (SO) Clearance (if applicable) • Serving of Transmission Service Agreement (TSA) • Relevant Schedules <ul style="list-style-type: none"> - Open Access Transmission Service (OATS) Services - Standard Planning Data - Detailed Planning Data (for Generator Customers) - Electrical Drawings - Connection Point Drawings - Asset Boundary - Protection Arrangement and Settings - Metering Requirements - Notices - Provisional Maintenance Schedule - Testing and Commissioning (new delivery Point) - Load Shedding - Contingency Actions - Critical Events List - Statement of Readiness to Connect (new delivery Point)
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	<ul style="list-style-type: none">• Issuance of Approval to Connect• Energization of Customer's Facilities• Payment of Security Deposit
General documents	NGCP 'Service Application Process Flow Chart', EVOSS
Timeframe for consent	Valid until revoked
Status in the EVOSS system	Technical Assessments - Integrated. Others - coordinate with NGCP

Permit name	(24) Application for Authority to Develop and Own or Operate Dedicated Point to point Limited Transmission/Distribution Facilities
Lead Permitting Agency	Energy Regulatory Commission (ERC)
Legal Framework	Section 9 of the EPIRA [RA 9136] and, Section 8 and 21 of EPIRA ERC Res. 9 S.2020,
Highlighted changes to the legal framework	None Identified
Statutory consultees	National Grid Corporation (NGCP), Department of Energy (DOE), Department of Environment and Natural Resources (DENR), Local Government Units (LGUs), Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI)
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	<p>Based on the ERC Resolution 21 Series of 2007:</p> <p>For approval of any changes on the terms and conditions of service of the National Transmission Corporation (TRANSCO) and any distribution utilities, the supervision fee is PHP 700.00 and without supervision fee is PHP 3,000.00</p> <p>For approval of reappraisal of the eligible assets of TRANSCO or any distribution utility by an independent appraisal company, the supervision fee is PHP 700.00 and without supervision fee is PHP 3,000.00</p>
Summary application and permitting process	<p>ERC has its own online application platform accessible here: https://ofas.erc.ph/</p> <p>The applicant is required to submit pre-requisite documents for initial review through the online filling and application system. Upon completion of the initial review, the assigned ERC staff will issue a “clearance to proceed” with the actual filling, either online or through the docket section. Following this, applicants will be instructed to attend two online hearings. Relevant stakeholders may also attend and express concerns, but they must apply in advance.</p> <p>The first hearing, which takes place approximately one week after successful submission, is the “Determination of Compliance with Jurisdictional Requirements and Expository Presentation.” About one week later, the second hearing, the “Pre-Trial Conference and Presentation of Evidence,” will take place online.</p> <p>If the applicant successfully completes these two hearings and complies with any directives issued by the Commission during the proceedings, the application will proceed to the evaluation and review stage.</p> <p>The processing time is approximately 270 calendar days.</p>

<p>Supporting document required</p>	<p>For transmission facilities:</p> <ul style="list-style-type: none"> • Certification issued by the ERC indicating that the subject application has undergone/completed the Initial Review process; • Project Rationale explaining the reason why the Applicant opted to develop, own, and/or operate a dedicated point-to-point facility; • Description of the project (should include details on whether the project will be done in stages i.e., interim and final connection); • Options/Alternatives considered in lieu of the proposed project(s) that are technically and economically feasible, with corresponding analyses of advantages/disadvantages of each option, if applicable; • Copy of the portion of the approved Transmission Development Plant (TDP) showing the power plant project; • System Impact Study (SIS), • For SIS conducted by a Third Party, review report on the SIS of the Transmission Network Provider (TNP); • Facilities Study (FS); • For FS conducted by a Third Party, review report on the FS of the TNP; • Detailed Single Line Diagram (SLD); • Conceptual Engineering design and drawings; • Detailed estimated cost for the projects that are yet to be constructed or detailed actual cost for the projects that are already constructed prior to the submission of the application. • Gantt chart schedule of the proposed projects and verified certification showing project implementation status; • Relevant dates which must reflect the target dates and actual dates for the following <ul style="list-style-type: none"> • Start of construction of the power plant and interconnection facility • Completion of the construction of the power plant and interconnection facility • Testing and Commissioning • Commercial Operation • Name/s and company profile/s of the contractor/s to be involved in the construction of the dedicated point-to-point limited transmission facilities indicating various major relevant project/s undertaken by the contractor/s for specific clients and its period of implementation; • Actual historical and forecasted Demand-Supply Scenario; • Connection Agreement, if applicable; • Board resolution or secretary's certificate or sworn certificate approving the proposed projects; • Sworn statement / Manifestation from the authorized representative of the Regulated Entity that an application for a permit/license/ or certificate from a concerned government agency has been filed. • Environmental Compliance Certificate (for Transmission line and substation/switchyard with total power generating capacity greater than 138kV and 220 kV) or Certificate of Non-Coverage (for Transmission line and substation/switchyard with total power generating capacity less than or equal to 138kV and 220 kV) from the DENR EMB • Certificate of Registration (COR) from the DOE • For Geothermal, Hydroelectric, Ocean, and Wind Energy Projects, RE Service Contract between the Plant and the DOE; For Solar and Biomass Energy Projects, RE Operating Contract between the Plant and DOE;
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	<ul style="list-style-type: none"> • Other relevant certifications from the DOE, such as, but not limited to, Certificate of Energy Project of National Significance for Commercial Phase, Certificate of Confirmation of Commerciality (CoCoC), Certificate of Endorsement (COE) and COE-FIT for FIT eligible plants, if applicable; • For power plants that are still being constructed, a certification from the MOS-LMMD that the Generation Company has a pending application for issuance of Certificate of Compliance (COC). For power plants that completed its testing and commissioning, the copy of the Provisional Authority to Operate (PAO) or COC issued by the ERC, if applicable; • Other required data: • General Documents such as list of names, titles and responsibilities of key management officials • Corporate or Partnership Documents <p>For distribution facilities</p> <ul style="list-style-type: none"> • Certification issued by the ERC indicating that the subject application has undergone/completed the Initial Review process; • Project Rationale explaining the reason why the Applicant opted to develop, own, and/or operate a dedicated point-to-point facility; • Description of the project (should include details on whether the project will be done in stages i.e., interim and final connection); • Options/Alternatives considered in lieu of the proposed project(s) that are technically and economically feasible, with corresponding analyses of advantages/disadvantages of each option, if applicable; • Copy of the portion of the approved Distribution Development Plan (DDP) or Transmission Development Plan (TDP) showing the power plant project; • Distribution Impact Study (DIS), • For DIS conducted by a Third Party, review report on the DIS of the Distribution Utility; • Distribution Asset Study (DAS); • For DAS conducted by a Third Party, review report on the DAS of the Distribution Utility; • For Large Embedded Generation Plants, certification from the Transmission Network Provider (TNP) that the same has been informed by the Distribution Utility about the connection of the Plant, in compliance with Philippine Distribution Code (PDC)4.3.3.71; • Detailed Single Line Diagram (SLD); • Conceptual Engineering design and drawings; • Detailed estimated cost for the projects that are yet to be constructed or detailed actual cost for the projects that are already constructed prior to the submission of the application. • Gantt chart schedule of the proposed projects and verified certification showing project implementation status; • Relevant dates which must reflect the target dates and actual dates for the following <ul style="list-style-type: none"> • Start of construction of the power plant and interconnection facility • Completion of the construction of the power plant and interconnection facility • Testing and Commissioning • Commercial Operation • Name/s and company profile/s of the contractor/s to be involved in the construction of the dedicated point-to-point limited transmission facilities indicating various major relevant project/s
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	<p>undertaken by the contractor/s for specific clients and its period of implementation;</p> <ul style="list-style-type: none"> • Actual historical and forecasted Demand-Supply Scenario; • Connection Agreement, if applicable; • Board resolution or secretary's certificate or sworn certificate approving the proposed projects; • Sworn statement / Manifestation from the authorized representative of the Regulated Entity that an application for a permit/license/ or certificate from concerned government agency has been filed. • Environmental Compliance Certificate (for Transmission line and substation/switchyard with total power generating capacity greater than 138kV and 220 kV) or Certificate of Non-Coverage (for Transmission line and substation/switchyard with total power generating capacity less than or equal to 138kV and 220 kV) from the DENR EMB • Certificate of Registration (COR) from the DOE • For Geothermal, Hydroelectric, Ocean, and Wind Energy Projects, RE Service Contract between the Plant and the DOE; For Solar and Biomass Energy Projects, RE Operating Contract between the Plant and DOE; • Other relevant certifications from the DOE, such as, but not limited to, Certificate of Energy Project of National Significance for Commercial Phase, Certificate of Confirmation of Commerciality (CoCoC), Certificate of Endorsement (COE) and COE-FIT for FIT eligible plants, if applicable; • For power plants that are still being constructed, a certification from the MOS-LMMD that the Generation Company has a pending application for issuance of Certificate of Compliance (COC). For power plants that completed its testing and commissioning, the copy of the Provisional Authority to Operate (PAO) or COC issued by the ERC, if applicable; • Other required data: • General Documents such as list of names, titles and responsibilities of key management officials • Corporate or Partnership Documents
General documents	Citizen's Charter, Philippine Grid Code, Philippine Distribution Code, Open Access Transmission Service (OAT) Rule and Distribution Service and Open Access Rules (DSOAR) Resolution 23 S. 2016
Timeframe for consent	The validity depends on the SIS or DIS report
Status in the EVOSS system	Integrated

Permit name	(25) DOE Certificate of Endorsement (COE) to ERC for Certificate of Compliance (COC)
Lead Permitting Agency	Department of Energy Electric Power Industry Management Bureau (DOE EPIMB)
Legal Framework	Republic Act (RA) No. 9136 of 2001, also known as the Electric Power Industry Reform Act (EPIRA) and RA 9513, also known as the "Renewable Energy Act of 2008"
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	<p>Certificate fee</p> <p>Less than 1,000 MW – PHP 500.00</p> <p>1,000 to 9,999 MW – PHP 1,000.00</p> <p>10,000 MW up – PHP 10,000.00</p>
Summary application and permitting process	<p>The applicant will submit the documentary requirements online through the EVOSS System. The EPIMB Concerned Division Staff will check the completeness and consistency of the submission within three (3) working days. If the submission is complete and under RE project, the REMB staff will evaluate within four (4) calendar days. If qualified, the evaluator or REMB Concerned Division Staff will upload a Notice to Proceed (NTP) in the EVOSS System.</p> <p>The EPIMB Concerned Division Staff will evaluate the application within three (3) calendar days (CD) after receiving the NTP if approved. The applicant will pay the processing fee and upload it in the EVOSS System within five (5) banking days.</p> <p>The DOE Treasury Division upon receiving the applicant's proof of payment in the EVOSS System will verify the applicant's payment within one (1) working day.</p> <p>Once the payment has been verified by the DOE Treasury Division, the endorsement letter will be prepared by the PPDD Staff, approved by the EPIMB Director and uploaded in the EVOSS System within three (3) calendar days.</p> <p>The total EPIMB processing time is 12 calendar days (including the 5 CD of REMB for evaluation and issuance of NTP)</p>
Supporting document required	<ul style="list-style-type: none"> Letter of request addressed to EPIMB Director indicating the nature of request: <ul style="list-style-type: none"> For New Applications, it should include the official name of the project/generating facility, nameplate capacity in three (3) decimal places in MW, and complete location of the project (barangay, municipality, province) For Amendment (Amendment of Developer name, capacity, project name, or location), it should include the previously issued COE number, official name of the project/generating facility, nameplate capacity in three (3) decimal places in MW, and complete location of the project (barangay, municipality, province) and the reason for amendment. For Renewal of COC, it should include the official name of the project, nameplate capacity in three (3) decimal places in MW, and complete location of the project (barangay, municipality, province)

	<ul style="list-style-type: none"> • Company Profile (if the request is for the amendment of the company name or project developer, indicating the transition from the previous developer to the new developer) • Project Background / Description including the following information: <ul style="list-style-type: none"> - Name of the generating facility - Nameplate capacity, in three decimal places - Clear copy of the photograph of the front view of the Generator nameplate/ Engine nameplate/rating capacity attached to each generating unit - Computation in converting the said generator rating per unit, from MVA to MW - Summary of the nameplate/rating capacities per unit, in three (3) decimal places, if multiple generators, with the total capacity - Exact Location including the barangay, municipality, and province - Target Commercial Operation/Commencement of Operation - Off-taker of the Electric Output with corresponding capacity - EPC Contractor - Jobs Generated (During Construction and During Operation) • Proof of Financial Closing, whichever is available: <p>For 100% Equity</p> <ul style="list-style-type: none"> ○ Notarized Certificate of Availability of Funds indicating to finance 100% of project cost through Internally Generated Funds to be signed by the President or Treasurer of the company with the following information: <ul style="list-style-type: none"> ○ Company/Developer's Name ○ Official Project Name ○ Capacity in three (3) decimal places ○ Exact Location of the power plant including the barangay, municipality, and province ○ Amount of Total project cost ○ Indicate that it will be financed 100% by the Company <p>For the Loan-Equity Ratio of the total project cost:</p> <ul style="list-style-type: none"> ○ Notarized Certification from the Company signed by the President or Treasurer of the Company with the following information: <ul style="list-style-type: none"> ○ Company/Developer's Name ○ Official Project Name ○ Capacity in three (3) decimal places ○ Exact Location of the power plant including the barangay, municipality, and province ○ Amount of Total project cost and breakdown of Loan-Equity percentage specifying the amount ○ Bank Certification or Notarized Memorandum of Agreement or Loan Term Agreement indicating percentage and amount of Financial Assistance/loan to be provided for the development and construction of the project. <p>For the Financier of the project</p> <ul style="list-style-type: none"> ○ Notarized Memorandum of Agreement/Loan Term Agreement between the company and the financier on the percentage and amount of Financial Assistance/loan to be provided, or any equivalent document;
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	<ul style="list-style-type: none"> • Copy of the SEC Registration • Copy of the Latest General Information Sheet of the applicant and its stockholders – SEC form duly stamped received by the SEC for Partnership and Corporation • Copy of the Articles of Incorporation and by-laws of the company • Historical generation GWh for existing and operational power plants (at least 5 years) • Notarized Assumption of Accountability (applicable to the successor company that takes on the ownership and/or takes over the operations of the generation company whether under a new name or using the same company name as the case may be) • Undergone Competitive Selection Process (if applicable) • Copy of the Power Supply Agreement (PSA) with Off-taker/s filed before the ERC / Copy of Generation/Cost recovery rate application filed before the ERC / Copy of the Board Resolution allowing the filing of the generation rate to ERC/Ancillary Services Purchase Agreement or any equivalent document • For leased Generating Facilities, provide a Notarized Lease / Rental Agreement between the operator and the owner of the generating units • Certification of the location of the powerhouse • Copy of the Provisional Authority to Operate (PAO) from the ERC <p>Additional for ERC COC Renewal</p> <ul style="list-style-type: none"> • Copy of the ERC Certificate of Compliance and or Provisional Authority to Operate • Certification of new rated capacity (if applicable) <p>Additional for Renewable Energy Projects</p> <ul style="list-style-type: none"> • Copy of the Certificate of Registration (COR) as Renewable Energy (RE) Developer (developer's name, project name, and location indicated should be consistent with the request for COE) • Copy of the Service Contract / operating contract or Certificate of Authority (COA), whichever is available, containing the developer's name, official name of the generating facility, capacity in three (3) decimal places, and location indicated should be consistent with the request for COE • DOE Approval on the transfer or assignment of Service Contract, Operating Contract, and amendment documents, i.e. COCOC, COR, OC, if applicable
General documents	Citizen's Charter
Timeframe for consent	None Identified
Status in the EVOSS system	Integrated

Permit name	(26) Prefilling Certificate for Certificate of Compliance (COC) or Provisional Authority to Operate (PAO)
Lead Permitting Agency	Energy Regulatory Commission (ERC)
Legal Framework	Section 6 of the EPIRA [RA 9136], ERC Resolution 17 series of 2023 (Section 8, 9, 10), Section 1 Rule 5 EPIRA IRR
Highlighted changes to the legal framework	None Identified
Statutory consultees	SEC, DOE-EPIMB, DENR-EMB, IEMOP, NGCP/DU, NCIP, LGUs, NWRB
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	None
Summary application and permitting process	<p>Based on ERC Resolution No. 17, Series of 2023, Generation Companies (GenCos) and Microgrid System Providers (MGSPs) shall submit the COC or PAO pre-filing requirements at least thirty (30) calendar days before the date of Test and Commissioning. A Certificate of Pre-filing will be issued by the ERC if all the supporting documents are complete.</p> <p>Applicants must secure the application form and checklist of appropriate requirements for the COC application. The accomplished forms, and checklist must be submitted to the ERC staff. If complete, the applicants will be provided with an assessment form along with a billing statement, which the applicant shall pay to proceed with the next step.</p> <p>The total processing time for the prefilling COC is approximately 8 working days upon submission of all necessary documents.</p>
Supporting document required	<p>General Requirements</p> <ul style="list-style-type: none"> • Application Form (COC Form No. 1). • Company Profile (COC Form No. 2). • Affidavit of Compliance with the Philippine Grid Code (PGC), Philippine Distribution Code (PDC), Philippine Small Grid Guidelines (PSGG), Philippine Electrical Code (PEC), Wholesale Electricity Spot Market (WESM) Rules and Manuals, Cross Ownership and Market Share Restriction (COC Form No. 3); and • General Plant Description with photos of the Generating Unit, and nameplate photos of Generator, Engine or Turbine, Details of off-takers, and Connection Point (COC Form No. 4) <p>Technical Requirements</p> <ul style="list-style-type: none"> • PGC, PDC, PSGG, PEC, and WESM Rules and Manual Requirements <ul style="list-style-type: none"> ○ Electrical and/or Mechanical Plans and Diagrams and Connection Point Drawing, including the connection point to the Grid/Distribution System. ○ Proof of application for the conduct of Test and Commissioning with the Transmission Network Provider (TNP) for Grid Connected, Distribution Utility (DU) for Embedded Generator and Small Grid Owner or DU for Off-Grid Areas. ○ For Microgrid Systems Provider (MGSP), Waiver Agreement with DU • Management and/or lease contracts in force (in case the plant is operated, leased and/or managed by an entity other than the owner); and

	<ul style="list-style-type: none"> • Application for the Authority to Develop, Own and/or Operate Dedicated Point-to-Point limited transmission or distribution facilities. • Financial Requirements <ul style="list-style-type: none"> • Certified True Copy of complete set of Audited Financial Statements (AFS) covering the two (2) most recent twelve (12) month periods (i.e., statement of financial position, statement of comprehensive income, statement of cash flows, statement of changes in shareholders' equity, notes to financial statements, audit opinion and the statement of management's responsibility on the financial statements), duly stamped received by the Bureau of Internal Revenue (BIR) and the Securities and Exchange Commission (SEC). For a GenCo which has been in operation for less than two (2) years, the AFS of the parent company, if any, shall be required in lieu of the above, covering the two (2) most recent twelve (12) month periods. • Duly attested schedule of liabilities, to include the following information: name of creditor, type of credit, date incurred, loan amortization schedule, credit terms, applicable interest rate(s), and DSCR requirement of creditor(s). • Five (5) year financial plan (i.e., forecast financial statements, including assumptions/bases used for revenue and cost projections, DSCR calculation); and • For GenCo which has other business segments, proof of approval of the Business Separation and Unbundling Plan (BSUP), or in the absence thereof, proof of filing with the ERC. • Ownership/Control Requirements <ul style="list-style-type: none"> • SEC issued Certificate of Registration (COR) with Articles of Incorporation (AOI) / Partnership (AOP) and By-Laws, and all subsequent amendments thereto, or Business Name Registration Certificate (for Single Proprietorship). • Business Permit (BP) issued by the Local Government Unit (LGU) for its Principal Office or Certificate of Registration for businesses operating in Economic Zones • Proof of application for the BP before the LGU where the Generation Facility is located, or in the absence thereof, proof of coordination with LGU for application of BP. • Latest General Information Sheet (GIS) of the applicant and its stockholders duly stamped received by the SEC. • For existing GenCos: Proof of Compliance with Public Offering Requirements (PSE Certificate to the effect that the GenCo is listed with PSE or compliance with any other allowed mode of public offering) • Other requirements Department of Energy <ul style="list-style-type: none"> • Affidavit of Undertaking that the GenCo or MGSP shall execute Memorandum of Agreement (MOA) on the establishment of Trust Accounts (TA) by the GenCo and/or the Energy Resource Developer and the Host Beneficiaries (HBs) / Local Government Units (LGUs) on Benefits to Host Communities pursuant to Rule 29 of the IRR of R.A. No. 9136 and shall comply with the obligations to remit the funds to respective beneficiaries; and
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	<ul style="list-style-type: none"> • Certificate of Endorsement indicating that the power plant project is consistent with the Power Development Plan (COE-PDP) of the Government or with the Missionary Electrification Development Plan (COE-MEDP) for Generation Facility located in Off-Grid Area <p>Department of Environment and Natural Resources (DENR) / Laguna Lake Development Authority (LLDA) / Bangsamoro Autonomous Region in Muslim Mindanao – Ministry of Environment, Natural Resources and Energy (BARMM-MENRE) / National Commission on Indigenous Peoples (NCIP)</p> <ul style="list-style-type: none"> • Environmental Compliance Certificate (ECC) • Proof of application for the Permit to Operate (PTO) • Proof of application for Wastewater Discharge Permit (WDP)/Discharge Permit (DP) • Water Permit (WP) or Conditional Water Permit (CWP) issued by the National Water Resources Board (NWRB) • Fuel Supply Agreements (FSA) for main fuel and/or Fuel Sustainability Plan for Biomass Generation Facility (if applicable); and • For applications affecting Indigenous Cultural Communities / Indigenous People (ICCs/IPs) in lands of Ancestral Domain, proof of the appropriate Certification Precondition issued by NCIP or at least a proof of application for issuance of CP/CNO
General documents	Citizen's Charter
Timeframe for consent	Three (3) working days upon complete submission
Status in the EVOSS system	Not yet integrated

Permit name	(27) Business Permits or Mayor's Permit
Lead Permitting Agency	Local Government Unit (LGUs) – Cities and Municipalities
Legal Framework	Local Government Code 1991, Joint Memorandum Circular (JMC) 01 Series 2021
Highlighted changes to the legal framework	None identified
Statutory consultees	Office of the Building Official (OBO), Bureau of Fire Protection (BFP), Local Government Units (LGUs)
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	Subject to Fees and Charges based on Local Revenue Code
Summary application and permitting process	<p>As per JMC 01 s. 2021, LGUs shall set up a one-stop business facilitation service or Business One Stop Shop (BOSS) to receive and process manual and/or electronic submissions of applications for Business Permit or any related documents regarding this.</p> <p>The standard process for the business permit is that the applicant must submit the required documentary documents along with the unified application form, either physically or electronically. Once the submission is processed and completed, the applicant must receive the tax order or payment or tax bill based on the assessment of the business tax, fess, and chargers from the LGU staff. Once paid, the applicant must provide a copy of proof of payment. Once validated, the LGU staff will release the permit.</p> <p>Take note, for new business permit applications that might require inspections from BFP or any of the offices or departments of LGUs, such inspection shall be conducted so that the required permits can be issued within the prescribed time of three working days. Post-inspection is not included in the processing time.</p> <p>In conducting inspections, inspections shall be conducted with prior notice to the business permit applicant at the time the business permit application is submitted or by separate written notice so that the business owners may exercise their right to be assisted.</p> <p>Processing time is 3 working days.</p>

Supporting document required	<p>The standard documentary requirements are the following:</p> <ul style="list-style-type: none"> • Unified Application form <p>New Business Permit</p> <ul style="list-style-type: none"> • Proof of registration example SEC, DTI • Proof right of applicant to use location as business address which may include any of the following • If owned, proof of ownership – Transfer Certificate of Title or Tax Declaration • If not owned by the application – Contract of lease, Memorandum of Agreement or written consent of property owner • Location plan or sketch of the location, clearly showing where business premises is located • Fire Safety Inspection Certificate (FSIC) for Occupancy • For applicant with valid FSIC for occupancy, Affidavit of Undertaking that there had been no substantial changes made on the building / establishment given the FSIC <p>Business Permit Renewal Applications</p> <ul style="list-style-type: none"> • Proof annual gross receipts which may include: • Audited financial statements or unaudited for those who are not required to file Annual Financial Statements (AFS) with the Bureau of Internal Revenue (BIR) or • Sworn declaration of gross sales or receipts or • Income tax returns
General documents	None Identified
Timeframe for consent	Valid for one year
Status in the EVOSS system	Not yet integrated

Permit name	(28) Wholesale Electricity Spot Market (WESM) Registration
Lead Permitting Agency	Independent Electricity Market Operator of the Philippines Inc. (IEMOP)
Legal Framework	DOE Department Circular (DC) No. 2020-10-0021
Highlighted changes to the legal framework	None Identified
Statutory consultees	Energy Regulatory Commission (ERC), National Grid Corporation of the Philippines (NGCP), Department of Energy (DOE)
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	None
Summary application and permitting process	<p>The applicant will submit the application, together with its complete and compliant requirements, for WESM membership through the Energy Virtual One-Stop Shop (EVOSS) system. IEMOP will review the submitted application to validate its completeness in form and substance within 3 working days. After acceptance of application, IEMOP will approve or disapprove the WESM membership registration application within 15 calendar days.</p> <p>EVOSS system will notify the applicant if its WESM application is approved. To be able to proceed with trading in the WESM, the applicant is required to complete the submission of trading details of their facilities and other relevant information and documentation to the Central Registration and Settlement System (CRSS) after approval of the registration for WESM membership in the EVOSS.</p> <p>To access the CRSS, the applicant will submit a request form for digital certificate and schedule of installation of digital certificates. Upon access, the applicant will submit its technical and financial requirements through the Central Registration and Settlement System (CRSS).</p> <p>The respective division and/or unit of IEMOP will assess and evaluate the submitted technical and financial requirements. IEMOP will notify the applicant within 15 days from the submission of the complete and compliant requirements.</p>
Supporting document required	<p>Completion of and Compliance with Requirements For Membership Registration</p> <ol style="list-style-type: none"> 1. Affidavit of Undertaking 2. Organization Certificate of Registration / Incorporation 3. Secretary's Certificate/Board Resolution authorizing participation as Direct/Indirect WESM Member, designating signatories, Main Contact (Direct and Indirect) bank details for collection/payment <p>For item numbers 1 and 3, the templates can be downloaded from the website through this link: (https://www.iemop.ph/market-reports/wesm-registration-forms-and-templates/)</p>

	<p>Completion of and Compliance with requirements for trading in the WESM</p> <p>Document source : IEMOP</p> <p>The forms and templates can be downloaded from the website through this link: (https://www.iemop.ph/market-reports/wesm-registration-forms-and-templates/)</p> <ul style="list-style-type: none"> • Market Participation Agreement for Direct WESM Members • Settlement Information Sheet • WESM Contact Information Sheet • Digital Certificate (DC) Service Request Form <p>Document source : Metering Services Provider</p> <ul style="list-style-type: none"> • Signed Metering Services Agreement • Signed Metering Installation Registration Form/s • Accomplished in CRSS and uploaded in the CRSS both for Main and Alternate Meters • Single Line Diagram and Three Line Diagram • ERC Certification of meter test results • Test and calibration reports of instrument transformers and meters <p>Document source : Energy Regulatory Commission (ERC)</p> <ul style="list-style-type: none"> • ERC Certification on the status of the Certificate of Compliance (COC) application • Stamped received copy of ERC Forms 1.1 & 4 <p>Document source : Department of Energy (DOE)</p> <ul style="list-style-type: none"> • Certificate of Registration • Certificate of Endorsement • Notice of Award for the RE generator facility as winning bidders of the GEAP (if applicable) <p>Document source : National Grid Corporation of the Philippines (NGCP)</p> <ul style="list-style-type: none"> • Notice of Grid changes from SO-NGCP to be submitted to IEMOP (Contains Single line diagram and Point ID information) • Document source : Board of Investment (BOI) or PEZA • Certification of tax exemption (if applicable) <p>Document source : Bureau of Internal Revenue (BIR)</p> <ul style="list-style-type: none"> • BIR Form 2303 <p>Document source: Applicant</p> <ul style="list-style-type: none"> • Projected gross energy settlement quantity for six (6) months (template is available in IEMOP website) • Proof of Prudential Security • Accomplished IEMOP Tax Online Form (link of online form to be provided by IEMOP)
General documents	WESM Manual
Timeframe for consent	Not Applicable
Status in the EVOSS system	Integrated

Permit name	(29) Certificate of Approval to Connect (CATC) for Main Grid,
Lead Permitting Agency	National Grid Corporation of the Philippines (NGCP)
Legal Framework	Republic Act (RA) 9513, RA 9136,
Highlighted changes to the legal framework	None Identified
Statutory consultees	Energy Regulatory Commission (ERC), Department of Energy (DOE), Independent Electricity Market Operator of the Philippines Inc. (IEMOP)
Coverage of the permit	Main Grid
Associated Fees	Coordinate with NGCP
Summary application and permitting process	<p>Customer submits complete Energization Request Form (ERF) and associated requirements to NGCP which will evaluates the customer's submitted documents including the ERF and approves if the documents are in order and passed the minimum criteria based on standard, <i>within 3 working days</i>.</p> <p>NGCP conducts Technical Evaluation for Energization, indicating to applicant whether or not additional materials are required for submittal. Once the applicant passes the Technical Evaluation, NGCP will issue the Certificate of Approval to Connect CATC</p> <p>Processing time for Technical Evaluation and release of CATC is 15 Calendar Days.</p> <p>After the customer signed/conformed the CATC, energization of the customer's/new generating plant facility shall commence.</p>

Supporting document required	<ul style="list-style-type: none"> • Statement of Readiness to Connect (SRTC) • Energization Request Form (ERF) for Metering Services • ERF for Region Operations and Maintenance • ERF for Planning and Engineering • ERF for Systems Operations • IEMOP letter on WESM Membership Registration • Transformer Data Form including Transformer Nameplate/s. • Transmission Line Data Form • Compensator Data Form, if applicable • Single line diagram (SLD) showing line distances per connection/tagging point from NGCP Facility to the Proponent's Facility • SLD highlighting the equipment to be energized. • Protection Scheme and Relay Setting: *Transformer Overcurrent Protection Setting • Supervisory Control and Data Collection Acquisition (SCADA) Requirement Checklist • Other Requirements per Equipment: <ul style="list-style-type: none"> ○ Nameplate/s for Current Transformer (Revenue Metering, Monitoring, etc.) ○ Nameplate/s for Voltage Transformer (Revenue Metering, Monitoring, CVT, etc.) ○ Nameplate/s for Circuit Breaker ○ Nameplate/s for Capacitor Bank and Reactor (Shunt, Line, etc.) ○ MVAR Capacity, Voltage Level and Connection Point of Capacitor Bank and/or Reactor (Shunt, Line, etc.) should be indicated in the ERF for SO ○ General requirements for Disconnect Switch • Other information that as required by NGCP
General documents	Oats Rules 2022 Edition
Timeframe for consent	Valid until revoked
Status in the EVOSS system	Not yet Integrated

Permit name	(30) Certificate of Compliance (COC)	(30) Provisional Authority to Operate (PAO)
Lead Permitting Agency	Energy Regulatory Commission (ERC)	Energy Regulatory Commission (ERC)
Legal Framework	Section 6 of the EPIRA [RA 9136], ERC Resolution 17 series of 2023 (Section 8, 9, 10), Section 1 Rule 5 EPIRA IRR	Section 6 of the EPIRA [RA 9136], Rule 5 EPIRA IRR, and ERC Resolution 17 Series of 2023
Highlighted changes to the legal framework	None Identified	None Identified
Statutory consultees	Securities and Exchange Commission (SEC), DOE Electric Power Industry Management Bureau (DOE EPIMB), DENR Environmental Management Bureau (DENR EMB), National Grid Corporation of the Philippines (NGCP) or Distribution Utility (DU), National Commission on Indigenous Peoples (NCIP), National Water Resources Board (NWRB), Local Government Units (LGUs)	Securities and Exchange Commission (SEC), DOE Electric Power Industry Management Bureau (DOE EPIMB), DENR Environmental Management Bureau (DENR EMB), National Grid Corporation of the Philippines (NGCP) or Distribution Utility (DU), National Commission on Indigenous Peoples (NCIP), National Water Resources Board (NWRB), Local Government Units (LGUs)
Coverage of the permit	Offshore wind farm and Onshore components of the project	Offshore wind farm and Onshore components of the project
Associated Fees	PHP 10,000.00	PHP 10,000.00
Summary application and permitting process	<p>"Certificate of Compliance (COC)" refers to a license issued by the ERC in favor of a person or entity to operate a power plant or other facilities used in the generation of electricity pursuant to Section 6 of R.A. No. 9136 and Section 4, Rule 5 of its IRR.</p> <p>Applicants shall submit to the ERC the COC application requirements not later than thirty (30) calendar days from the last day of Test and Commissioning.</p> <p>Applicants must secure the requirements and complete the forms as listed on the COC Checklist of Requirements. The accomplished forms and all the requirements must be submitted to the ERC via licensing@erc.ph. If the submission is complete, the applicants will be issued with a Certificate of</p>	<p>"Provisional Authority to Operate (PAO)" refers to the interim authority granted by the ERC in favor of a person(s) or entity(ies) to operate generation facilities used in the generation of electricity, pending the completion of requirements for issuance of COC, and as the power demand and supply situation warrants, provided the requirements for grant of PAO is complied with, and that the government permits issued thereto are valid.</p> <p>Applicants shall submit to the ERC the PAO application requirements not later than thirty (30) calendar days from the last day of Test and Commissioning.</p> <p>Applicants must secure the requirements and complete the forms as listed on the PAO Checklist of Requirements. The accomplished forms and all the requirements must be</p>

	<p>Completeness Email and Statement of Account. The application will be docketed if the application fee is paid by the Applicant.</p> <p>Inspection must be conducted by the ERC authorized representative after the application was docketed.</p> <p>If the application meets all the requirements, the ERC will issue the COC.</p> <p>The total processing time for the COC is approximately 60 calendar days upon submission of all necessary documents and completion of the inspection for regular application, thirty (30) calendar days for those GenCos that have been issued a Certificate of Energy Project of National Significance (CEPNS) by the DOE and twenty (20) days for Strategic Investments projects.</p> <p>The COC issued by the ERC shall be effective from the date of approval of the ERC as indicated in the Certificate, and shall remain valid, unless otherwise suspended, revoked or annulled by the ERC after due notice and hearing.</p>	<p>submitted to the ERC via licensing@erc.ph. If the submission is complete, the applicants will be issued with a Certificate of Completeness Email and Statement of Account. The application will be docketed if the application fee is paid by the Applicant.</p> <p>Inspection must be conducted by the ERC authorized representative after the application was docketed.</p> <p>If the application meets all the requirements, the ERC will issue a PAO.</p> <p>The total processing time for the PAO is approximately 60 calendar days upon submission of all necessary documents and completion of the inspection for regular application, thirty (30) calendar days for those GenCos that have been issued a Certificate of Energy Project of National Significance (CEPNS) by the DOE and twenty (20) days for Strategic Investments projects.</p> <p>The PAO shall be issued in the form of a letter to the applicant and shall be valid for a period of one (1) year from issuance thereof.</p>
Supporting document required	<p>Below are the documents that must be submitted during COC application:</p> <p>General Requirements</p> <ul style="list-style-type: none"> • Application Form (COC Form No. 1); • Company Profile (COC Form No. 2); • Affidavit of Compliance with the Philippine Grid Code (PGC), Philippine Distribution Code (PDC), Philippine Small Grid Guidelines (PSGG), Philippine Electrical Code (PEC), Wholesale Electricity Spot Market (WESM) Rules and Manuals, Cross ownership and Market Share Restriction (COC Form No.3); and • General Plant Description with photos of the Generating Unit, nameplate photos of Generator, Engine or Turbine, Details of off-takers, and Connection Point (COC Form No. 4) 	<p>Below are the documents that must be submitted during PAO application:</p> <p>General Requirements</p> <ul style="list-style-type: none"> • Application Form (COC Form No. 1). • Company Profile (COC Form No. 2). • Affidavit of Compliance with the Philippine Grid Code (PGC), Philippine Distribution Code (PDC), Philippine Small Grid Guidelines (PSGG), Philippine Electrical Code (PEC), Wholesale Electricity Spot Market (WESM) Rules and Manuals, Cross Ownership and Market Share Restriction (COC Form No. 3); and • General Plant Description with photos of the Generating Unit, and nameplate photos of Generator, Engine or Turbine, Details of off-takers, and Connection Point (COC Form No. 4)

	<p>Technical Qualification</p> <ul style="list-style-type: none"> • PGC, PDC, PSGG, PEC and WESM Rules and Manual Requirements • Electrical and/or Mechanical Plans Diagrams and Connection Point Drawing, including the connection point to the Grid/Distribution System. • Final certificate of Approval to Connect (FCATC) issued by the Transmission Network Provider (TNP) for Grid-Connected Generation Facility/ies; or • FCATC issued by Small Grid Owner (SGO) for Generation Facilities located in Off Grid Areas; or • FCATC issued by DU for Embedded Generation Facility/ies; or • For MicroGrid Systems Provider (MGSP), proof of successful Test and Commissioning and other technical requirements may be required under the MGSP rules as promulgated by ERC. • Generating Unit Capability Test (GUCT) Results and Certificates • Wholesale Energy Spot Market (WESM) Registration • Ancillary Service (AS) Capability Test Results and Certificates, for AS Provider • Management and/or lease contracts in force (in case the plant is operated, leased and/or managed by an entity other than the owner) • ERC Approved Authority to Develop, Own and/or Operate Dedicated Point-to-Point limited transmission or distribution facilities and GenCo's compliance with the directives in the Decision <p>Financial Requirements</p> <ul style="list-style-type: none"> • Certified True Copy of complete set of Audited Financial Statements (AFS) covering the two (2) most recent twelve (12) month periods (i.e., statement of financial position, statement of comprehensive income, 	<p>Technical Qualification</p> <ul style="list-style-type: none"> • PGC, PDC, PSGG, PEC, and WESM Rules and Manual Requirements • Electrical and/or Mechanical Plans and Diagrams and Connection Point Drawing, including the connection point to the Grid/Distribution System • For new generation facilities: Final Certificate of Approval to Connect (FCATC) issued by the Transmission Network Provider (TNP) for Grid-Connected Generation Facility/ies; • FCATC issued by Small Grid Owner (SGO) for Generation Facilities located in Off-Grid Areas; FCATC issued by DU for Embedded Generation Facility/ies; • For MicroGrid Systems Provider (MGSP), Waiver Agreement with DU and proof of successful test and commissioning and other technical requirement as may be required under the MGSP rules as promulgated by ERC • For new Generation Facilities: Generating Unit Capability Test (GUCT)Results and Certificates • Initial Wholesale Energy Sport Market (WESM) Registration • Ancillary Service (AS) Capability Test Results and Certificates, for AS provider. For expired AS Certificate: Application for the renewal of AS Capability Results and Certificate filed before the TNP • Management and/or lease contracts in force (in case the plant is operated, leased and/or managed by an entity other than the owner); and • Application for the Authority to Develop, Own and/or Operate Dedicated Point-to-Point limited transmission or distribution facilities.
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	<p>statement of cash flows, statement of changes in shareholders' equity, notes to financial statements, audit opinion and the statement of management's responsibility on the financial statements), duly stamped received by the Bureau of Internal Revenue (BIR) and the Securities and Exchange Commission (SEC). For a GenCo which has been in operation for less than two (2) years, the AFS of the parent company, if any, shall be required in lieu of the above, covering the two (2) most recent twelve (12) month periods.</p> <ul style="list-style-type: none"> • Duly attested schedule of liabilities, to include the following information: name of creditor, type of credit, date incurred, loan amortization schedule, credit terms, applicable interest rate(s), and DSCR requirement of creditor(s). • Five (5) year financial plan (i.e., forecast financial statements, including assumptions/bases used for revenue and cost projections, DSCR calculation); and • ERC approved Business Separation and Unbundling Plan (BSUP) or in the absence thereof, proof of filing with the ERC <p>Ownership/Control</p> <ul style="list-style-type: none"> • SEC issued Certificate of Registration (COR) with Articles of Incorporation (AOI) / Partnership (AOP) and By-Laws, and all subsequent amendments thereto, or Business Name Registration Certificate (for Single Proprietorship). • Business Permit (BP) issued by the Local Government Unit (LGU) for its Principal Office or Certificate of Registration for businesses operating in Economic Zones • Business Permit (BP) issued by the Local Government Unit (LGU) where the Generation Facility is located, or in the case of Generation Facilities Operating in Economic Zones, its Certificate of Registration. 	<p>Financial Requirements</p> <ul style="list-style-type: none"> • Certificate True Copy of complete set of Audited Financial Statements (AFS) covering the two (2) most recent twelve (12) month periods (i.e., statement of financial position, statement of comprehensive income, statement of cash flows, statement of changes in shareholders' equity, notes to financial statements, audit opinion and the statement of management's responsibility on the financial statements), duly stamped received by the Bureau of Internal Revenue (BIR) and the Securities and Exchange Commission (SEC). For a GenCo which has been in operation for less than two (2) years, the AFS of the parent company, if any, shall be required in lieu of the above, covering the two (2) most recent twelve (12) month periods. • Duly attested schedule of liabilities, to include the following information: name of creditor, type of credit, date incurred, loan amortization schedule, credit terms, applicable interest rate(s), and DSCR requirement of creditor(s). • Five (5) year financial plan (i.e., forecast financial statements, including assumptions/bases used for revenue and cost projections, DSCR calculation); and • ERC approved Business Separation and Unbundling Plan (BSUP) or in the absence thereof, proof of filing with the ERC <p>Ownership/Control Requirements</p> <ul style="list-style-type: none"> • SEC issued Certificate of Registration (COR) with Articles of Incorporation (AOI) / Partnership (AOP) and By-Laws, and all subsequent amendments thereto, or Business Name Registration Certificate (for Single Proprietorship). • Business Permit (BP) issued by the Local Government Unit (LGU) for its Principal Office or Certificate of
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	<ul style="list-style-type: none"> • Latest General Information Sheet (GIS) of the applicant and its stockholders duly stamped received by the SEC. • Proof of Compliance with Public Offering Requirements (PSE Certificate to the effect that the GenCo is listed with PSE or compliance with any other allowed mode of public offering) (Not Applicable for New Generation Company) <p>Other Requirements</p> <ul style="list-style-type: none"> • Memorandum of Agreement on the Establishment of Trust Accounts by the Generation Company and/or Energy Resource Developer and the Department of Energy on Benefits to Host Communities pursuant to Rule 29 of the IRR of R.A. 9136. • Certificate of Endorsement indicating that the power plant project is consistent with the Power Development Plan (COE-PDP) of the Government or with the Missionary Electrification Development Plan (COE-MEDP) for Generation Facility located in Off-Grid Area • Department of Environmental and Natural Resources • Environmental Compliance Certificate • Permit to Operate • Wastewater Discharge Permit • Water Permit • Fuel Supply Agreements (FSA) for main fuel and/or Fuel Sustainability Plan for Biomass Generation Facility (if applicable) • Certification Precondition issued by National Commission on Indigenous Peoples (NCIP) – for applications affecting Indigenous Cultural Communities / Indigenous People (ICCs/IPs) in lands of Ancestral Domain or Certificate of Non-Overlap (CNO) issued by NCIP, if the area of the Generation Facility is patently outside and will not affect any ancestral domain 	<p>Registration for businesses operating in Economic Zones</p> <ul style="list-style-type: none"> • For existing GenCo: BP issued by the LGU where the Generation Facility is located, or in the case of Generation Facilities Operating in Economic Zones, its Certificate of Registration; and proof of application for the renewal of BP before the LGU for expired BP • For new GenCo: Proof of application for the BP before the LGU where the Generation Facility is located, or in the absence thereof, proof of coordination with LGU for application of BP • or expired BP: Proof of application for the renewal of BP before the LGU • Latest General Information Sheet (GIS) of the applicant and its stockholders duly stamped received by the SEC. • Proof of Compliance with Public Offering Requirements (PSE Certificate to the effect that the GenCo is listed with PSE or compliance with any other allowed mode of public offering) (Not Applicable for New Generation Company) <p>For existing GenCos not yet complied with POR: Affidavit of Undertaking (AOU), with Compliance Plan, which provides that the GenCo undertakes to comply with the POR not later than sixty (60) days prior to the expiration of the PAO. The Compliance Plan shall include the mode of public offering being considered, the succeeding steps to be undertaken and the tentative timeline for such steps.</p> <p>Other Requirements</p> <ul style="list-style-type: none"> • Department of Energy • Affidavit of Undertaking that the GenCo or MGSP shall execute Memorandum of Agreement (MOA) on the establishment of Trust Accounts (TA) by the GenCo and/or the Energy Resource Developer and the Host Beneficiaries (HBs) / Local Government Units (LGUs) on
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		<p>Benefits to Host Communities pursuant to Rule 29 of the IRR of R.A. No. 9136 and shall comply with the obligations to remit the funds to respective beneficiaries; and</p> <ul style="list-style-type: none"> • A proof of Establishment of a Trust Account by the GenCo for electrification fund (EF), development and livelihood fund (DLF) and reforestation, watershed management, health and/or environmental enhancement fund (RWMHEEF), such as a Bank Certification on the establishment of such Trust Accounts, or bank statements. • Certificate of Endorsement indicating that the power plant project is consistent with the Power Development Plan (COE-PDP) of the Government or with the Missionary Electrification Development Plan (COE-MEDP) for Generation Facility located in Off-Grid Area. • For GenCo with discrepancy in the information indicated in the COE-PDP/MEDP: Proof of application for the amendment of the COE-PDP/MEDP <p>Department of Environmental and Natural Resources</p> <ul style="list-style-type: none"> • Environmental Compliance Certificate For GenCo with discrepancy in the information indicated in the ECC: Proof of application for the amendment of the ECC • Permit to Operate For GenCo with expired PTO: Proof of application for the renewal of the PTO For GenCo with discrepancy in the information indicated in the PTO: Proof of application for the amendment of the PTO • Wastewater Discharge Permit For GenCo with expired WDP/DP: Proof of application for the renewal of the WDP/DP
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General documents	Citizen's Charter, ERC Resolution 17 s. 2023, Resolution 3 s. 2021, Resolution 9 s. 2011 as amended by Resolution 4 s. 2019, Resolution 26 s. 2005, Resolution 21 s. 2007	Citizen's Charter, ERC Resolution 17 s. 2023, Resolution 3 s. 2021, Resolution 9 s. 2011 as amended by Resolution 4 s. 2019, Resolution 26 s. 2005, Resolution 21 s. 2007
Timeframe for consent	Sixty (60) calendar days upon complete submission For CEPNS thirty (30) working days; and Twenty (20) working days for project under Green Lane Strategic Investment	Sixty (60) calendar days upon complete submission For CEPNS thirty (30) working days; and Twenty (20) working days for project under Green Lane Strategic Investment
Status in the EVOSS system	Not yet integrated	Not yet integrated

Permit name	(31) Certificate of Use
Lead Permitting Agency	Department of Public Works and Highways (DPWH) – Building Official
Legal Framework	Ease of doing business 1632, National building Code, and JMC 2018-01
Highlighted changes to the legal framework	Ongoing draft of Joint Memorandum Circular to streamlined guidelines for the issuance of permits and clearances for the implementation of energy infrastructure projects (EIPs)
Statutory consultees	Bureau of Fire Protection (BFP)
Coverage of the permit	Offshore wind farm and Onshore components of the project
Associated Fees	Subject to Fees and Charges based on Local Revenue Code
Summary application and permitting process	<p>It is important to note that JMC 2018-01 “Guidelines in the processing of construction-related permits” used the term “Certificate of Occupancy (CO)” instead of “Certificate of Use (CU)”, Both certificate signifies that the building/structure was completed and the difference between them is that CO certifies that structure is safe to occupy while CU certifies that building can be used for a specific purpose.</p> <p>The applicant must visit the city or municipality that has jurisdiction over the project area. The applicant must submit the necessary documents and pay the required fees. If complete, the building official will coordinate and facilitate the conduct of technical revised by the concerned LGU departments and the local Bureau of Fire Protection (BFP)</p> <p>Once the application satisfactory complied with and payment have been made, the building official will issue or release the certificate if use.</p> <p>The processing time for certificate of use is 7 working days from receipt of the application with complete documentary requirements.</p>
Supporting document required	<ul style="list-style-type: none"> • Certificate of completion properly filled-up, signed and sealed by all involved professionals in-charge and duly notarized; • Construction Log-book • Photocopy of valid license of all involved professionals • Photographs of the structure (all slides) showing substantial completion; and • Yellow card / clearance from electrical service provider; • In cases when there are changes in the approved building plans, copy of As-Built Plan reflecting all the changes / modifications / alterations / amendments made.
General documents	None Identified
Timeframe for consent	Valid for one year
Status in the EVOSS system	Not yet Integrated

Permit name	(32) Electrical Wiring Installation Inspection
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards, Article 171 of Presidential Decree (PD) 442 otherwise known as the Labor Code of the Philippines, as amended
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Electrical Wiring Installation
Associated Fees	None
Summary application and permitting process	<p>The applicant requests to the DOLE Regional Office the conduct of technical safety inspection through the EVOSS attaching therewith the complete set of documentary requirements and at least two (2) preferred inspection dates. The concerned DOLE Regional Office checks the completeness of the documents.</p> <p>If complete, the concerned DOLE Regional Office assigns a Technical Inspector (TSI) to conduct the inspection and issues the corresponding Authority to Inspect. During the TSI, the inspector will check if the actual installation is the same as what is in the cleared plans. If there are no deficiencies, the inspector will issue a Notice of Results indicating therein the cleared number of the installation inspected.</p> <p>After the conduct of the technical safety inspection, the Inspector will prepare his report with the corresponding computation on the amount to be paid by the applicant. The Technical Support and Services Division (TSSD) Chief reviews the report and endorses the same to the Regional Director for approval. The computed amount shall be paid to the local government unit having jurisdiction over the place of installation.</p> <p>The total processing time for the conduct of initial inspection is 7 calendar days. For renewal purposes, the process cycle time is 12 calendar days.</p>
Supporting document required	<ul style="list-style-type: none"> • Request letter for the conduct of the inspection. • Cleared electrical plans; and • Test result <ul style="list-style-type: none"> ◦ Insulation Resistance Test ◦ Voltage Drop Test • Other Test Certificates that may also be required: <ul style="list-style-type: none"> ◦ For Power Transformer - Turns ratio test, Insulation resistance test with polarization Index, Power factor, Resistance (winding), Polarity and phase relation, Oil tests (DGA, moisture, dielectrics, etc.), No load loss test ◦ For motor loads - Insulation Resistance test, Polarization index test, High potential test, Insulation power factor, Step voltage test, Surge comparison test, No load test
General documents	None Identified
Timeframe for consent	None
Status in the EVOSS system	Integrated

Permit name	(33) Inspection of Mechanical Equipment Installation
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards, Article 171 of PD 442 otherwise known as the Labor Code of the Philippines, as amended
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Mechanical Equipment covered by DOLE Technical Safety Inspection
Associated Fees	None
Summary application and permitting process	<p>The applicant requests to the DOLE Regional Office the conduct of technical safety inspection through the EVOSS attaching therewith the complete set of documentary requirements and at least two (2) preferred inspection dates. The concerned DOLE Regional Office checks the completeness of the documents.</p> <p>If complete, the concerned DOLE Regional Office assigns a Technical Inspector (TSI) to conduct the inspection and issues the corresponding Authority to Inspect. During the TSI, the inspector will check if the actual installation is the same as what is in the cleared plans. If there are no deficiencies, the inspector will issue a Notice of Results indicating therein the cleared number of the mechanical equipment inspected.</p> <p>After the conduct of the technical safety inspection, the Inspector will prepare his report with the corresponding computation on the amount to be paid by the applicant. The Technical Support and Services Division (TSSD) Chief reviews the report and endorses the same to the Regional Director for approval. The computed amount shall be paid to the local government unit having jurisdiction over the place of installation.</p> <p>The total processing time for the initial inspection is 7 calendar days. For renewal purposes, the process cycle time is 12 calendar days.</p>
Supporting document required	<ul style="list-style-type: none"> • Request letter for the conduct of the inspection. • Cleared mechanical plans; and • Corresponding test results; <ul style="list-style-type: none"> ○ Boiler/Pressure Vessel/ Power Piping Lines: <ul style="list-style-type: none"> - Destructive or Non-destructive tests, whichever is applicable ○ Crane & Hoist and Elevator/Manlift/Dumbwaiter <ul style="list-style-type: none"> - Load Test ○ Turbines/Internal Combustion Engine <ul style="list-style-type: none"> - Test Run
General documents	None Identified
Timeframe for consent	None
Status in the EVOSS system	Integrated

Permit name	(34) Certificate of Electrical Installation (CEI)
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards, Article 171 of PD 442 otherwise known as the Labor Code of the Philippines, as amended
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Electrical Wiring Installations covered by DOLE Technical Safety Inspection
Associated Fees	Based on the existing Schedule of Fees specified in the National Building Code
Summary application and permitting process	<p>The applicant applies to the DOLE Regional Office through EVOSS with a complete set of documentary requirements. The concerned DOLE Regional Office checks the completeness of the documents.</p> <p>If complete, the concerned DOLE Regional Office (RO) prepares the Certificate of Electrical Inspection (CEI) and records the same in the database. The Regional Director approves and signs the CEI. Once signed, DOLE RO will notify the applicant and upload the signed permit to the EVOSS platform.</p> <p>In the initial application, the process cycle time is 2 calendar days. In case of renewal, the process cycle time is 3 calendar days.</p>
Supporting document required	A copy of the Official Receipt on the payment of assessed electrical fees
General documents	None Identified
Timeframe for consent	The validity of the CEI is 1 year from date of issuance
Status in the EVOSS system	Integrated

Permit name	(35) Permit to Operate (PTO) Mechanical Equipment
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Occupational Safety and Health Standards, Article 171 of PD 442 otherwise known as the Labor Code of the Philippines, as amended
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Mechanical Equipment covered by DOLE Technical Safety Inspection
Associated Fees	Based on the existing Schedule of Fees specified in the National Building Code
Summary application and permitting process	<p>The applicant applies to the DOLE Regional Office through EVOSS with a complete set of documentary requirements. The concerned DOLE Regional Office checks the completeness of the documents.</p> <p>If complete, the concerned DOLE Regional Office (RO) prepares the Permit to Operate (PTO) and records the same in the database. The Regional Director approves and signs the PTO. Once signed, DOLE RO will notify the applicant and upload the signed permit to the EVOSS platform.</p> <p>In the initial application, the process cycle time is 2 calendar days. In case of renewal, the process cycle time is 3 calendar days.</p>
Supporting document required	<p>A copy of the Official Receipt on the payment of assessed mechanical fees.</p> <p>Note: Cleared plans of subject equipment/installation shall be available during the conduct of TSI</p>
General documents	None Identified
Timeframe for consent	The validity of the PTO is 1 year from date of issuance
Status in the EVOSS system	Integrated

Permit name	(36) Marine Environmental Protection (MEP) Registration of Record Books and Plans (Oil Record Book (ORB), Cargo Record Book (CRB) Garbage Management Plan and Garbage Record Book (GMP-GRB), Shipboard Oil Pollution Emergency Plan (SOPEP), Shipboard Material Pollution Emergency Plan (SMPEP))
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	Republic Act (RA) 993, Presidential Decree (PD) 600, PD 979, Memorandum Circular (MC), No. 01-2005 MC No. 04-2005 MC No. 02-2006 MC No. 07-2014 MC No. 08-2014 MC No. 09-2014 MC No. 10-2014 MC No. 11-2014
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Vessels
Associated Fees	ORB – PHP 240.00; CRB – PHP 240.00; GMP – PHP 4,716.00; GRB – PHP 1,179.00; GMP and GRB – PHP 5,895.00; SOPEP – PHP 2,358.00; SMPEP – PHP 2,35.00
Summary application and permitting process	<p>Applicants can download the application form from the PCG MEP Command (COM) website here: https://mepcom.coastguard.gov.ph/downloads/.</p> <p>The PCG also offers an online platform for Marine Environmental Protection Accreditation, Certification, and Registration Services, which can be accessed at https://mepcom.coastguard.gov.ph/mep-accreditation-and-certification-services/. Applicants can submit their documentary requirements directly through this platform.</p> <p>The assigned MEP FORCE will verify the authenticity of the documents and ensure that all necessary materials are included before proceeding with payment.</p> <p>Once payment is processed by the cashier and the official receipt is issued, the assigned staff will release the certificate, registered book, and plan.</p> <p>The total processing time is 3 working days. Please note that incomplete documents will be returned to the MEP FORCE unit or company.</p>

Supporting document required	<p>For ORB and GRB and CRB</p> <ul style="list-style-type: none"> • Letter Request • Certificate of Philippine Registry (Photocopy) from Maritime Industry Authority (MARINA) • Certificate of Ownership (Photocopy) from MARINA <p>For GMP</p> <ul style="list-style-type: none"> • Letter Request • Certificate of Philippine Registry (Photocopy) from MARINA • Certificate of Ownership (Photocopy) from MARINA • Color coded receptacles <p>For SOPEP and SMPEP</p> <ul style="list-style-type: none"> • Letter Request • Certificate of Philippine Registry (Photocopy) from MARINA • Certificate of Ownership (Photocopy) from MARINA • General Arrangement Plan
General documents	None Identified
Timeframe for consent	<p>ORB and GRB and CRB – consumable;</p> <p>GMP – 5 years;</p> <p>SOPEP and SMEP – 3 years</p>
Status in the EVOSS system	Not yet integrated

Permit name	(37) Marine Environmental Protection (MEP) Certifications Oil Pollution Prevention Certificate (OPPC), Sewage Pollution Prevention Certificate (SPPC), International Oil Pollution Prevention Certificate (IOPPC) and International Sewage Pollution Prevention Certificate (ISPPC)
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	Republic Act (RA) 993, Presidential Decree (PD) 600, PD 979, Memorandum Circular (MC), No. 01-2005 MC No. 04-2005 MC No. 02- 2006 MC No. 07-2014 MC No. 08-2014 MC No. 09-2014 MC No. 10- 2014 MC No. 11-2014
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Vessels
Associated Fees	OPPC/IOPPC – PHP 1,000.00; SPPC/ISPPC – PHP 11,790.00
Summary application and permitting process	<p>Applicants can download the application form from the PCG MEP COM website here: https://mepcom.coastguard.gov.ph/downloads/.</p> <p>The PCG also offers an online platform for Marine Environmental Protection Accreditation, Certification, and Registration Services, which can be accessed at https://mepcom.coastguard.gov.ph/mep-accreditation-and-certification-services/. Applicants can submit their documentary requirements directly through this platform.</p> <p>The assigned MEP FORCE will verify the authenticity of the documents and ensure that all necessary materials are included before proceeding with payment.</p> <p>Once payment is processed by the cashier and the official receipt is issued, the assigned staff will release the certificate, registered book, and plan.</p> <p>The total processing time is 1.5 working days. For IOPPC and ISPPC certification the processing time can take up to 3 working days.</p>

Supporting document required	<p>For OPPC and SPPC</p> <ul style="list-style-type: none"> • Letter Request • Certificate of Philippine Registry from Maritime Industry Authority (MARINA) • Certificate of Ownership from MARINA • Ship Safety Certificate from MARINA • Survey Reports from Surveyor • Records of Construction and Equipment • Certificate of Inspection from MEPERG • OPPC – Updated Oily-Water Separator Accreditation Certificate • SPPC – Updated Sewage Treatment Plant/Holding Tank Accreditation Certificate • Pictures during Inspection • Copy of old certificate (for renewal) <p>For IOPPC and ISPPC</p> <ul style="list-style-type: none"> • Letter Request • Certificate of Philippine Registry from MARINA • Certificate of Ownership from MARINA • Ship Safety Certificate from MARINA • Survey Reports from Surveyor • Records of Construction and Equipment • Certificate of Inspection from MEPERG • IOPPC - Updated Oily-Water Separator Accreditation Certificate • ISPPC - Updated Sewage Treatment Plant/Holding Tank Accreditation Certificate • Pictures during Inspection • Copy of old certificate (for renewal) <p>MEP provided a list of accredited MARPOL surveyors and accredited providers of Oil Spill Boom (OSB), Oil Spill Dispersant (OSD), Oil Spill Response Equipment (OSRE), Oily Waste Collector (OWC), and Solid Waste Collector, which will be checked by the Surveyor. The list can be accessed in their website https://mepcom.coastguard.gov.ph/1906-2/.</p>
General documents	None Identified
Timeframe for consent	OPPC and SPPC – 5 years; IOPPC and ISPPC – 5 years
Status in the EVOSS system	Not yet integrated

Permit name	(38) Marine Environmental Protection (MEP) Accreditation (Oily waste separator (OWS), Sewage Treatment Plant (STP), Compliance for Holding Tank (HT))
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	Republic Act (RA) 993, Presidential Decree (PD) 600, PD 979, Memorandum Circular (MC), No. 01-2005 MC No. 04-2005 MC No. 02-2006 MC No. 07-2014 MC No. 08-2014 MC No. 09-2014 MC No. 10-2014 MC No. 11-2014
Highlighted changes to the legal framework	None Identified
Statutory consultees	DENR Environmental Management Bureau (DENR EMB) for Accreditation of waste collector
Coverage of the permit	Vessels
Associated Fees	OWS, HT, STP - Accreditation Fee: PHP 1,000.00 and Certification Fee: PHP 300.00
Summary application and permitting process	<p>Applicants can download the application form from the PCG MEPCOM website here: https://mepcom.coastguard.gov.ph/downloads/.</p> <p>The PCG also offers an online platform for Marine Environmental Protection Accreditation, Certification, and Registration Services, which can be accessed at https://mepcom.coastguard.gov.ph/mep-accreditation-and-certification-services/. Applicants can submit their documentary requirements directly through this platform.</p> <p>The assigned MEPFORCE will verify the authenticity of the documents and ensure that all necessary materials are included before proceeding with payment.</p> <p>Once payment is processed by the cashier and the official receipt is issued, the assigned staff will release the certificate, registered book, and plan.</p> <p>The total processing time is 1.5 working days.</p>

Supporting document required	<p>For OWS</p> <ul style="list-style-type: none"> • Letter Request • Application Form • Certificate of Philippine Registry from Maritime Industry Authority (MARINA) • Certificate of Ownership from MARINA • Schematic Diagram • Inspection Report from Surveyor • Certificate of Inspection • Official Receipt for testing fee of OWS • Laboratory Result from Marine Science Investigation Force Lab • Copy of old certificate (for renewal) <p>For STP</p> <ul style="list-style-type: none"> • Letter Request • Application Form • Certificate of Philippine Registry from MARINA • Certificate of Ownership from MARINA • Ship Safety Certificate from MARINA • Schematic Diagram • Inspection Report • Certificate of Inspection • Laboratory Result from any DENR recognized laboratory • Copy of old certificate (for renewal) <p>Compliance for HT</p> <ul style="list-style-type: none"> • Letter Request • Application Form • Certificate of Philippine Registry from MARINA • Certificate of Ownership from MARINA • Ship Safety Certificate from MARINA • Schematic Diagram • Inspection Report with stipulated holding tank computation • Certificate of Inspection • Copy of old certificate (for renewal)
General documents	None Identified
Timeframe for consent	OWS, STP, Compliance for HT, – 3 years
Status in the EVOSS system	Not yet integrated

Permit name	(29) Dumping Permit
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	Republic Act (RA) 993, Presidential Decree (PD) 600, PD 979, Memorandum Circular (MC), No. 01-2005 MC No. 04-2005 MC No. 02-2006 MC No. 07-2014 MC No. 08-2014 MC No. 09-2014 MC No. 10-2014 MC No. 11-2014
Highlighted changes to the legal framework	None Identified
Statutory consultees	None identified
Coverage of the permit	Vessels
Associated Fees	PHP 3,000.00
Summary application and permitting process	<p>Applicants can download the application form from the PCG MEPCOM website here: https://mepcom.coastguard.gov.ph/downloads/.</p> <p>The PCG also offers an online platform for Marine Environmental Protection Accreditation, Certification, and Registration Services, which can be accessed at https://mepcom.coastguard.gov.ph/mep-accreditation-and-certification-services/. Applicants can submit their documentary requirements directly through this platform.</p> <p>The assigned MEPCOM will verify the authenticity of the documents and ensure that all necessary materials are included before proceeding with payment.</p> <p>Once payment is processed by the cashier and the official receipt is issued, the assigned staff will release the certificate, registered book, and plan.</p> <p>The total processing time is 1.5 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Letter request • Application form • Company Profile (Articles of Incorporation/DTI Permits, Business Permits and etc) • Project Plan • Environmental Compliance Certificate (ECC) • Laboratory of Sample Dredged Materials • Ships Documents
General documents	None Identified
Timeframe for consent	None identified
Status in the EVOSS system	Not yet integrated

Permit name	(40) Notice to Mariner (NOTAM)
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	RA 9993
Highlighted changes to the legal framework	None Identified
Statutory consultees	For foreign vessels: MARINA and National Security Council
Coverage of the permit	Vessels
Associated Fees	No payment required
Summary application and permitting process	<p>The “Notice of Mariners” (NOTAM) is an official communication issued to alert mariners of important information that may affect maritime and navigational safety. It provides updates on changes in sea routes, hazards, construction activities, weather conditions or any other factors that could influence safe maritime activities.</p> <p>The documentary requirements should be submitted to the PCG District Commander with jurisdiction over the proposed project area. The Coast District (Attn: Deputy Chief of District Staff for Maritime Safety Services, D-8) will thoroughly review and assess the submitted requirements, citing the specific details of the activity and other information. If there are no deficiencies, the documents will be forwarded to the Office of the Deputy Chief of Coast Guard Staff for Maritime Safety (CG-8) with a letter of endorsement signed by the Commander of the Coast Guard District. The Navigation Safety Division, CG-8 Aids to Navigation Branch Personnel (ATON) will prepare the NOTAM.</p> <p>In situations that require immediate publication of NOTAM, particularly after office hours or weekends or if the District Command Staff (DCS) for MSS is not available to review and sign the NOTAM. The Coast Guard Public Affairs Office shall publish the NOTAM through the PCG website and the PCG Command Center will disseminate the NOTAM to PCG districts to NAMRIA. The ATON can provide a copy of NOTAM if the applicant will request it.</p> <p>The total processing time is approximately 3 working days.</p>

Supporting document required	<p>For Local Flagged Vessel:</p> <ul style="list-style-type: none"> • Request letter citing the specific data on the activity to be conducted, the duration, location with coordinates (WGS84) and vessel to be used on the same. • Philippine Registry of vessel • Endorsement letter from Coast Guard District <p>For Foreign flagged vessel:</p> <ul style="list-style-type: none"> • Vessel Registry (this is part of the special permit attachments) • MARINA special permit and its attachments or Bareboat charter agreement (foreign vessel conversion to Philippine registry, Maritime Industry Authority (MARINA) will compel the vessel to have 100% Filipino crew) • National Security Clearance from National Security Council (this is part of the special permit attachments) • Request letter citing the specific data on the activity to be conducted, the duration, location with coordinates (WGS84) and vessel to be used on the same
General documents	None Identified
Timeframe for consent	One month validity
Status in the EVOSS system	Not yet integrated

Permit name	(41) Establishment and Registration of Private Aids to Navigation
Lead Permitting Agency	Philippine Coast Guard (PCG)
Legal Framework	HPCG/CG-10 Memorandum Circular (MC) No. 01-05
Highlighted changes to the legal framework	None Identified
Statutory consultees	None identified
Coverage of the permit	Buoys and Beacons
Associated Fees	<p>Application Fee – PHP 1,000.00</p> <p>Registration Fee</p> <ul style="list-style-type: none"> • Unlighted Buoys – PHP 3,000.00 • Lighted Buoys – PHP 5,000.00 • Beacon – PHP 7,500.00
Summary application and permitting process	<p>The documentary requirements should be submitted to the PCG District Commander with jurisdiction over the proposed project area. The PCG will thoroughly review and assess the proposed project plan, and if all the required documents are in order, they will schedule a site inspection and generate an inspection report with recommendations.</p> <p>If there are no issues with the documentary requirements and the inspection report, the applicant shall pay the application fee and PCG (through Coast Guard District) shall approve the application. The establishment of the aids to navigation shall commence. Once the aids to navigation have been established based on the PCG approved location and specifications, the PCG will issue an order of payment to the applicant. Upon payment, the Coast Guard District (CGD) shall forward to the National Headquarters, PCG, the CGD's endorsement letter to Commandant, PCG (Attn: Deputy Chief of Coast Guard Staff for Maritime Safety Services, CG-8), together with application letter from the requestor, an activity report on the establishment of the aids to navigation, and proof of payment. The O/CG-8 will then issue the approved Certificate of Aids to Navigation Registration.</p> <p>The total processing time is approximately 16 working days + number of days for the project completion.</p>

Supporting document required	<ul style="list-style-type: none"> • Application letter addressed to Commandant, PCG thru the Commander of Coast Guard District who has jurisdiction over the project location with the following information: <ul style="list-style-type: none"> - The necessity/importance of the aids to navigation - Proposed position of the aids to navigation by two or more horizontal angles or bearing or distances from chartered landmarks. (for lighthouses) - A section of the chart or sketch showing the proposed location of the aids to navigation - For lights: the color, characteristics (flash characteristics), height above water (focal height), luminous and nominal range, description of illumination apparatus (either LED or incandescent bulb) - For buoys: shape, size, number or letter, depth of water in which located and height above water. - Material specifications and drawings of structure upon which the light shall be installed. • Proposed position of the aids to navigation by two or more horizontal angles or bearing and distances from chartered landmarks. • A section of the chart or sketch showing the proposed location of the aid to navigation • For lights: the color, characteristics, height above water, luminous and nominal range, description of illumination apparatus • For buoys: shape, size, color, number or letter, depth of water in which located and height above water. • Material specifications and drawings of structure upon which the light shall be installed
General documents	None Identified
Timeframe for consent	One year validity
Status in the EVOSS system	Not yet integrated

Permit name	(42) Issuance of Free Pratique for Vessels
Lead Permitting Agency	Bureau of Quarantine (BOQ)
Legal Framework	Republic Act (RA) 9271 of 2004, Section 7
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	All international vessels coming from foreign and local ports
Associated Fees	None
Summary application and permitting process	<p>The applicant will submit the documentary requirements to the assigned BOQ personnel at the relevant port. The steps for the application of the permit can be divided into pre-boarding formalities, boarding formalities and pre departure clearance.</p> <p>During the pre-boarding formalities, the authorized shipping company will give a notice of arrival within at least 48 hours of the estimated time of travel of the vessel. The applicant will also arrange and inform the date, time, and place of the meeting for the conduct of boarding formalities on foreign vessels. In boarding formalities, the applicant prepares the launch or tugboat for the Quarantine Medical Officer (QMO) to board the foreign vessel as well as submits the required documents. The QMO will conduct the health and thermal screening for all crew and if any supernumerary or passengers. Once done, the vessel's captain will receive the Free Pratique or Quarantine Clearance.</p> <p>The pre-boarding formalities processing time is less than 30 minutes (plus at least 48 hours prior ETA), and the boarding formalities are less than 30 minutes.</p>
Supporting document required	<p>Submit notice of arrival 48 hours before the estimated time of arrival the vessel providing the following documents:</p> <ul style="list-style-type: none"> • Maritime Declaration of Health • Voyage Memo/Ports of Call • Crew List • Crew Temperature Log • Vaccination List • Medical Chest Certificate • Ship Sanitation Certificate • Ship's Particular • Other pertinent documents that may be deemed necessary
General documents	BOQ MC No. 2024-05
Timeframe for consent	None
Status in the EVOSS system	Not yet integrated

Permit name	(43) Outgoing Clearance for Vessels
Lead Permitting Agency	Bureau of Quarantine (BOQ)
Legal Framework	Republic Act (RA) 9271 of 2004, Section 7
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	All international vessels departing NCR / Port of Manila
Associated Fees	None
Summary application and permitting process	<p>All Vessels must secure an Outgoing Clearance from BOQ.</p> <p>For vessels staying within 24 hours from the time Free Pratique was granted, boarding Quarantine Medical Officer (QMO) will issue outgoing clearance.</p> <p>For vessels staying more than 24 hours from the time Free Pratique was granted, BOQ Operation Center (OPCEN) will issue the clearance, provided that all supporting documents are sent to boq.boatsafe@gmail.com at least 4-6 hours prior to departure.</p> <p>The outgoing clearance is valid for 24 hours.</p>
Supporting document required	<ul style="list-style-type: none"> • Maritime Declaration of Health • Crew Temperature Log • Updated Medical Case logbook
General documents	BOQ MC No. 2024-05
Timeframe for consent	None
Status in the EVOSS system	Not yet integrated

Permit name	(A) Issuance of Certificate Accreditation as a Domestic Shipping Enterprise
Lead Permitting Agency	Maritime Industry Authority (MARINA)
Legal Framework	Memorandum Circular (MC) 186: Paragraph 2, Section 4 of Presidential Decree (PD) No. 474 and Section 14(a) and (i) of Executive Order No. 125, as amended; MC DS 2020-02 is the 1 amended version MC 2006-003: Chapter I, Section 3.c. of Republic Act (RA) No. 9295 and Rule I, Section 3 and Rule IV, Section 6.61 of its Implementing Rules and Regulations; MC DS2023-03 is the amended version
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Domestic Shipping Business or Maritime Enterprises
Associated Fees	MC DS2020-02: Processing fee depending on the nature of business: <ul style="list-style-type: none"> • Single proprietorship – PHP 7,600.00 • Corporation/Partnership – PHP 11,000.00 MC DS2023-03: Processing fee depending on the nature of business: <ul style="list-style-type: none"> • Single Proprietorship – PHP 900.00 • Corporation – PHP 10,300.00 • Partnership – PHP 6,200.00 • Cooperative – PHP 5,200.00
Summary application and permitting process	<p>Documents can be submitted either on-site or through the official email address of MARINA. The submitted documents will undergo a preliminary evaluation in which assigned personnel will review them for completeness and validity. If there are no issues with the submitted documents, the agency will then issue an order for payment to the applicant.</p> <p>After the necessary fees have been paid, the application will proceed to the final evaluation stage. During the final evaluation, a MARINA officer will evaluate/scrutinize the submitted documents. If they are found to be compliant, the final evaluator will prepare the evaluation form/report and draft the certificate being applied for.</p> <p>Upon approval, the documents are prepared for release to the client.</p> <p>The total processing time is approx./ 1.5 working days upon completion of the documents.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter of Intent • Proof of Identity (any of the following as applicable) Certificate Incorporation/Registration and Articles of Incorporation/Partnership & By-Laws (for corporation, partnership and cooperatives); or Certificate of Registration of Business Name (for single proprietorship) • List of names of the company's/entity's partners / directors and principal officers and their respective position/designation • Biodata of principal officers/owner (with picture) reflecting their experience related to the main line of business (e.g. shipping agency, shipping management, etc.) • Proof of capitalization requirement • Certificate of Amended Articles of Incorporation showing increase in Authorized Capital (for corporation if applicable) • Bank Statement/Certification (for single proprietorship) • Latest Audited Financial Statement (for renewal of accreditation) (1 Photocopy) • Certificate of Ownership (CO) and/or Certificate of Philippine Registry (CPR), if any.
General documents	MARINA Citizen's Charter 2024
Timeframe for consent	<p>MC DS2020-02 - Valid for a period of three years and may be renewed for the same number of years</p> <p>MC DS2023-03 - Valid for a period of five years and may be renewed for the same number of years</p>
Status in the EVOSS system	Not yet integrated

Permit name	(E-1) Endorsement Letter to other concerned National Government Agencies and Local Government Units
Lead Permitting Agency	Department of Energy Renewable Energy Management Bureau (DOE REMB)
Legal Framework	Republic Act (RA) 9513
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	PHP 750.00
Summary application and permitting process	<p>The applicant will submit the documentary requirements online through the EVOSS System. The concerned DOE REMB staff will check the completeness and consistency of the submission. If the submission is complete, the REMB staff will evaluate the documents and begin preparing the letter of endorsement. The endorsement letter will be approved by the REMB Director, who will then sign the letter for client release.</p> <p>The total processing time is 5 calendar days.</p>
Supporting document required	<ul style="list-style-type: none"> Letter Request from the Applicant specifying the agency / entities where the endorsement is needed
General documents	None Identified
Timeframe for consent	No information
Status in the EVOSS system	Integrated

Permit name	(B) Issuance of Special Permits to foreign registered ships within Philippine-territorial waters
Lead Permitting Agency	Maritime Industry Authority (MARINA)
Legal Framework	Memorandum Circular (MC) 2011-04 & 2017-02, Presidential Decree (PD) No. 474, Executive Order (EO) No. 125, as amended, Sec. 6, Chapter III of the Republic Act (RA) No. 9295 and Sec. 6, Rule III of its Revised Implementing Rules and Regulations (R-IRR)
Highlighted changes to the legal framework	Target policy amendment for 2025
Statutory consultees	Department of Energy (DOE), Department of Environment and Natural Resources (DENR), National Telecommunications Commission (NTC), and National Coast Watch Center (NCWC) through National Maritime Center (NMC)
Coverage of the permit	Offshore: Operating Vessel
Associated Fees	Processing fee: For MC 2011-04 – PHP 300,000.00/month ; for MC 2017-02 – PHP 600,000.00/month
Summary application and permitting process	<p>Documents can be submitted either on-site or through the official email address of MARINA. The submitted documents will undergo a preliminary evaluation in which assigned personnel will review them for completeness and validity. If there are no issues with the submitted documents, the agency will then issue an order for payment to the applicant.</p> <p>After the necessary fees have been paid, the application will proceed to the final evaluation stage. During the final evaluation, a MARINA officer will evaluate/scrutinize the submitted documents. If they are found to be compliant, the final evaluator will prepare an evaluation report and draft the permit being applied for. Note: The inspection of the vessel will be conducted once the vessel arrives and the Permit is approved.</p> <p>Upon approval, the documents are prepared for release to the client. The total processing time is up to 7 working days upon completion/completeness of the documents</p>
Supporting document required	<ul style="list-style-type: none"> Letter of Application indicating the proposed service(s), routes, location or area of operation and the relevant particulars/features of the ship(s) Duly notarized Fixture Note or Contract of Affreightment or duly authenticated and notarized Time or Voyage Charter Agreement duly signed by the ship's registered owners and charterers or their duly authorized representative with names of signatories printed on the Agreement. Duly notarized Resolution of the company's Board of Directors, certified by the Board Secretary, authorizing the filing of the application, and designating the officials/authorized representative(s) to sign the duly authenticated/notarized Time or Voyage Charter, for and on behalf of the applicant-company and the registered owners If the application for the issuance of Special Permit is filed by an agent, the said agent shall submit an authorization, in a form of a Special Power of Attorney or an Appointment Letter, authorizing such agent to file the application for and in behalf of the applicant-company or charterer Ship's valid Certificate of Registry/Nationality

	<ul style="list-style-type: none"> Ship's valid Class Certificate with its Latest Survey Report for the last six (6) months issued by members of the International Class Organization recognized by their Flag Administration and other vessel statutory certificates Proof of verification from the concerned shipping association(s) as to the availability of a suitable domestic ship which can provide the same service before issuing a Special Permit to a foreign registered ship to operate within Philippine territorial waters Contract from the appropriate government Agency stating the need for the employment of special purpose ships to carry out the approved Work Program or agreement/contract and for the period required by such work program. <table border="1"> <tr> <td>Log Carriers</td><td>Department of Environment and Natural Resources (DENR)</td></tr> <tr> <td>Oil/Gas exploration, Development and production, storage facility, Floating storage units, Floating production storage and offloading units, Seismic data acquisition vessels, Platform supply / support vessels, Accommodation vessels used in oil/gas exploration development and production projects</td><td>Department of Energy (DOE)</td></tr> <tr> <td>Cable laying</td><td>National Telecommunications Commission (NTC)</td></tr> </table> <ul style="list-style-type: none"> International Safety Management (ISM) related certificates International Ship and Port Facility Security (ISPS) Certificates Valid Safety Certificates Mandatory Marine Insurance to Cover Liabilities Arising from Pollution and Wreck Removal from recognized International Protection and Indemnity Club Crew list indicating STCW certificates (number and validity) of the crew. Applicant's SEC registration (for branch offices of foreign owners/charterers/ship representative(s)) MARINA Accreditation Contract of ongoing or awarded project with government instrumentalities/agencies. Other related documents/contracts that would trace the operation/project involving the utilization of the ship (if there are two or more other companies involved in the project) LRIT compliance, as applicable, and AIS No Objection Clearance from the National Security Council (NSC) (for new issuance) Valid certification issued by the Maritime Safety Service on the survey/inspection conducted for ships applying for extension/renewal of Special Permit. (for extension/renewal) 	Log Carriers	Department of Environment and Natural Resources (DENR)	Oil/Gas exploration, Development and production, storage facility, Floating storage units, Floating production storage and offloading units, Seismic data acquisition vessels, Platform supply / support vessels, Accommodation vessels used in oil/gas exploration development and production projects	Department of Energy (DOE)	Cable laying	National Telecommunications Commission (NTC)
Log Carriers	Department of Environment and Natural Resources (DENR)						
Oil/Gas exploration, Development and production, storage facility, Floating storage units, Floating production storage and offloading units, Seismic data acquisition vessels, Platform supply / support vessels, Accommodation vessels used in oil/gas exploration development and production projects	Department of Energy (DOE)						
Cable laying	National Telecommunications Commission (NTC)						
General documents	MARINA Citizen's Charter 2024						
Timeframe for consent	MC DS2020-02 - Valid for a period of three years and may be renewed for the same number of years						

	MC DS2023-03 - Valid for a period of five years and may be renewed for the same number of years
Status in the EVOSS system	Not yet integrated

Permit name	(C) Issuance of Certificate of Public Convenience (Authority to Operate)
Lead Permitting Agency	Maritime Industry Authority (MARINA)
Legal Framework	Memorandum Circular (MC) No.65/65-A; MC No.121; MC No.134; MC No.196; MC No.72/163; MC No. 98; MC No. 135; Implementing Rules and Regulations (IRR) of Republic Act (RA) 9295 2014 Amendments
Highlighted changes to the legal framework	None identified
Statutory consultees	None identified
Coverage of the permit	Vessel Operation
Associated Fees	Varies by vessel type. Refer to https://marina.gov.ph/wp-content/uploads/2018/07/MC-2015-05.pdf
Summary application and permitting process	<p>Documents can be submitted either on-site or through the official email address of MARINA. The submitted documents will undergo a preliminary evaluation in which assigned personnel will review them for completeness and validity. If there are no issues with the submitted documents, the agency will then issue an order for payment to the applicant.</p> <p>After the necessary fees have been paid, the application will proceed to the final evaluation stage. During the final evaluation, a MARINA officer will inspect, survey, and audit the vessels or the company. If they are found to be compliant, the final evaluator will prepare reports and draft the certificate being applied for.</p> <p>Upon approval, the documents are prepared for release to the client</p> <p>Processing time is 30 working days.</p>
Supporting document required	<p>Qualification Requirements</p> <ul style="list-style-type: none"> Notarized Application Form <p>For Corporation/Cooperative/Partnership</p> <ul style="list-style-type: none"> Project Income Statement for one (1) year Beginning Balance Sheet signed by the Chief Financial Officer (CFO) Bank Certificate on Cash Balance/photocopy of Bank Statement or passbook SEC Article of Incorporation/CDA Article Cooperation <p>For Single Proprietorship</p> <ul style="list-style-type: none"> Latest annual Income tax return and/ or Beginning Balance Sheet signed by the Owner or Proprietorship Bank Certification on Cash Balance/ photocopy of Bank Statement or passbook Department of Trade and Industry (DTI) Certification of Business Name Registration supported by the accomplishment Application Form DTI Registration Project Income Statement for one (1) year <p>Financially Capability (Annual Report) for Renewal</p> <ul style="list-style-type: none"> Duly Accomplished Audited Annual Report stamped received by BIR and SEC and signed by the company.

	<p>Any of the following documents showing Economic/Beneficial effect to the port</p> <ul style="list-style-type: none"> • Estimated port dues and charges that are expected to be paid for the proposed service and estimated increase in the volume of passenger and cargoes to be transported in the route proposed to be served. • Estimated amount of taxes to be paid to the local government units where the intended service will be provided. • Sangguniang Bayan/ Panlalawigan Resolution on the perceived economic benefit to the town/province where the application proposed to serve. • Estimated number of employment that may be generated in the proposed service. • Any study showing probable economic/beneficial effect to the port, province or region it proposed to serve. <p>Jurisdictional Requirements</p> <ul style="list-style-type: none"> • MARINA Original Receipt <p>Documentary Requirements</p> <ul style="list-style-type: none"> • Charter Contract (as applicable) • Class Certification • Radio/Ship station License (RSL/SSL) (as applicable) • Document of Compliance (DOC) (as applicable) • Safety Management Certificate (SMC) (as applicable) • Notarized Special Power of Attorney OR Notarized Secretary's Certificate and Board resolution • Pictures of the ship, showing the name, port side, starboard side and astern view. <p>Insurance Coverage</p> <ul style="list-style-type: none"> • Passenger Insurance Coverage MC 2009-18 • Other Insurance Coverage • Civil Liability Convention (for Tankers and Barges carrying persistent oil) (as applicable) • Oil Pollution Coverage for Tankers and Barges carrying non-persistent oil • Third Party liability (TPL) for Liquefied Petroleum Gas (LPG)/ Liquefied Nitrogen Gas (LNG) Carriers <p>Ship Documents</p> <ul style="list-style-type: none"> • Certificate of Philippine registry (CPR) • Certificate of Ownership (CO) • Coastal License (CWL) or Bay and River License (BRL) or Pleasure Yacht license (PYL) <p>Ship Safety Documents For Passenger</p> <ul style="list-style-type: none"> • Passenger ship Safety Certificate; and • Safety management Certificate (Except for passenger ships 100GT and below carrying less than 50 passengers) • Safe Manning Certificate • Certificate of Classification (except passenger ships below 50GT or 50 passengers) • Ship Station License (from NTC)
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	<p>For Cargo Ship</p> <ul style="list-style-type: none"> • Cargo ship Safety Certificate; and • Safety management Certificate (Except for cargo ships 50 GT below) • Safe Manning Certificate • Certificate of Classification (except cargo ships below 100GT; exemption not applicable not those carrying dangerous/harmful cargoes) • Ship Station License (from NTC) <p>For Tankers</p> <ul style="list-style-type: none"> • Cargo Ship safety equipment Certificate; • Cargo Ship safety construction Certificate • Certificate of Fitness (Tankers carrying Gas Only) • Safety Management Certificate (Except for passenger ships 100GT and below carrying less than 50 passengers) • Safe Manning Certificate • Certificate of Classification • Civil Liability certificate (MC 184- applicable to tanker ships carrying persistent oil) <p>For Tugs, Dredges and Barges</p> <ul style="list-style-type: none"> • Cargo Ship Safety Certificate; and • Safe manning Certificate • Certificate of Classification (except tug less than 100GT) • Safety Management Certificate (Applicable to tug used pulling/pushing barges carrying oil products) • Ship Station License (from NTC) <p>For High-Speed Crafts</p> <ul style="list-style-type: none"> • High Speed Safety Certificate; and • Minimum Safe Manning Certificate <p>For Other Ships</p> <ul style="list-style-type: none"> • Passenger/Cargo Ship Safety Certificate; and • Safe Manning Certificate <p>Application and permitting process of the identified certificates can be refer to the MARINA citizen's charter: https://marina.gov.ph/citizens-charter/</p>
General documents	MARINA Citizen's Charter 2024
Timeframe for consent	No information found
Status in the EVOSS system	Not yet integrated

Permit name	(D) Aerodrome Permit to Operate (PTO)
Lead Permitting Agency	Civil Aviation Authority of the Philippines (CAAP)
Legal Framework	Republic Act (RA) 9497 - Section 24 (j)
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Helideck or Shipboard Heliport: A heliport conducting air transport operations or private operations including utility operations using aircraft with less than 10 passenger seats.
Associated Fees	Inspection Fee – PHP 6,000.00 per inspection Temporary PTO – PHP 3,290.00 for 6 months Permanent PTO – PHP 1,120.00
Summary application and permitting process	<p>The application form can be downloaded from the CAAP website at https://caap.gov.ph/forms/. Hard copies of the forms are also available at the Aerodrome and Air Navigation Service Safety Oversight Office (AANSOO).</p> <p>The applicant shall submit a letter of intent, a fully accomplished application form and other requirements to AANSOO. Once the complete documents are submitted, the applicant will be notified for a formal meeting to discuss the aerodrome operations manual information. AANSOO will conduct a document conformance review to verify the submitted documents and will inform the applicants on the inspection schedule, number of inspectors and the corresponding billing for the inspection fees.</p> <p>After the applicant has paid and the inspection is completed, an inspection report will be prepared specifying the aerodrome's compliance against the Manual of Standards for Aerodromes - Chapter 15. The inspection report will serve as the basis for recommending to the Director General whether or not to issue a PTO. AANSOO will schedule a formal meeting with applicant to discuss the evaluation details. Subsequently, the client must pay the release fee to PTO. Once this is done, the permit to operate will be released.</p> <p>If the requirements and standards are not met, the applicant must correct the deficiencies and may be subject to another inspection.</p> <p>Take note that the applicant can only apply if the operators of helidecks and/or shipboard heliports conducting air transport operation or private operation including utility operations, using aircraft with less than 10 passenger seats.</p> <p>Below is the summary of the processing time for the issuance of Aerodrome PTO:</p> <p>Phase 1: Pre Application – approximately 1 hour</p> <p>Phase 2: Initial Application Review – approximately 1 hour and 45 minutes</p> <p>Phase 3: Document Conformance – 2 days, 7 hours and 29 minutes</p> <p>Phase 4: Site Inspection and Safety Inspection Report – 15 days, 3 hours and 30 minutes</p>

	<p>Phase 5: Submission and Evaluation of Corrective Actions – 3 days, 1 hour and 37 minutes</p> <p>Phase 6: Final Registration Type 2 Action – 1 day, 5 hours and 45 minutes</p> <p>Total Duration from Phase 1-6: 23 days, 5 hours and 6 minutes</p>
Supporting document required	<p>Briefing and Compliance Check sheet for documents to be completed</p> <ul style="list-style-type: none"> • Duly Accomplished PTO Application Form • Helipad's Layout (FATO dim, markings, Safety Areas, Protection Slopes, WDI dim and loc) • Helicopter Specifications that the Helipad intended to serve (D-Value, RD, MTOW and Seating Capacity) Performance Class (I, II, III) • Helipad's Surface Load Bearing Strength Certification (by Structural Engineer), in tons • Obstacle free sector/surface - helideck, Limited obstacle sector/surface - helideck • Operations Manual Information (refer to checklist for PTO's Operations Manual) • Helipad Landing Officer • Training Certificates of Firefighting personnel <p>Briefing and Compliance Check sheet for Operations Manual Checklist</p> <ul style="list-style-type: none"> • Foreword: Helipad's Name, Owner and Location • Helipad's WGS-84 Coordinates, Helipad's Elevation, AMSL, Vicinity Map, Helipad's OLS Layout • Helipad Layout and dimensions (FATO, TLOF, Safety Areas, Protection Slopes) • Largest and Heaviest helicopter to use the helipad. • Safety Procedures during passenger embarkation and disembarkation • Helicopter approved take-off / approach flight procedures [ATC Coordination] within the vicinity of the airport [3 to 5 KM ATZ] • Rescue and Firefighting capabilities [water capacity with foam production and number of Complementary Agents] • Coordination Procedures prior to helicopter operations including availability of firefighting services during helicopter operation. • Emergency Plan, Procedures and exercises • Arrangement of helipad serviceability inspection [include template of serviceability inspection checklist of reference] • Organization contacts and structure [organization chart showing the names, positions, and contact number of key personnel including their responsibilities]
General documents	Civil Aviation Regulation (CAR) governing Aerodromes - Section 2.4, CAAP Manual of Standards (MOS) for Aerodromes - Chapter 15
Timeframe for consent	Depends on the compliance to requirements/standards Temporary PTO is valid until 6 months
Status in the EVOSS system	Not yet integrated

Permit name	(F) Aerodrome Registration Type 2
Lead Permitting Agency	Civil Aviation Authority of the Philippines (CAAP)
Legal Framework	Republic Act (RA) 9497 - Section 24 (j)
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	<p>Helideck or Shipboard Heliport:</p> <ul style="list-style-type: none"> • An aerodrome open for public or private use in domestic operations with an annual aircraft movement of 5,000 and below or annual passenger movement of 300,000 and below; or • A heliport using aircraft with 10 or more passengers' seats; or • An aerodrome not covered by the PTO requirements.
Associated Fees	<p>Inspection Fee – PHP 6,000.00 per inspection</p> <p>Temporary PTO – PHP 3,290.00 for 6 months</p> <p>Permanent PTO – PHP 1,120.00</p>
Summary application and permitting process	<p>The application form can be downloaded from the CAAP website at https://caap.gov.ph/forms/. Hard copies of the forms are also available at the Aerodrome and Air Navigation Service Safety Oversight Office (AANSOO).</p> <p>The applicant shall submit a letter of intent, a fully accomplished application form and other requirements to AANSOO. Once the complete documents are submitted, the applicant will be notified for a formal meeting to discuss the aerodrome operations manual information. AANSO will conduct a document conformance review to verify the submitted documents and will inform the applicants on the inspection schedule, number of inspectors and the corresponding billing for the inspection fees.</p> <p>After the applicant has paid and the inspection is completed, an inspection report will be prepared specifying the aerodrome's compliance against the Manual of Standards for Aerodromes - Chapter 15. The inspection report will serve as the basis for recommending to the Director General whether or not to issue a Registration Type 2. AANSO will schedule a formal meeting with applicant to discuss the evaluation details.</p> <p>If the aerodrome successfully satisfies the standard requirements and recommended for issuance of a registration, the assigned inspector/s shall process the necessary documentation and the Registration Type 2 Certificate will be forwarded to the Director General for signature.</p> <p>Below is the summary of the processing time for the issuance of Aerodrome Registration Type 2:</p> <p>Phase 1: Pre Application – approximately 1 hour</p> <p>Phase 2: Initial Application Review – approximately 1 hour and 45 minutes</p> <p>Phase 3: Document Conformance – 3 days, 7 hours and 29 minutes</p> <p>Phase 4: Site Inspection and Safety Inspection Report – 18 days, 3 hours and 30 minutes</p>

	<p>Phase 5: Submission and Evaluation of Corrective Actions – 4 days, 1 hour and 37 minutes</p> <p>Phase 6: Final Registration Type 2 Action – 1 day, 5 hours and 45 minutes</p> <p>Total Duration from Phase 1-6: 28 days, 5 hours and 6 minutes</p>
Supporting document required	<p>Briefing and Compliance Check sheet for documents to be completed</p> <ul style="list-style-type: none"> • Duly Accomplished PTO Application Form - Registration • Helipad's Layout (FATO dim, markings, Safety Areas, Protection Slopes, WDI dim and loc) • Helicopter Specifications that the Helipad intended to serve (D-Value, RD, MTOW and Seating Capacity) Performance Class (I, II, III) • Helipad's Surface Load Bearing Strength Certification (by Structural Engineer), in tons • Obstacle Limitation Surface (OLS) Layout (Approach/TO fit, path, obstacle, along the flight Path, heights of obstacles, dist of obstacles from helipad) • Operations Manual Information (refer to checklist for PTO's Operations Manual) • Helipad Landing Officer • Training Certificates of Firefighting personnel <p>Briefing and Compliance Check sheet for Operations Manual Checklist</p> <ul style="list-style-type: none"> • Foreword: Helipad's Name, Owner and Location • Helipad Layout and dimensions (FATO, TLOF, Safety Areas, Protection Slopes) • Largest and Heaviest helicopter to use the helipad. • Safety Procedures during passenger embarkation and disembarkation • Helicopter approved take-off / approach flight procedures [ATC Coordination] within the vicinity if the airport [3 to 5 KM ATZ] • Rescue and Firefighting capabilities [water capacity with foam production and number of Complementary Agents] • Coordination Procedures prior to helicopter operations including availability of firefighting services during helicopter operation. • Emergency Plan, Procedures and exercises • Arrangement of helipad serviceability inspection [include template of serviceability inspection checklist of reference] • Organization contacts and structure [organization chart showing the names, positions, and contact number of key personnel including their responsibilities] • Safety risk management procedures • Hazard identification process • Trained personnel on the above.
General documents	Civil Aviation Regulation (CAR) governing Aerodromes - Section 2.3, CAAP Manual of Standards (MOS) for Aerodromes - Chapter 15
Timeframe for consent	Temporary Registration Type is valid until 6 months
Status in the EVOSS system	Not yet integrated

Permit name	(G) Foreshore Lease Agreement (FLA) or Miscellaneous Lease Agreement (MLA) of Energy Related Projects
Lead Permitting Agency	Community Environment and Natural Resources Office (CENRO), Implementing Provincial Environment and Natural Office (PENRO) or all DENR Regional office except Cordillera Administration Region, having jurisdiction in the area
Legal Framework	DENR Administrative Order (DAO) 2022-10 "Revised DENR Manual on Technical Matters", DAO 2004-59 "Rules and Regulations Governing the Special Uses of Forest Lands", DAO 2004-16 "Prescribing the revised schedule of forestry administrative fees", DAO 2021-02 Amending certain provisions of DENR DAO 2004-28 and DAO 2004- 59, DAO 2021-16 "Rules and Regulations governing the processing and approval of all energy projects in foreshore lands", Commonwealth Act No. 141 "Public Land Act"
Highlighted changes to the legal framework	None Identified
Statutory consultees	Local Government Units (LGUs) and its constituents affected by the project, Department of Public Works and Highways (DPWH), Philippine Ports Authority (PPA), DENR-Environmental Management Bureau (EMB), Department of Tourism (DOT)
Coverage of the permit	Onshore components of Offshore Wind Farm
Associated Fees	Consult with the lead permitting agency
Summary application and permitting process	<p>The application of the FLA or MLA will be filed to the appropriate regulatory body, which could be the Community Environmental and Natural Resources Office (CENRO), the implementing Provincial Environment and Natural Resources Office (PENRO), or the Licenses, Patents, and Deeds Division (LPDD) in case of Department of Environment and Natural Resources National Capital Region (DENR NCR), depending on the jurisdiction of the concerned area.</p> <p>Upon receipt of the application and accompanying documents, the assigned staff will review the submission to ensure its completeness. If all requirements are met, the CENRO/PENRO/DENR NCR officially accepts the application and promptly notifies the proponent of this acceptance. It is worth emphasizing that the concerned agency will conduct an inspection or investigation of the area and compile a detailed report. The applicant must also obtain certification from relevant bodies such as the Department of Public Works and Highways (DPWH), the Philippine Ports Authority (PPA), and Department of Tourism (DOT). These certifications/endorsements should then be submitted to the designated agency. After receiving the necessary certifications, the concerned agency will prepare an appraisal report and endorse the documents to the PENRO for further endorsement to the regional office. The regional office will conduct the final review and approve of the appraisal report and further authorize for the conduct of bidding. All the documents will then be transferred to the CENRO, implementing PENRO, or LPDD DENR-NCR for further action.</p> <p>Once the concerned agency received the approval from the regional office, they will conduct the bidding, and for the winning bidder, the agency will prepare the lease agreement and order of award. These documents will be endorsed to PENRO for verification and preparation</p>

	<p>of a transmittal to the Regional Executive Director (RED) for signing and approval.</p> <p>The application shall be processed and approved within 120 calendar days</p>
Supporting document required	<ul style="list-style-type: none"> • Approved Survey Plan and Tabular Technical Description • Duly accomplished Foreshore lease or Miscellaneous lease application • One (1) photocopy of any of the following Government issued Identification Document (ID) • If the applicant is a naturalized Filipino citizen, a copy of his certificate of naturalization duly issued by the proper agency. • If the applicant uses a name, style or trade name, other than his/its true name, three (3) copies of the Certificate of Registration of such name, style or trade name from the Department of Trade and Industry (DTI) and Securities and Exchange Commission (SEC) • Articles of Incorporation and Certificate of registration from the Securities and Exchange Commission (SEC) • Three (3) copies of the Board Resolution authorizing the President or any representative/s to apply for foreshore lease agreement. • Feasibility Study and Development Plan • Cost Estimate of the proposed and existing improvements • Competent Evidence of Identity • Upon approval of appraisal <ul style="list-style-type: none"> - Preliminary report of investigation by CENRO/Implementing PENRO/DENR NCR - Certified true copy of Zonal Valuation from BIR for commercial/industrial - Certified true copy of Market Value from the Municipal Assessor's Office for commercial/industrial - Geo-tagged Photographs - Appraisal Report by CENRO/Implementing PENRO/DENR NCR • Comment and recommendation of the District/City Engineer, DPWH with the concurrence of the Regional Director of DPWH • Comment and recommendation of the Local Port Authority concerned and/or concurrence of the General Manager of PPA

	<ul style="list-style-type: none">• Comment and recommendation of CEZA (if applicable)• Environmental Compliance Certificate (ECC)
General documents	None Identified
Timeframe for consent	Valid for 25 years and renewable for another 25 years at the option of the lessor
Status in the EVOSS system	Not yet integrated

Permit name	(H) Special Land Use Permit (SLUP)
Lead Permitting Agency	Community Environment and Natural Resources Office (CENRO), Implementing Provincial Environment and Natural Office (PENRO) or the DENR National Capital Region (NCR), having jurisdiction in the area
Legal Framework	DENR Administrative Order (DAO) 2022-10, DAO 2004-59, DAO 2004-16, DAO 2021-02
Highlighted changes to the legal framework	None Identified
Statutory consultees	National Commission on Indigenous People (NCIP), DENR Environmental Management Bureau (DENR EMB), Concerned Local Government Units (LGUs), Philippine Council for Sustainable Development (PCSD) (if in Palawan areas)
Coverage of the permit	Onshore components of the offshore wind farm: If it will fall under classified forest land/unclassified public forest
Associated Fees	Application Fee: PHP 500.00 per application
Summary application and permitting process	<p>The application will be submitted to the Community Environment & Natural Resources Office (CENRO) or the Implementing Provincial Environment and Natural Resource Office (PENRO), depending on the jurisdiction of the concerned area. Upon receipt of the application, the assigned staff will review the submission to ensure its completeness. If all requirements are met, the CENRO/Implementing PENRO/DENR NCR will conduct a field investigation depending on the extent of the area and timber inventory on the areas where the stands of timber, structure or facilities will be constructed or established. After this, they will prepare a report indicating their findings along with maps and endorse the documents to the PENRO for further endorsement to the regional office.</p> <p>The concerned regional office will conduct the final review of the application. The regional office will prepare a memorandum instruction addressed to the concerned PENRO/CENRO to facilitate submission/appropriate action on the issues/concerns identified (if any) or if the application is found to be in order, the Regional Executive Director (RED) may issue the SLUP in favor of the applicant pursuant to DAO 2022-10 dated 30 May 2022.</p> <p>The processing will take up to 120 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Application form duly accomplished. • Application fee of Php 500.00 per application • Map of the area applied for, with technical descriptions, 2 sets of geographical coordinates (e.g., Degrees, Minutes, Seconds), and tie point from the nearest landmark. • Certification as to the status of Land Classification (LC) of the area being applied for • Pertinent documents showing proof that the applicant is a legitimate entity qualified to be a holder of a forestland tenurial instrument or agreement, as follows: <ul style="list-style-type: none"> - For an individual applicant, certified copy of birth certificate or, if applicant is a naturalized Filipino citizen, a certified copy of his/her Certificate of Naturalization.

	<ul style="list-style-type: none"> - For an association, corporation, cooperative or partnership, certified copy of SEC registration certificate and Articles of Incorporation/partnership, and a resolution of the corporate governing body (Board of Directors, Board of Trustees, etc.) designating the authorized representative of said corporation, association or partnership to apply/sign documents for and on behalf of the company. - For an association or partnership, a certified copy of registration from the appropriate registering agency. - For cooperative, certified copy of certificate of registration with the Cooperative Development Authority (CDA). • Indicative Management Plan. • Environmental Compliance Certificate/Certificate of Non-Coverage (ECC/CNC) whichever is applicable (to submitted upon approval of the SLUP) • Appropriate clearance from NCIP (e.g., CNO, CP) • If the area applied for is in PALAWAN, clearance from Palawan Council for Sustainable Development. • Proof of financial capability to develop and manage the area applied for. • Endorsement from CENRO, PENRO and RD concerned [e.g., in the form of Completed Staff Work (CSW) report with covering memorandum]. • Endorsement from Local Government Units (LGUs) (e.g., in the form of Sanggunian Resolution). • Performance bond twice the annual rental or users fee as the case maybe, but not less than P10,000. Provided that 50% of the computed bond deposit shall be posted in CASH and the balance in the form of surety bond with a duration of five (5) years renewable every five (5) years in case of a lease or management agreement or coterminous to a permit. Provided, further, that the face value of the surety bond shall be increased by 25%. • Government Share/Annual rental shall be paid after the issuance of the permit and the performance bond shall be posted simultaneously. • Others such as Water Permit, Certificate of EPNS, Certificate from CAAP, Energy Service Contract from DOE
General documents	None Identified
Timeframe for consent	3 years to be converted to FLAg should there be a need to extend its validity
Status in the EVOSS system	Not yet integrated

Permit name	(I) Forest Land Use Agreement (FLAg)
Lead Permitting Agency	Community Environment and Natural Resources Office (CENRO), Implementing Provincial Environment and Natural Office (PENRO) or the DENR National Capital Region (NCR), having jurisdiction in the area
Legal Framework	DENR Administrative Order (DAO) 2022-10, DAO 2004-59, DAO 2004-16, DAO 2021-02, DAO 2024-11
Highlighted changes to the legal framework	None Identified
Statutory consultees	National Commission on Indigenous People (NCIP), DENR Environmental Management Bureau (DENR EMB), Concerned Local Government Units (LGUs), DENR Forest Management Bureau (DENR FMB) Philippine Council for Sustainable Development (PCSD) (if in Palawan areas)
Coverage of the permit	Onshore components of the offshore wind farm: If it will fall under classified forest land/unclassified public forest
Associated Fees	Application Fee: PHP 500.00 per application
Summary application and permitting process	<p>The application will be submitted to the Community Environment & Natural Resources Office (CENRO), Implementing Provincial Environment and Natural Resource (PENRO), or depending on the jurisdiction of the concerned area.</p> <p>Upon receipt of the application, the assigned staff will review the submission to ensure its completeness. If all requirements are met, the CENRO/PENRO/DENR Regional Offices will conduct a field investigation depending on the extent of the area and timber inventory on the areas where the stands of timber, structure or facilities will be constructed or established. After this they will prepare a report indicating their findings along with maps and endorse the documents to the PENRO for further endorsement of the regional office.</p> <p>The regional office will conduct further review of the application. The regional office will endorse the documentary requirements to the DENR Central Office, if found complete and in order. Moreover, once the FLAg is approved, a committee composed mainly of technical staff of the Forest Management Staff (FMS) reviews/deliberates the Comprehensive Development and Management Plan (CDMP) submitted by the FLAg holder three (3) months after the FLAg issuance.</p> <p>It is important to note that as per DAO 2024-11, the recommending approval is the Regional Executive Director (RED), with concurrence of the Undersecretary for Field Operations concerned and to be approved by the issuing authority – the Supervising Undersecretary for Forest Management Bureau (FMB).</p> <p>The processing will take up to 120 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Duly accomplished Application Form • Application fee of PHP 500.00 per application • Map of the applied area; including the technical description, longitude and latitude coordinates, and tie point from the nearest landmark • Certification as to the status of land classification of the are being applied for

	<ul style="list-style-type: none"> • Pertinent documents showing proof that the applicant is a legitimate entity qualified to be a holder of a forestland Tenurial Instrument or Agreement as follows. <ul style="list-style-type: none"> - For an individual applicant, certified copy of Birth Certificate or, certified copy of Certificate of Naturalization - For an association, corporation, cooperative or partnership; certified copy of Securities & Exchange Commission (SEC) Registration Certificate, Articles of Incorporation/Partnership, and Resolution of the corporate governing body (Board of Directors, Board of Trustees, etc.) designating the authorized representative of said corporation, association or partnership to apply/sign documents for and on behalf of the company - For an association or partnership, a certified copy of registration from the appropriate registering agency. - For cooperative, certified copy of Certificate of Registration with the Cooperative Development Authority (CDA) • Indicative Management Plan • Environmental Compliance Certificate (ECC), issued by the Environmental Management Bureau of DENR (to be submitted upon execution of the FLAg – 3 months from FLAg issuance) • Appropriate clearance from the National Commission on Indigenous Peoples (NCIP) (e.g. CNO, CP) • Clearance from Palawan Council for Sustainable Development (PCSD), if the applied area is in the province of Palawan. • Proof of Financial Capability to develop and manage the applied area. • Endorsement from the concerned CENRO, PENRO and RED concerned (e.g. in the form of completed staff work (CSW) report within covering memorandum) • Endorsement from local government units (LGUs) (e.g. in the form of Sanggunian Resolution) • Performance bond twice the annual rental of user's fee as the case maybe, but not less than P10,000. Provided that 50% of the computed bond deposit may be posted in CASH and a balance in the form of surety with a duration of (5) five years renewable every (5) years in case of a lease or management agreement coterminous to the FLAg • AR/government share or user's fee for FLAg shall be paid within 30 days upon execution of the FLAg. Payment of AR and posting of PB shall be made simultaneously. • Comprehensive Development and Management Plan (CDMP) shall be submitted within 3 months from the execution of the FLAg • Others such as Water Permit, Certificate of EPNS, Certificate from CAAP, Energy Service Contract from DOE
General documents	None Identified
Timeframe for consent	25 years renewable for another 25 years
Status in the EVOSS system	Not yet integrated

Permit name	(J) PAMB Clearance
Lead Permitting Agency	Protected Area Management Board (PAMB) through the Protected Area Superintendent (PASu) and the DENR Regional Office.
Legal Framework	Republic Act (RA) 7586 as amended by RA 11038, DENR Administrative Order (DAO) 2017-07
Highlighted changes to the legal framework	None Identified
Statutory consultees	None
Coverage of the permit	Offshore wind farm and Onshore components of the project: if within protected areas
Associated Fees	There is no system wide fee. The fees depend on the PASu and DENR Regional Office.
Summary application and permitting process	<p>The applicant will submit a formal letter and brief description to the Protected Area Superintendent (PASu) which offices can be located at the Community Environment & Natural Resources Office (CENRO), Provincial Environment and Natural Resource (PENRO), or DENR National Capital Region (NCR). The PASu and the appropriate committee of the PAMB will verify whether the project can be allowed in the protected area. Thereafter, the PAMB will include the application in its regular quarterly meeting, or call a special meeting, to deliberate on the application. The PAMB will then issue a Board Resolution approving the project.</p> <p>Once the PAMB Clearance is issued, the proponent may now conduct site assessment, data gathering, site study, or feasibility study. The proponent should also prepare the needed requirements such as CDMP and Rehabilitation Plan, and secure clearances from the NCIP (CP/CNO), EMB (ECC), and PCSD (SEP Clearance). The PAMB may also require clearances from affected LGUs.</p> <p>The processing time for the PAMB Clearance is approximately 36 calendar days. This depends on when the PAMB members will hold their meetings, which occur quarterly.</p> <p>Important Note:</p> <ul style="list-style-type: none"> • There's no standard prescribed detailed process for the issuance of PAMB Clearance. It is recommended to coordinate with the nearest DENR Regional Offices of the proposed project site. • There's no prescribed time frame. This depends on the internal process of the respective PAMBs which is determined by the size of the PAMB and the date of the forthcoming regular PAMB meeting. PAMBs meet every quarter but a special meeting may be conducted just to tackle the application for clearance.
Supporting document required	<ul style="list-style-type: none"> • Request Letter • Brief Project Description
General documents	None Identified
Timeframe for consent	None identified
Status in the EVOSS system	Not yet integrated

Permit name	(K) Water Permit for Power Generation
Lead Permitting Agency	National Water Resources Board (NWRB)
Legal Framework	Presidential Decree (PD) 1067
Highlighted changes to the legal framework	None Identified
Statutory consultees	Department of Energy (DOE), DENR Environmental Management Bureau (DENR EMB), National Commission on Indigenous People (NCIP)
Coverage of the permit	Onshore components of the offshore wind farm: Water usage for power generation
Associated Fees	For power generation: PHP 7,200.00
Summary application and permitting process	<p>Securing of the water permit is discussed in the NWRB website: https://nwr.gov.ph/water-permit-application/</p> <p>The applicant will submit the documentary requirements to the NWRB office. The assigned engineer will review the completed application form and documents to ensure completeness, determine the diversion point of water, and input the water permitting information into the NWRB system. Once this is completed, the engineer will prepare the order of payment.</p> <p>After payment is made, the NWRB Records Section will route the documents to the Water Rights Division. Within this division, the assigned staff will prepare, sign, and transmit the endorsement letters to the Department of Public Works and Highway (DPWH) or National Irrigation Administration (NIA), as well as the requests for posting to the barangay, municipality or city, provincial authorities, NIA Irrigation Management Office (IMO) / Provincial Information Officers (PIO), NIA Regional Director, local water district, DENR Regional Executive Director, NPC, DPWH Regional Director, and DPWH District Engineering Office. The applicant can request a copy of the endorsement letter and the letter requesting the posting of notices from the assigned staff.</p> <p>The NWRB personnel will conduct a field investigation of the project area, with the applicant accompanying the inspector on-site. The inspectors may include the water rights investigator from the DPWH Engineering or NIA Provincial Office. During this inspection, the amount of water that may be granted to the applicant will be determined, and a recommendation for approval will be prepared and submitted to the NWRB. In some cases, NWRB staff will conduct the field inspection if no report from DPWH or NIA is submitted.</p> <p>NWRB will handle the posting of notices. A 30-day period is allotted for posting, followed by another 30-day period for any affected party or parties to file formal opposition to the Water Permit Application (WPA). Any protestor must submit an opposition letter to the NWRB, along with a protest fee of Php 3,000. The protest will be docketed by Water Rights Division (WRD) staff, and the Chief of WRD will assign the case to a Hearing Officer, who will conduct the hearing. A resolution will then be recommended to the Executive Director.</p> <p>If the application is compliant and no protest is filed, NWRB will determine the water source (whether surface water, spring, or deep well). If the deep well does not exist, a Permit to Drill (PTD) will be issued with a validity of six months. After drilling, the applicant must submit the deep well drilling data, pumping test results, bacteriological test, and/or</p>

	<p>water analyses. If drilling has not been completed within the validity period, the applicant may request a six-month extension of the PTD, providing a reason for the delay. However, if the deep well already exists, the applicant will be issued an order penalizing them for drilling the well without a PTD. The applicant must then pay the penalty to the cashier and provide the WRD staff with the official receipt (OR) number and payment details.</p> <p>The application will be evaluated, considering the applicant's water requirements, water availability in the area, capacity of the water source, and the effect of the applicant's water source on other users. A recommendation will be made to the Board regarding the amount of water to be granted to the applicant.</p> <p>Once the WPAs are evaluated, they will be recommended to the Board for review, comments, and recommendations. If the application is compliant, the permit will be issued.</p> <p>The total processing time is 20 days (Qualified for multiple stage highly technical process). For processes applicable to energy related projects, the timelines provided by RA 11234 (EVOSS ACT) shall be complied with". For NWRB, the time frame is sixty (60) calendar days (Sec. 13, g).</p>
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Supporting document required	<p>For Power Generation Purposes</p> <ul style="list-style-type: none"> • Duly accomplished Water Permit Application Form (https://nwrpb.gov.ph/downloadable-forms/) • Proof of Land Ownership of legal title to, or right to use, the property on which the water source is situated; Right to use the land from appropriate government agency in case the water source is located within inalienable land or public domain • Certificate of Registration from relevant agencies (i.e., SEC, DTI, CDA) • Vicinity Map/Location with scale 1:10,000 or 1:50,000 showing the exact location of the point of diversion • Brief Description of the project stating among others, how water will be used, amount of water needed, power to be generated, etc. • Certificate of Registration and Endorsement of the Project from DOE • Environmental Compliance Certificate (for projects considered as Environmentally Critical Projects or projects located in Environmentally Critical Areas) or Certificate of Non-Coverage from DENR-Regional Office; • Such other documents as may be required by the Board • Other requirements <ul style="list-style-type: none"> - For Well Drilling – All applications involving extraction of groundwater shall include the name of a duly registered well driller who will undertake the drilling. - For Transfer of a Water Permit – A verified petition for the transfer of a water permit shall state the reasons for the transfer and shall attach the contract or agreement for the transfer. - For Lease of a Water Right – A verified petition for the lease of a water permit shall be accompanied by a duly executed contract of lease, Provided that no contract of lease shall be for a continuous period exceeding five (5) years, otherwise the contract shall be treated as a transfer of permit in favor of the lessee. - For Bulk Water Supply – An agreement MOA/Joint Venture Agreement between the private water supplier and the buyer with specific purpose on how water will be used.
General documents	None Identified
Timeframe for consent	No information found
Status in the EVOSS system	Not yet integrated

Permit name	(L) Tree Cutting Permit (Private Corporation/Entity)
Lead Permitting Agency	DENR Regional Office having jurisdiction in the area
Legal Framework	DENR Administrative Order (DAO) No. 2021-11, DAO No. 2022-10
Highlighted changes to the legal framework	None Identified
Statutory consultees	DENR Environmental Management Bureau (DENR EMB) DENR Biodiversity Management Bureau (DENR BMB) DENR Land Management Bureau (DENR BMB) Local Government Unit (LGU)
Coverage of the permit	Onshore components of the offshore wind farm: If it will fall under classified forest land and private lands
Associated Fees	Inventory fee: PHP 1,200.00/hectare, plus the actual, available, and most economical transport cost of the inventory team from its official station to site and Oath fee: PHP 36.00/application
Summary application and permitting process	<p>The applicant shall submit their application and documentary requirements from the concerned Community Environment & Natural Resources Office (CENRO), Implementing Provincial Environment and Natural Resource (PENRO), or DENR National Capital Region (NCR) in the case of NCR.</p> <p>Upon receipt of the application, the assigned staff will review the submission to ensure its completeness. If all requirements are met, the CENRO/implementing PENRO or DENR NCR will conduct a field investigation or tree inventory. The tree inventory shall be in accordance with DENR Memorandum Order (DMO) no 1991-08 and Forest Management Bureau (FMB) Technical Bulletin No 3. The staff will prepare an inventory report that must be subscribed and sworn to by all members of the inventory team. The report will be endorsed to the PENRO for further endorsement to the regional office and for approval.</p> <p>It is important to note that all naturally grown trees cut and harvested inside private and public/forest lands shall be subjected to payment of forest charges pursuant to Republic Act (RA) no 7161 and its Implementing Rules and Regulations (IRR).</p> <p>The processing will take up to 36 working days if the provided requirements are complete.</p>

Supporting document required	<p>Naturally growing trees within Forest lands</p> <ul style="list-style-type: none"> • Letter of application • Appropriate Environmental Clearance (Certificate of Non-Coverage (CNC) / Environmental Compliance Certificate (ECC)) • Endorsement from concerned LGU • Inventory Report • Approved land tenure instrument / management agreement together with its approved development or management plan <p>Naturally growing trees within Private lands</p> <ul style="list-style-type: none"> • Letter of application • Authenticated copy of land title / Certificate of Land Ownership Award (CLOA) within Alien and Disposable (A&D) • Utilization Plan (for 10 hectares and above) • Inventory Report • Endorsement from concerned LGU • Appropriate Environmental Compliance Certificate (CNC/ECC), if applicable
General documents	N/A
Timeframe for consent	The validity of the permit is based on the volume of the trees to be cut
Status in the EVOSS system	Not yet integrated

Permit name	(M) Special Land Use Agreement in Protected Areas (SAPA)
Lead Permitting Agency	Protected Area Management Board (PAMB), DENR Regional Offices (RO), and the DENR Central Office (CO)
Legal Framework	Republic Act (RA) 7586 as amended by RA 11038 and its implementing Rules and Regulations (DENR Administrative Order (DAO) 2019-05), and DAO 2007-17
Highlighted changes to the legal framework	None Identified
Statutory consultees	National Commission on Indigenous Peoples (NCIP) DENR Environmental Management Bureau (DENR EMB) Protected Management Board (PAMB) DENR Biodiversity Management Bureau (DENR BMB)
Coverage of the permit	Offshore wind farm and Onshore components of the project: if within protected areas
Associated Fees	The processing fee is PHP 5,000.00. Additionally, there is an annual user fee in the form of a lease.
Summary application and permitting process	<p>Environmental Compliance Certificate (ECC) and SAPA applications may be filed simultaneously if an ECC has not yet been secured.</p> <p>The applicant will submit the application and complete documentary requirements to the Protected Area Superintendent (PASu) and pay the processing fee. The PASu will conduct a review of the application, conduct site assessment, as necessary, together with the appropriate committee of the PAMB, and endorse the application to the PAMB.</p> <p>The PAMB will deliberate on the SAPA application and issue an endorsement resolution. BMB will conduct an assessment and finalize the Terms and Conditions of the SAPA. The proponent will sign the SAPA and BMB will endorse the same together with the documentary requirements to the Secretary for approval.</p> <p>Upon approval, the proponent will have the approved SAPA notarized. BMB will enter the SAPA document in its records, affix a control number, and forward the same to the DENR Regional Office who will forward the to the PASu. The DENR Regional Executive Director (RED) or the Provincial Environment and Natural Resources Office (PENRO) will issue a notice of payment. The proponent pays the SAPA fee and provides the proof of payment to the PASu who will hand over the signed SAPA.</p> <p>The processing time is approximate 120 calendar days excluding the PAMB processing time.</p> <p>Important note:</p> <ul style="list-style-type: none"> • Site assessment – PAMB offices/CENRO/Implementing PENRO/ DENR RO • Technical Review – BMB • Approval: Undersecretary of DENR

Supporting document required	<ul style="list-style-type: none"> • Duly accomplished application form • Certified copy of birth certificate or any other evidence of Filipino citizenship (for individuals) or ownership (for corporations) • Proof of Financial Capability to manage and develop the area applied for based on paid-up capital and/or collateral real properties • Certification Precondition or Certificate of Non-Coverage (CNO) issued by NCIP signifying the Free and Prior Informed Consent (FPIC) of concerned Indigenous Peoples • Comprehensive Development and Management Plan (CDMP) and Rehabilitation Plan • Environmental Compliance Certificate • PAMB Clearance • If the area applied is within the Province of Palawan, a clearance/authorization from the Palawan Council for Sustainable Development (PCSD) pursuant to RA 7611 Strategic Environmental Plan for Palawan • If application is a corporation, association or partnership, submit a copy of the Securities and Exchange Commission (SEC) registration, Articles of Incorporation and By-laws, recent general information sheet, and a resolution from the Governing Board designating the authorized representative of the said corporation, association or partnership to be named under the SAPA. • For tenured migrants, a certification from the concerned PASu • For Indigenous People (IP) a certification from the Regional/Provincial NCIP that the applicant is an IP, living within the Protected Area • For a cooperative, a Certificate of Registration with the Cooperative Development Authority (CDA) • DOE Certification of Energy Project of National Significance
General documents	None Identified
Timeframe for consent	Valid until revoked
Status in the EVOSS system	Not yet integrated

Permit name	(N) Land Use Permit (LUP)
Lead Permitting Agency	National Power Corporation (NPC)
Legal Framework	Republic Act (RA) 6395, NPC Charter (September 10, 1971); Executive Order (EO) 224 and 258 (July 16, 1987, and July 10, 1995, respectively); as amended by Presidential Decree (PD) 1749; and Ministry Order No. 83-01-13 (November 22, 1982), NPC Circular No. 2011-010
Highlighted changes to the legal framework	None Identified
Statutory consultees	Concerned Local Government Units (LGUs), Department of Environment and Natural Resources (DENR), National Commission on Indigenous Peoples (NCIP) Power Sector Assets and Liabilities Management (PSALM) Independent Power Producer (IPP) / Plant Operator within NPC-managed watersheds
Coverage of the permit	Onshore components of the offshore wind farm. Public land within NPC-managed watershed areas
Associated Fees	Varies based on project activities: Please see NPC Schedule of Administrative Fees and Charges in the EVOSS System https://www.evoss.ph/Home/Download/28315
Summary application and permitting process	<p>The applicant must submit their application online through the EVOSS system. The EVOSS system will then notify the NPC Watershed Management Department (NPC-WMD). The NPC-WMD will assess the application for completeness, and if it meets the necessary requirements, NPC-WMD will schedule a site inspection. A joint inspection will be conducted by NPC-WMD and the proponent.</p> <p>After the site inspection, the NPC-WMD will proceed to prepare and submit an inspection report and recommendation, which will then undergo deliberation to issue a preliminary ruling. If the application is approved, the NPC-WMD will begin drafting the Land Use Plan (LUP).</p> <p>While drafting the LUP, the NPC-WMD will issue a debit memo/order of payment. The applicant will be required to make the necessary payments and upload proof of payment in the EVOSS system.</p> <p>Upon payment validation by the NPC-WMD, the approved LUP will be uploaded into the EVOSS System.</p> <p>The total processing time is 15 calendar days upon submission of complete documents.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter Request • Filled-up Application Form • Location Map of the Project Area, drawn to scale of 1:10,000 or larger • Recent Geo-Referenced photos of the areas being applied for taken from four cardinal directions, North, East, West, South • Topographic map of the project site, drawn to a scale of 1:1000 or larger • Clearance(s) from other concerned agencies (ie, NCP, PSLAM, IPP), local government units and IPPs or plant owner/operator stating among others, that that project/activity being applied for will not affect their present operation or any future plan for development or expansion • Detailed Development Plan • Copy of Environment Compliance Certificate (ECC) and Initial Environmental Examination (IEE) Checklist Report • Copy of Certificate of Registration from SEC, DTI or CDA with Articles of Incorporation and By-laws, as applicable
General documents	NPC citizen's charter
Timeframe for consent	Valid for 25 years and renewable for another 25 years at the option of the lessor
Status in the EVOSS system	Integrated

Permit name	(N) Watershed Area Clearance (WAC)
Lead Permitting Agency	National Power Corporation (NPC)
Legal Framework	Republic Act (RA) 6395, NPC Charter (September 10, 1971); Executive Order (EO) 224 and 258 (July 16, 1987, and July 10, 1995, respectively); Presidential Decree (PD) 1515 as amended by PD 1749; and Ministry Order No. 83-01-13 (November 22, 1982), NPC Circular No. 2006-09
Highlighted changes to the legal framework	None identified
Statutory consultees	Concerned Local Government Units (LGUs), Department of Environment and Natural Resources (DENR), National Commission on Indigenous Peoples (NCIP) Power Sector Assets and Liabilities Management (PSALM) Independent Power Producer (IPP) / Plant Operator within NPC-managed watersheds
Coverage of the permit	Onshore components of the offshore wind farm: Private lands within NPC-managed watershed areas
Associated Fees	Varies based on project activities: Please see NPC Schedule of Administrative Fees and Charges in the EVOSS System https://www.evoss.ph/Home/Download/28315
Summary application and permitting process	<p>The applicant must submit their application online through the EVOSS system. The EVOSS system will then notify the NPC Watershed Management Department (NPC-WMD). The NPC-WMD will assess the application for completeness, and if it meets the necessary requirements, they will schedule a site inspection. A joint inspection will be conducted by NPC-WMD and the proponent.</p> <p>After the site inspection, the NPC-WMD will proceed to prepare and submit an inspection report and recommendation, which will then undergo deliberation to issue a preliminary ruling. If the application is approved, the NPC-WMD will begin drafting the WAC.</p> <p>While drafting the WAC, the NPC-WMD will issue a debit memo/order of payment. The applicant will be required to make the necessary payments and upload proof of payment in the EVOSS system.</p> <p>Upon payment validation by the NPC-WMD, the approved WAC will be uploaded into the EVOSS System.</p> <p>The total processing time is 15 calendar days. upon submission of complete documents.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter Request • Filled-up Application Form • Location Map of the Project Area, drawn to scale of 1:10,000 or larger • Recent Geo-Referenced photos of the areas being applied for taken from four cardinal directions, North, East, West, South • Topographic map of the project site, drawn to a scale of 1:1000 or larger • Clearance(s) from other concerned agencies (ie, NCP, PSLAM, IPP), local government units and IPPs or plant owner/operator stating among others, that that project/activity being applied for will not affect their present operation or any future plan for development or expansion • Authenticated Proof of Land Ownership (Land Title) • Copy of Preceding Year's Real Property Tax Clearance and Receipt of Realty Taxes paid • Detailed Development Plan • Copy of Environment Compliance Certificate (ECC) and Initial Environmental Examination (IEE) Checklist Report • Copy of Certificate of Registration from SEC, DTI or CDA with Articles of Incorporation and By-laws, as applicable
General documents	NPC citizen's charter
Timeframe for consent	Valid for 25 years and renewable for another 25 years at the option of the lessor
Status in the EVOSS system	Integrated

Permit name	(N) Special Tree Cutting Permit (STCP)
Lead Permitting Agency	National Power Corporation (NPC)
Legal Framework	Republic Act (RA) 6395, NPC Charter (September 10, 1971); Executive Order (EO) 224 and 258 (July 16, 1987, and July 10, 1995, respectively); Presidential Decree (PD) 1515 as amended by PD 1749; and Ministry Order No. 83-01-13 (November 22, 1982), NPC Circular No. 2011-010
Highlighted changes to the legal framework	None identified
Statutory consultees	Concerned Local Government Units (LGUs), DENR-Environmental Management Bureau (DENR-EMB)
Coverage of the permit	Onshore components of the offshore wind farm: Under NPC-managed areas
Associated Fees	Varies based on project activities: Please see NPC Schedule of Administrative Fees and Charges in the EVOSS System https://www.evoss.ph/Home/Download/28315
Summary application and permitting process	<p>The applicant must submit their application online through the EVOSS system. The EVOSS system will then notify the NPC Watershed Management Department (NPC-WMD). The NPC-WMD will assess the application for completeness, and if it meets the necessary requirements, they will schedule a site inspection. . A joint inspection will be conducted by NPC-WMD and the proponent.</p> <p>After the site inspection, the NPC-WMD will proceed to prepare and submit an inspection report and recommendation, which will then undergo deliberation to issue a preliminary ruling. If the application is approved, the NPC-WMD will begin drafting the STCP.</p> <p>While drafting the STCP, the NPC-WMD will issue a debit memo/order of payment. The applicant will be required to make the necessary payments and upload proof of payment in the EVOSS system.</p> <p>Upon payment validation by the NPC-WMD, the approved STCP will be uploaded into the EVOSS System.</p> <p>The total processing time is 15 calendar days upon submission of complete documents.</p>

Supporting document required	<p>For existing Transmission Lines Rights-of-Way and related Facilities of NGCP, Power Plants and Geothermal Steam Field Operators, Distribution Utilities/Cooperatives</p> <ul style="list-style-type: none"> • Letter Request / Filled up Application Form • Initial Inventory and Geotagged (GPS based) location of the trees/saplings affected including a brief description of the following: Scientific and local name/s; Number of trees; Diameter at breast description of scientific and local name/s, diameter at breast height (DBH) of the trees; Tenurial status of the area (whether public land, A&D, privately owned, tax declared, etc.); and Representative pictures of the trees <p>For New Areas (those not presently covered by existing Rights of Way)</p> <ul style="list-style-type: none"> • Letter of Application • Land Use Permit (LUP) / Watershed Area Clearance (WAC), whichever is applicable • Initial Inventory and Geotagged (GPS based) location of the trees/saplings affected including a brief description of the following: Scientific and local name/s; Number of trees; Diameter at breast description of scientific and local name/s, diameter at breast height (DBH) of the trees; Tenurial status of the area (whether public land, A&D, privately owned, tax declared, etc.); and Representative pictures of the trees
General documents	NPC Citizen's charter
Timeframe for consent	Valid for maximum of 3 months but depending on the volume of trees
Status in the EVOSS system	Integrated

Permit name	(O) Certificate of Approval to Connect (CATC) at NPCs Transmission System for Off grid
Lead Permitting Agency	National Power Corporation (NPC)
Legal Framework	Energy Regulatory Commission (ERC) Resolution No. 15 series of 2013
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE
Coverage of the permit	Off grid: Transmission line
Associated Fees	Varies based on project activities: Please see NPC Schedule of Administrative Fees and Charges in the EVOSS System https://www.evoss.ph/Home/Download/28315
Summary application and permitting process	<p>The applicant shall submit the documentary requirements to the System Planning Division Corporate Planning Department. The assigned staff will schedule a meeting with the applicant and concerned groups to discuss details of the scheme and other technical requirements including the stages of submission of requirements. The staff will also check for completeness of submitted data information, and evaluate the results of the submitted grid impact study.</p> <p>Once verified and checked, the staff will endorse to the Power Engineering Services (PES) or Small Power Utilities Group (SPUG) the relevant drawings and documents for evaluation and approval. Also, coordinate with the system operator and SPUG to establish/formulate the protocol or guidelines for the conduct of Actual Connection to the Grid.</p> <p>The staff will issue a statement of readiness to Connect to NPC thru Corporate Affairs Group (CAG) and issue a Certificate of Approval to Connect to the Applicant upon 7 working days after submission to NPC-CAG, NPC shall ensure completeness of the documents submitted and approve the CATC.</p>
Supporting document required	<ul style="list-style-type: none"> • Statement of readiness • Approved Connection Facility Drawings and Documents • Connection Facility Test and Commissioning Reports • Clearance Certificate from System Operator (SO) for the energization of the facility
General documents	None Identified
Timeframe for consent	None Identified
Status in the EVOSS system	Not yet integrated

Permit name	(P-1) PPA Accreditation Certificate Government Owned Ports
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Administrative Order (AO) No. 06-2019 entitled "Guidelines on the Accreditation of Port Service Providers", as amended; and Memorandum Circular (MC) No. 03-2019
Highlighted changes to the legal framework	None Identified
Statutory consultees	Securities and Exchange Commission (SEC)/ Department of Trade and Industry (DTI) / Cooperative Development Authority (CDA); Department of Energy(DOE); Bureau of Internal Revenue (BIR)
Coverage of the permit	Government owned ports: Accreditation for vessels operating in ports under PPA's jurisdiction
Associated Fees	Regulatory Fee : Php 3,000 + VAT
Summary application and permitting process	<p>The applicant (The shipping company/operator) will apply for PPA Accreditation thru the online Electronic Accreditation System (eAs) at www.ppa.com.ph. All documentary requirements will be uploaded in the system.</p> <p>The Office of the Port Manager (OPM) will conduct evaluation and then forward to Port Operations and Services Department for verification and further evaluation, processing and recommend approval to the Assistant General Manager for Operations. The Assistant General Management Office (AGMO) will recommend the approval of the accreditation certificate to the General Manager (GM), with Port Operations and Services Department (POSD) notifying on the final decision.</p> <p>The total processing time is 13 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Application Form • Company / Business Profile • Authenticated Certificate
General documents	PPA AO No. 06-2019
Timeframe for consent	None
Status in the EVOSS system	Not yet integrated

Permit name	(P-2) Permit to Operate (PTO) on Port Ancillary Services Government Owned Ports
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Administrative Order (AO) No. 09-2020 entitled "Revised Guidelines on the Issuance of Permit To Operate (PTO) for the Provision of Ancillary Services in the Ports".
Highlighted changes to the legal framework	None Identified
Statutory consultees	Securities and Exchange Commission (SEC)/ Department of Trade and Industry (DTI) / Cooperative Development Authority (CDA); Department of Energy(DOE); Bureau of Internal Revenue (BIR)
Coverage of the permit	Government owned ports: Port Ancillary
Associated Fees	Regulatory Fee : Php 10,500 + VAT
Summary application and permitting process	<p>The applicant port service provider will apply for a Permit to Operate (PTO) thru the online Electronic Permit Management System (ePMS) at www.ppa.com.ph.</p> <p>The Business Development and Marketing Officer (BDMO) validates the submitted information, including the accreditation certificate's validity in the PPA's database. If validated, an Order of Payment is issued to the client through ePMS. The Cashier receives payment and issues a PPA Official receipt, then forwards the application for processing and approval. Upon approval, the signed PTO is released to the applicant. Additionally, the BDMO conducts a Briefing on Port Operations (BPOS) and provides attendance/certificate upon completion.</p> <p>The total processing time is 3 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Application Letter for Exemption of PTO • Copy of PPA Accreditation
General documents	PPA AO No. 09-2020
Timeframe for consent	None Identified
Status in the EVOSS system	Not yet integrated

Permit name	(P-3) Contract of Lease (Medium / Long Term) Separate Contract
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Administrative Order (AO) No. 04-2022 entitled, “2022 Revised Rules on Real Estate Management of the Philippine Ports Authority”
Highlighted changes to the legal framework	<ul style="list-style-type: none"> PPA Unnumbered Memorandum dated January 26, 2023 <ul style="list-style-type: none"> ERRATA on PPA AO No. 04-2022, as errors were inadvertently included in the publication of PPA AO No. 04- 2022 PPA Board Resolution No. 3304 <ul style="list-style-type: none"> Amended PPA AO No. 04-2022 and the Revised Delegation of Authority, granting the PPA General Manager exclusive authority to sign short-term lease contracts
Statutory consultees	None
Coverage of the permit	Lease of PPA port real estate properties (Land within operational or commercial area for temporary storage of offshore wind materials/equipment)
Associated Fees	<ul style="list-style-type: none"> Non-refundable Filing Fee: <ul style="list-style-type: none"> Medium-Term Lease Application (up to 5 years) = PhP6,000.00 Long-Term Lease Application (up to 25 years) = PhP10,000.00 Monthly Rental Fee (rental rate varies on the location and valuation of the property to be leased pursuant to Section 14.1.2 of PPA AO 04-2022) Real Property Tax
Summary application and permitting process	<p>For Medium/Long-Term Lease Application thru Publication</p> <ul style="list-style-type: none"> ► Filing of Application <ul style="list-style-type: none"> □ Submission of complete documentary requirements to the concerned Port Management Office (PMO) ► Completeness Check <ul style="list-style-type: none"> □ The concerned officer of the PMO shall immediately check the completeness of the submitted documents in accordance with the rules and applicable laws ► Evaluation <ul style="list-style-type: none"> □ To be evaluated/processed by the concerned PMO and recommends the lease proposal will publication requirements □ The proponent will publish a Notice to lease Ad copy and if no counterproposal is received, the PMO will inform the proponent of the result of publication □ The Port Manager will then endorse the lease application to CSD. CSD will then review/validate the lease application of the proponent and recommends approval/disapproval to the AGMO/GM/PPA Board ► Approval/Disapproval of the Application <ul style="list-style-type: none"> □ Approving Authority <ul style="list-style-type: none"> ■ AGMO – for medium-term lease application with more than two (2) years up to five (5) years ■ GM – for long-term lease application with more than five (5) years up to ten (10) years ■ PPA Board – for long-term lease application with more than ten (10) years ► Release of Results of the Application <ul style="list-style-type: none"> □ CSD will transmit the lease contract to the concerned PMO

	<ul style="list-style-type: none"> <input type="checkbox"/> PMO will advise the proponent the result of its lease application <input type="checkbox"/> For approved lease application – PMO will send the Lease Contract to the proponent for conforme/signature <p>For Medium/Long-Term Lease Application thru Public Bidding</p> <ul style="list-style-type: none"> ▶ Conduct of Public Bidding process which includes publication of Notice to Bid, Submission of bid proposal, prequalification of prospective bidders, opening of bids, post-qualification and issuance of Notice of Award. ▶ Release of Results of the Application <ul style="list-style-type: none"> <input type="checkbox"/> CSD will transmit the lease contract to the concerned PMO for proponent for conforme/signature. <p>Processing Time for Lease Application:</p> <ul style="list-style-type: none"> • Fifty-Four (54) working days <ul style="list-style-type: none"> - Medium-Term Lease Application Thru Publication (more than 1 year up to 5 years) • Long-Term Lease Application Thru Publication (more than 10 years) <ul style="list-style-type: none"> - Fifty-Seven (57) working days - Long-Term Lease Application Thru Publication (more than 5 years up to 10 years)
Supporting document required	<p>For Medium-Term/Long-Term Lease Application</p> <ul style="list-style-type: none"> ▶ Duly filled out Lease Application Form with Customer Registration Form (CRF) with project brief indicating the terms of lease such as description of the proposed use, rental rate, specific area to be leased ▶ Duly notarized Omnibus Undertaking (Sworn Statement) ▶ Secretary's Certificate (for corporation/partnership/cooperative) ▶ Authorization Letter (for single proprietor) ▶ Legal Requirements: <ul style="list-style-type: none"> <input type="checkbox"/> Certified True Copy of SEC/DTI/CDA Registration, whichever is applicable <input type="checkbox"/> Licenses, Accreditation or additional permits specifically required for the business operations of the proponent <input type="checkbox"/> ▶ Financial Requirements: <ul style="list-style-type: none"> <input type="checkbox"/> Proof of financial capability to conduct and sustain the business (e.g. Bank Certificate/Statement of the Company, BIR Form No. 1702Q/1702-RT, Audited Financial Statement/Statement of Financial Position, Annual Report of the Company, etc.) <input type="checkbox"/> Proof of financial and managerial capacity of applicant for the business/service to be established which shall include detailed specifications/requirements for the project for capitalization, area manpower, equipment, technical knowhow (e.g. Certificate of Employment with minimum 5 years managerial experience) <input type="checkbox"/> Summary of projected income, costs and earnings for the first five years of the operation of the proposed project

	<p>► Technical Requirements:</p> <ul style="list-style-type: none"> □ Business Plan/Project Brief indicating the proposed improvements/development to be introduced in the area, terms of lease, estimated project cost and timeline of the proposed development, among others □ Architectural Plan/Land Use Plan □ Proof of experience and expertise in conducting the proposed business □ Other related inputs such as physical description and/or land use plan of the port or terminal, port traffic statistics and other data relevant and necessary for the bidding □ All other documents as may be reasonably required by the Authority during the selection process or through the Terms of Reference to prove the legal capacity of the proponent
General documents	<ul style="list-style-type: none"> • PPA Administrative Order No. 04-2022 entitled, "2022 Revised Rules on Real Estate Management of the Philippine Ports Authority • PPA Unnumbered Memorandum dated January 26, 2023 – Errata on PPA Administrative Order No. 04-2022 • Lease Application Form • Omnibus Undertaking Form • PPA Board Resolution No. 3304
Timeframe for consent	None identified
Status in the EVOSS system	Not yet integrated

Permit name	(P-4) Clearance to Develop (CTD) for Energy Related Projects Private Ports: New Construction
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One-Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	Securities and Exchange Commission (SEC)/Department of Trade and Industry (DTI)/Cooperative Development Authority (CDA); Department of Environment and Natural Resources (DENR) – Community Environment and Natural Resources Office (CENRO)/Provincial Environment and Natural Resources Office (PENRO); Registry of Deeds; Philippine Reclamation Authority (PRA)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	Application Fee: <ul style="list-style-type: none"> Non-Commercial Operation: Php5, 000.00 + VAT Commercial Operation: Php10,000.00 + VAT
Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will conduct initial evaluation and then forward the submission to the Commercial Service Department (CSD) for verification, and further evaluation, and processing and recommend the application to the Assistant General Manager Office (AGMO). The AGMO recommends the approval of CTD to the General Manager (GM), with the CSD notifying of final decision.</p> <p>The total processing time is 13 days, this includes a 3-working day 'Buffer Period' to confirm accuracy and completion of documentation. This is followed by 10- calendar day official processing period.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter of Intent • Unified Application Form specifying exact location of the foreshore area, area size in sq.m., intended use/purpose, proposed structure to be put up, with the following attachments: <ul style="list-style-type: none"> - Estimated cost of the project; - Summary of Project Scope, Project Description; - Vicinity Map; - Certified true copy of SEC Registration and Articles of Incorporation, and Updated General Information Sheet (GIS)/Department of Trade and Industry (DTI) Registration/ Cooperative Development Authority (CDA) Registration, whichever is applicable; - Original copy of Secretary's Certificate Designating Company's Authorized Representative; - PPA Certification that the port facilities to be put up will not pose hazard to navigation; - PPA Certification that the area applied for has no future PPA development in the next five years; - Certified true copy of approved Foreshore or Miscellaneous Lease Contract, Valid Provisional Permit/ Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA), Official Receipt of payment of occupancy fee/other valid tenurial instrument/Approved Deed of Assignment or Transfer of Leasehold Rights and/or other applicable tenurial instruments, whichever is applicable; - Certified true copy of Transfer Certificate of Title (TCT)/Deed of Absolute Sale/Lease Agreement; whichever is applicable; and - Certified true copy of Approved reclamation projects from PRA, if applicable. - Certified true copy of Environmental Compliance Certificate (ECC)/Certificate of Non-Coverage (CNC), whichever is applicable. • Duly notarized Omnibus Undertaking (Sworn Affidavit)
General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024
Timeframe for consent	None
Status in the EVOSS system	Not yet integrated

Permit name	(P-5) Permit to Construct (PTC) for Energy Related Projects Private Ports: New Construction
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One-Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO)/Provincial Environment and Natural Resources Office (PENRO)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	<ul style="list-style-type: none"> • Application Fee: Php3,000.00 + VAT • Permit to Develop and Construct (PDC) Fee: <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php40, 000.00 + VAT Php10M and above: Php60,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT - Commercial Operation with the following project cost: Php100M : Php80, 000.00 + VAT Above Php100M : Php160,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT
Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will refer the application to the concerned Division of the Port Management Office to evaluate the application and then endorse it to the Port Manager for approval and issue the approved PTC to the applicant. Commercial Service Department (CSD) will be furnished a copy of approved PTC.</p> <p>The total processing time is 10 calendar days.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act</p>

Supporting document required	<ul style="list-style-type: none"> • Written Request. • Application Form with the following supporting documents: <ul style="list-style-type: none"> - Detailed Cost Estimates; - Building Plans and Other Technical Specifications; - Design computations; - Working drawings plans signed by a Licensed Civil Engineer; - Copy of Clearance to Develop; - Certified true copy of approved Foreshore or Miscellaneous Lease Contract, Valid Provisional Permit/ Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA), Official Receipt of payment of occupancy fee/other valid tenurial instrument/Approved Deed of Assignment or Transfer of Leasehold Rights and/or other applicable tenurial instruments, whichever is applicable; and - Original Copy of Secretary's Certificate Designating Company's Authorized Representative Duly Notarized. • Duly notarized Omnibus Undertaking (Sworn Affidavit) 								
General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024								
Timeframe for consent	<p>It depends on the duration of the construction of the project There is corresponding penalty for violating any of the provisions of PPA AO 05-2022, per Section 71, Article XXII, to wit.:</p> <table> <tr> <th>Type of Violations</th><th>Amount of Penalty (VAT Inclusive)</th></tr> <tr> <td>Construction and operations of port without prior clearance from the Authority</td><td>First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order</td></tr> <tr> <td>Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.</td><td>First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order</td></tr> <tr> <td>Delay in construction of port facilities of 15% negative slippage.</td><td>Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued</td></tr> </table>	Type of Violations	Amount of Penalty (VAT Inclusive)	Construction and operations of port without prior clearance from the Authority	First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order	Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.	First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order	Delay in construction of port facilities of 15% negative slippage.	Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued
Type of Violations	Amount of Penalty (VAT Inclusive)								
Construction and operations of port without prior clearance from the Authority	First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order								
Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.	First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order								
Delay in construction of port facilities of 15% negative slippage.	Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued								
Status in the EVOSS system	Not yet integrated								

Permit name	(P-6) Certificate of Registration (COR)/ Permit to Operate (PTO) (New/Renewal) for Energy Related Projects Private Ports
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One- Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO)/Provincial Environment and Natural Resources Office (PENRO); Department of Transportation (DOTr) – Office for Transportation Security (OTS)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	<ul style="list-style-type: none"> • Application Fee (New/Renewal): Php3, 000.00 + VAT • Registration Fee (Applicable for new registrants only) will be paid once COR/PTO was approved by the GM : 1% of Project Cost but not more than Php5M • Annual Fee (shall be imposed to new registrants after 3 years from registration) <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php30, 000.00 + VAT Php10M and above : Php60,000.00 + VAT - Commercial Operation with the following project cost: Below Php10M : Php80, 000.00 + VAT Php10M and above : Php160,000.00 + VAT
Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will conduct initial evaluation and then forward the submission to the Commercial Service Department (CSD) for verification, and further evaluation, and processing and recommend the application to the Assistant General Management Office (AGMO). The AGMO recommends the approval of CTD to the General Manager (GM), with the CSD notifying of final decision.</p> <p>The total processing time is 10 calendar days.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>

<p>Supporting document required</p>	<p>NEW:</p> <ul style="list-style-type: none"> • Letter of Intent • Unified Application Form with the following supporting documents: <ul style="list-style-type: none"> - Project Completion Report; - Certified true copy of approved Foreshore or Miscellaneous Lease Contract, Valid Provisional Permit/ Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA), Official Receipt of payment of occupancy fee/other valid tenurial instrument/Approved Deed of Assignment or Transfer of Leasehold Rights and/or other applicable tenurial instruments, whichever is applicable; - Original Copy of Secretary's Certificate Designating the Company's Authorized Representative; - Certified True Copy of the Office of the Transport Security (OTS) Approved Port Facility Security Plan (PFSP) and Port Facility Security Assessment (PFSA) or Certified True Copy of duly received PFSP and PFSA application. (Note: Provided that the submission of OTS compliance shall be provided within one year from receipt of the approved renewed COR; - As-Built Plans; and - Approved Permit to Construct (PTC). • Duly notarized Omnibus Undertaking (Sworn Affidavit) <p>RENEWAL:</p> <ul style="list-style-type: none"> • Letter of Intent • Unified Application Form with the following supporting documents: <ul style="list-style-type: none"> - Certified true copy of approved Foreshore or Miscellaneous Lease Contract/Valid Provisional Permit/Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA)/Official Receipt of payment of occupancy fee/other valid tenurial instrument/Approved Deed of Assignment or Transfer of Leasehold Rights and/or other applicable tenurial instruments, whichever is applicable; - Original copy of Secretary's Certificate Designating the Company's Authorized Representative/s; - Certified True Copy of the Office of the Transport Security (OTS) Approved Port Facility Security Plan (PFSP) and Port Facility Security Assessment (PFSA) or Certified True Copy of duly received PFSP and PFSA application. (Note: Provided that the submission of OTS compliance shall be provided within one year from receipt of the approved renewed COR); and - Certified True Copy of Certificate of Structural Soundness of Private Port Facility/ies (issued by a third-party engineer). • Duly notarized Omnibus Undertaking (Sworn Affidavit)
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General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024	
Timeframe for consent	The COR/PTO will have the corresponding validity based on the following criteria:	
	Criteria	Validity
	Non-Commercial Port	
	Small-Scale (with capital investment of PHP 3-15 million)	Five (5) years
	Medium-Scale (with capital investment of PHP 15-100 million)	Ten (10) years
	Large-Scale (with capital investment of above PHP 100 million)	Twenty-five (25) years
	Commercial Port	
	Large-Scale (with capital investment of above PHP 100 million)	Twenty-five (25) years
	Note: <ul style="list-style-type: none">• If within approved tenurial instrument: Co-term with the validity of the approved FLC or MLC etc.• If no approved tenurial instrument (if the application is still in process with DENR), the proponent may be issued a five-year validity of COR/PTO. However, during the validity of the approved COR/PTO, the proponent must submit annually to the PPA a copy of DENR-issued Official Receipt (OR) representing payment of annual occupancy fee.	
Status in the EVOSS system	Not yet integrated	

Permit name	<p>(P-7) Application to Improve Improve/ Rehabilitate/ Expand of Private Port with valid COR/PTO (Issuance of PTC) for Energy Related projects</p> <p>Private Ports: Port improvement</p>
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One-Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO)/Provincial Environment and Natural Resources Office (PENRO); Philippine Reclamation Authority (PRA)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	<ul style="list-style-type: none"> • Application Fee: Php3,000.00 + VAT • Permit to Develop and Construct (PDC) Fee: <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php40, 000.00 + VAT Php10M and above: Php60,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT - Commercial Operation with the following project cost: Php100M : Php80, 000.00 + VAT Above Php100M : Php160,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT
Summary application and permitting process	<p>The applicant submits the documentary requirements to the PMO. The PMO evaluates the application and approves the Permit to Improve, Rehabilitate, or Expand (PIRE). A copy of the approved PIRE shall then be submitted to Commercial Services Department (CSD) and Port Planning and Design Department (PPDD).</p> <p>The total processing time is 18 calendar days. This includes a 3-working day 'Buffer Period' to confirm accuracy and completion of documentation. This is followed by 15-calendar day official processing period. For issuance of PTC.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>

Supporting document required	<ul style="list-style-type: none">• Letter of Intent• Application Form with the following supporting documents:<ul style="list-style-type: none">- Summary of proposed improvement/ expansion/rehabilitation;- Detailed Cost Estimates;- Design Computations;- Working drawings/building plans signed by a Licensed Civil Engineer;- Original copy of Secretary's Certificate designating company's Authorized Representative; and- Certified true copy of Approved reclamation projects from PRA, if applicable.- Amended Environmental Compliance Certificate (ECC)/Certificate of Non-Coverage (CNC)• Duly notarized Omnibus Undertaking (Sworn Affidavit)								
General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024								
Timeframe for consent	<p>It depends on the duration of the construction of the project</p> <p>There is corresponding penalty for violating any of the provisions of PPA AO 05-2022, per Section 71, Article XXII, to wit.:</p> <table><tr><th>Type of Violations</th><th>Amount of Penalty (VAT Inclusive)</th></tr><tr><td>Construction and operations of port without prior clearance from the Authority</td><td>First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order</td></tr><tr><td>Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.</td><td>First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order</td></tr><tr><td>Delay in construction of port facilities of 15% negative slippage.</td><td>Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued</td></tr></table>	Type of Violations	Amount of Penalty (VAT Inclusive)	Construction and operations of port without prior clearance from the Authority	First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order	Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.	First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order	Delay in construction of port facilities of 15% negative slippage.	Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued
Type of Violations	Amount of Penalty (VAT Inclusive)								
Construction and operations of port without prior clearance from the Authority	First offense – PHP 100,000 plus payment of PDC fee Without prejudice to the issuance of a Cease-and-Desist Order								
Failure to commence construction within six months of PDC (a grace period of another six months shall be given to the private prt owner after paying the penalty, after which the PDC shall be rendered null and void). The applicant shall be required to re-apply for PDC.	First offense – PHP 100,000 Without prejudice to the issuance of a Cease-and-Desist Order								
Delay in construction of port facilities of 15% negative slippage.	Cancellation of PDC/PIRE (Permit to Improve/ Rehabilitate and Expand) issued								
Status in the EVOSS system	Not yet integrated								

Permit name	(P-8) Application to Improve/ Rehabilitate/ Expand of Private Port with valid COR/PTO (Issuance of Amended COR/PTO) for Energy Related projects Private Port: Port improvement
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One-Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO)/Provincial Environment and Natural Resources Office (PENRO); Department of Transportation (DOTr) – Office for Transportation Security (OTS)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	<ul style="list-style-type: none"> • Application Fee: Php3,000.00 + VAT • Permit to Develop and Construct (PDC) Fee: <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php40, 000.00 + VAT Php10M and above: Php60,000.00 + VAT - Commercial Operation with the following project cost: Php100M : Php80, 000.00 + VAT Above Php100M : Php160,000.00 + VAT
Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will conduct initial evaluation and then forward the submission to the Commercial Service Department (CSD) for verification, and further evaluation, and processing and recommend the application to the Assistant General Management Office (AGMO). The AGMO recommends the approval of Clearance to Develop (CTD) to the General Manager (GM), with the CSD notifying of final decision.</p> <p>The total processing time is 15 calendar days.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>

Supporting document required	<ul style="list-style-type: none"> • Letter of Intent • Unified Application Form with the following supporting documents: <ul style="list-style-type: none"> - Project Completion Report; - Certified true copy of approved Foreshore or Miscellaneous Lease Contract, Valid Provisional Permit/ Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA), Official Receipt of payment of occupancy fee/other valid tenorial instrument/Approved Deed of Assignment or Transfer of Leasehold Rights and/or other applicable tenorial instruments, whichever is applicable; - PPA Certification that the owner/operator has no outstanding obligation with PPA. - Original Copy of Secretary's Certificate Designating the Company's Authorized Representative; - Certified True Copy of the Office of the Transport Security (OTS) Approved Port Facility Security Plan (PFSP) and Port Facility Security Assessment (PFSA) or Certified True Copy of duly received PFSP and PFSA application. (Note: Provided that the submission of OTS compliance shall be provided within one year from receipt of the approved renewed COR; - As-Built Plans; and - Approved Permit to Construct (PTC). • Duly notarized Omnibus Undertaking (Sworn Affidavit)
General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024
Timeframe for consent	None Identified
Status in the EVOSS system	Not yet integrated

Permit name	(P-9) Provisional Authority to Operate (PAO) or (P-10) Permit to Operate (PTO) for Energy Related Projects (maybe issued for private ports to be turned over to the government until such time that the protocol on such has been approved)
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One- Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and Department of Energy Circular No. DC 2019-05-007 (Rules and Regulations Implementing R.A. 11234).
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	Department of Environment and Natural Resources (DENR) Community Environment and Natural Resources Office (CENRO) Provincial Environment and Natural Resources Office (PENRO)
Coverage of the permit	Private Port Applications for Energy-Related Projects
Associated Fees	Application Fee: Php3,000.00
Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will conduct initial evaluation and then forward the submission to the Commercial Service Department (CSD) for verification, and further evaluation, and processing and recommend the application to the Assistant General Manager (AGM) for Operations, then recommends the approval of COR/PTO to the General Manager (GM), with the CSD notifying of final decision.</p> <p>The total processing time is 33 days, this includes a 3-working day 'Buffer Period' to confirm accuracy and completion of documentation. This is followed by 30-calendar day official processing period.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>
Supporting document required	<ul style="list-style-type: none"> • Letter of Intent • Duly filled-out application form and Notarized Omnibus Undertaking (Sworn Affidavit) • Original Secretary's Certificate designating the authorized representative to transact business with the Authority
General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024
Timeframe for consent	Valid for one (1) year commencing upon conforme of the Terms and Conditions
Status in the EVOSS system	Not yet integrated

Permit name	(P-11) Application for Certificate of Registration (COR) or Permit to Operate (PTO) Existing Private Port for Energy Related Projects Existing private ports
Lead Permitting Agency	Philippine Ports Authority (PPA)
Legal Framework	PPA Memorandum Circular (MC) No.21-2020 - Processing of Private Port Application for Energy Related Projects in Compliance with Republic Act (R.A.) No. 11234; PPA Administrative Order (AO) No. 05-2022; PPA AO No. 002-2024; Presidential Decree (PD) 857; R.A. 11234 or Energy Virtual One- Stop Shop (EVOSS) Act, Office of the President (OP) AO No. 23 or Eliminating Overregulation to Promote Regulations Implementing R.A. 11234, and
Highlighted changes to the legal framework	Energy-Related Private Port Applications are covered by PPA MC 21-2020, and the same are exempted from the coverage of PPA AO 05-2022. However, in the issued PPA AO 02-2024, it has been clarified that its exemption from PPA AO 05-2022 shall only apply for documentary requirements including the requirement of the Zone of Significant Port Interest Plan, and all other provisions in this Revised Policy shall be applicable to energy-related private port applications.
Statutory consultees	Securities and Exchange Commission (SEC) / Department of Trade and Industry (DTI), Cooperative Development Authority (CDA), Department of Environment and Natural Resources (DENR) Community Environment and Natural Resources Office (CENRO) Provincial Environment and Natural Resources Office (PENRO). Department of Transportation Office for Transportation Security (DOTR OTS).
Coverage of the permit	Private port applications for Energy Related Projects
Associated Fees	<ul style="list-style-type: none"> • Application Fee: Php3,000.00 • Penalty Fee: Php100,000.00 (VAT inclusive) • PDC Fee: <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php40, 000.00 + VAT Php10M and above: Php60,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT - Commercial Operation with the following project cost: Php100M : Php80, 000.00 + VAT Above Php100M : Php160,000.00 + .001 (1/10 of 1%) of the excess of Php10M + VAT • Registration Fee (Applicable for new registrants only) will be paid once COR/PTO was approved by the GM : 1% of Project Cost but not more than Php5M • Annual Fee (shall be imposed to new registrants after 3 years from registration) <ul style="list-style-type: none"> - Non-Commercial Operation with the following project cost: Below Php10M : Php30, 000.00 + VAT Php10M and above : Php60,000.00 + VAT - Commercial Operation with the following project cost: Below Php10M : Php80, 000.00 + VAT Php10M and above : Php160,000.00 + VAT

Summary application and permitting process	<p>The applicant will submit the application form, along with the required documents, to the Office of the Port Manager. The Office of the Port Manager will conduct initial evaluation and then forward the submission to the Commercial Service Division (CSD) for verification, and further evaluation, and processing and recommend the application to the Assistant General Manager (AGM) for Operations, then recommends the approval of COR/PTO to the General Manager (GM), with the CSD notifying of final decision.</p> <p>The total processing time is 33 days, this includes a 3-working day 'Buffer Period' to confirm accuracy and completion of documentation. This is followed by 30-calendar day official processing period.</p> <p>Note: Per R.A. 11234, the time frame for EVOSS Act will prevail over the timeframe of the Ease of Doing Business (EODB) Act.</p>
Supporting document required	<ul style="list-style-type: none"> • Written Request • Unified Application Form with the following supporting documents: <ul style="list-style-type: none"> - Original Secretary's Certificate designating the authorized representative of the company to transact business with the Authority; - Certified True Copy of SEC/DTI/CDA Registration or JV Agreement, whichever is applicable; - Certified true copy of Original Certificate of Title (OCT)/Transfer Certificate of Title (TCT) from Registry of Deeds for applied private port and/or Lease Agreement - Certified true copy of As-Built Plan duly signed and sealed by the Licensed Engineer and owner; - Certified true copy of Project Completion Report; - Certification of Structural Soundness of private port facilities certified by a Licensed Civil Engineer; - Provisional Permit or Order Award for foreshore lease/ miscellaneous lease applications, Special Use Agreement on Protected Areas (SAPA) or Mineral Production Sharing Agreement (MPSA) and/or Approved Deed of Assignment or Transfer of Leasehold Rights, whichever is applicable - Approved PFSA/PSFP/Dully receipted PFSP/PFSA Application by OTS - Certified true copy of Environmental Compliance Certificate (ECC)/Certificate of Non-Compliance (CNC) • Duly notarized Omnibus Undertaking (Sworn Affidavit)

General documents	PPA MC No. 21-2020; PPA AO No. 05-2022; PPA AO No. 002-2024														
Timeframe for consent	<p>The COR/PTO will have the corresponding validity based on the following criteria:</p> <table border="1"> <thead> <tr> <th>Criteria</th><th>Validity</th></tr> </thead> <tbody> <tr> <td colspan="2">Non-Commercial Port</td></tr> <tr> <td>Small-Scale (with capital investment of PHP 3-15 million)</td><td>Five (5) years</td></tr> <tr> <td>Medium-Scale (with capital investment of PHP 15-100 million)</td><td>Ten (10) years</td></tr> <tr> <td>Large-Scale (with capital investment of above PHP 100 million)</td><td>Twenty-five (25) years</td></tr> <tr> <td colspan="2">Commercial Port</td></tr> <tr> <td>Large-Scale (with capital investment of above PHP 100 million)</td><td>Twenty-five (25) years</td></tr> </tbody> </table> <p>Note:</p> <ul style="list-style-type: none"> • If within approved tenurial instrument: co-term with the validity of the approved FLC or MLC etc. • If no approved tenurial instrument (if the application is still in process with DENR), the proponent may be issued a five-year validity of COR/PTO. However, during the validity of the approved COR/PTO, the proponent must submit annually to the PPA a copy of DENR-issued Official Receipt (OR) representing payment of annual occupancy fee. 	Criteria	Validity	Non-Commercial Port		Small-Scale (with capital investment of PHP 3-15 million)	Five (5) years	Medium-Scale (with capital investment of PHP 15-100 million)	Ten (10) years	Large-Scale (with capital investment of above PHP 100 million)	Twenty-five (25) years	Commercial Port		Large-Scale (with capital investment of above PHP 100 million)	Twenty-five (25) years
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Commercial Port															
Large-Scale (with capital investment of above PHP 100 million)	Twenty-five (25) years														
Status in the EVOSS system	Not yet integrated														

Permit name	(Q) Land Use Conversion (Above 5 hectares)
Lead Permitting Agency	Department of Agrarian Reform (DAR)
Legal Framework	Republic Act (RA) 6657 (Sec 65), as amended by RA 9700, DAR Administrative Order (AO) No. 01, series of 2002, as amended, DAR (AO) No. 1, series of 2019, DAR AOR No. 03, series of 2021, No. 3-A, series of 2021
Highlighted changes to the legal framework	None Identified
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO); Department of Environment and Natural Resources (DENR); Department of Energy (DOE); National Irrigation Administration (NIA), Department of Agriculture (DA), Local Government Units (LGUs)
Coverage of the permit	Onshore components of the offshore wind farm: Conversion from agricultural lands to non-agricultural uses
Associated Fees	Filing Fee: PHP 2,000.00 Inspection Fee: Luzon - PHP 10,000.00, Visayas - PHP 15,000.00 Mindanao - PHP 20,000.00 Cash Bond (Cash or MC): 25% of the zonal value Surety Bond: 15% of the zonal value payable with GSIS
Summary application and permitting process	<p>The applicant should start by obtaining an application form and installing public notice billboards on the subject property. They should then provide the Municipal Agrarian Reform Program Officer (MARPO) with copies of the application form, a photocopy of the title, a directional map, and other documentary requirements.</p> <p>The assigned DAR staff will conduct a technical review of the submitted documents to ensure completeness. If everything is in order, they will issue an order of payment.</p> <p>Once the applicant has paid the necessary fees, the technical staff will issue a Notice of On-site Inspection and Investigation (OSII). However, before conducting this, the applicant should prepare a notice of OSII or public consultation for MARPO, indicating the inspection date on the billboard.</p> <p>Following the OSII, the staff will prepare an OSII report and deliberate on the merits of the application, issuing orders or resolutions as needed.</p> <p>After the issuance of orders, the applicant will need to post a performance bond, request the annotation of land use, provide the land use case with a copy of the annotation by the Register of Deeds (ROD) on land use, pay disturbance compensation, and finally commence development.</p> <p>The entire process is expected to take approximately 51 working days.</p>

Supporting document required	<ul style="list-style-type: none"> • Application form • True copy of the original certificate of title (OCT) or transfer certificate of title (TCT) if the subject land, certified by the register of deeds • In case of untitled land, the following shall be required in lieu of a title: Certificate from the CENRO that the landholding has been classified as alienable and disposable and has no adverse claimants • True copy of the certificate of title of the subject land and all successor titles until present • True copy of the current tax declaration • Project feasibility • Joint venture agreement or any other business arrangement on the use of the land between the landowner and the developer • Narrative description of the development plan • Proof of financial and organization capability of the developer • Socio economic benefit cost study of the proposed project • Photographs of the proposed area • Certification from the regional officer on the actual zoning or classification of the land • Certification from the authorized DA whether or not the subject property is within the five percent limit of Strategic Agriculture and Fisheries Development Zone (SAFDZ) • Certification from the DENR whether or not the subject land is within the protected areas or any. • Environmental Compliance Certificate • Vicinity Map • Development Map • Topographic Map • Other documents applicable
General documents	None Identified
Timeframe for consent	No expiration
Status in the EVOSS system	Not yet integrated

Permit name	(Q) Resolution of Land Use Conversion Cases (involving 5 hectares and below)
Lead Permitting Agency	Department of Agrarian Reform (DAR)
Legal Framework	DAR Administrative Order (AO) No. 02, s. 2022
Highlighted changes to the legal framework	None Identified
Statutory consultees	DENR Community Environment and Natural Resources Office (CENRO); Department of Environment and Natural Resources (DENR); Department of Energy (DOE); National Irrigation Administration (NIA), Department of Agriculture (DA), Local Government Units (LGUs)
Coverage of the permit	Onshore components of the offshore wind farm: Conversion from agricultural lands to non-agricultural uses
Associated Fees	Filing Fee: PHP 2,000.00 Inspection Fee: Luzon - PHP 10,000.00 additional PHP 5,000.00 if land is outside the island where the regional office is located Bond (2.5% of the zonal value if paid in cash or 15% if in surety bonds)
Summary application and permitting process	<p>The applicant is required to ensure that all necessary documents are in compliance with the official requirements. These documents can be submitted to the Legal Staff either through personal filing or electronic filing, by submitting a PDF file of the application and its annexes to the official email address of the concerned region, as specified in DAR Memorandum No. 224 dated June 15, 2020. Upon receipt, the documents will be forwarded to the Regional Land Use Cases Committee (RLUCC) Secretariat for a completeness check. If the submission is complete, the agency will acknowledge the application and assess fees, inspection costs, and cash/surety bond.</p> <p>After the client has paid the required fees, the agency will assign the application to a legal officer. The legal officer will then prepare a Notice for the Conduct of On-site Inspection (OCI) or On-site Investigation and Inspection (OSII) on the property specified in the application. The applicant will be notified through text, call, or email about this inspection. Following the inspection, the RLUCC Inspection Team will compile an Investigation Report, which will be deliberated upon by the RLUCC. The RLUCC will make its decision regarding whether to adopt the recommendations of the investigating team or not.</p> <p>Finally, a public consultation will be conducted. If no issues are raised during the public consultation, the legal officer will prepare a draft Order of Conversion for the Regional Director's signature.</p> <p>The entire process is expected to take approximately 20 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Application form • Electronic Copy of the Original Certificate of Title (OCT) or Transfer Certificate of Title (TCT) of the subject land • In case of an untitled land, the following is required in lieu of a title <ul style="list-style-type: none"> - Certification that the landholding has been classified as alienable and disposable; and - Certification from the DENR-CENRO (for administrative confirmation of imperfect title) or from the Clerk of Court (for judicial confirmation of imperfect title) that the titling process/proceedings has commenced and there are no adverse

	<p>claimants' proceedings has commenced and there are no adverse claimants</p> <ul style="list-style-type: none"> • Electronic copy of the Certificate of Title of the subject land as of June 15, 1988, and all successor Titles until the present Title • Certified Copy of the current Tax Declaration • Project Feasibility Study • Business Agreement / Joint Venture Agreement (if applicable) for titles covered by Certificate of Land Ownership Award (CLOA) / Emancipation Patent (EP) • Narrative Job Description • Probable Cost Estimate • Job Description / Work Schedule • Statement of Justification as to Funding Requirements / Source • Company Profile • Audited Financial Statement • If the applicant is not the registered owner, Special Power of Attorney • If the applicant is a corporation/ cooperative, Notarized Secretary's Certificate • Vicinity Map • Topographic Map (if applicable) • Direction Map • Site Development and Perspective • Socio-economic Benefit-Cost Study • Pictures / Photographs of the Property • If the subject land is mortgaged, concurrence letter • Business Registration (if company GIS) • If Sole Proprietor <ul style="list-style-type: none"> - Affidavit of Undertaking (LUC Form No. 2) - Certification of Land Use Conversion (LUC Form No. 3) (if the application is a Special Project Undertaking, this is not required) - Notice of Posting (LUC Form No. 4) (if the application is a Special Project Undertaking, this is not required) • Zoning Certification • Certification stating, among others, whether or not the subject land is within the National Integrated Protected Areas System (NIPAS), mossy and virgin forests, riverbanks, or swamp forests and marshlands; within an Environmentally Critical Areas (ECA), or will involve the establishment of an Environmentally Critical Projects (ECP) • If applicable, Certification of Full Payment of Amortization for EP/CLOA (LUC Form No. 8) • Certification Issued by PARO (if applicable for properties covered by CLOA / EP) (LUC Form No. 9) • If the application is a Special Project Undertaking, a Certification from the concerned agency that the project requiring conversion is a priority project • If the land is within an ECA or involves the establishment of an ECP, an Environment Compliance Certificate (ECC) is considered a post-compliance
General documents	None Identified
Timeframe for consent	No expiration
Status in the EVOSS system	Not yet integrated

Permit name	(E-3) Endorsement Letter for Non-Immigrant Visa
Lead Permitting Agency	Department of Energy Renewable Energy Management Bureau (DOE REMB)
Legal Framework	Republic Act (RA) 9513
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	PHP 750.00
Summary application and permitting process	<p>The applicant will submit the required documents online through the EVOSS System. The DOE Power Planning and Development Division (PPDD) staff responsible for this process will then review the submission for completeness and consistency. If the submission is complete, the PPDD staff will prepare the Technical Evaluation and Memorandum for approval by the EPIMB Director. Following approval, the legal staff will then prepare the Certificate of Endorsement and submit it for approval by the Legal Staff Director. Once approved, the Legal Director will endorse the Certificate of Endorsement (COE) to the EPIMB. Finally, the EPIMB Director will sign the Letter of Transmittal and the COE for client release.</p> <p>The total processing time is 5 calendar days</p>
Supporting document required	<ul style="list-style-type: none"> • Letter of Request • Application Form • Copy of Valid Passport • Certificate of Employment • If Employed by a company engaged by a subcontractor, endorsement from Service Contractor or Service Contractor to apply on his/her behalf
General documents	None Identified
Timeframe for consent	No information
Status in the EVOSS system	Integrated

Permit name	(R) Alien Employment Permit (AEP) (New) (S) Alien Employment Permit (Renewal)
Lead Permitting Agency	Department of Labor and Employment (DOLE)
Legal Framework	Article 40 of the Labor Code of the Philippines, DOLE Department Order No. 221, series of 2021
Highlighted changes to the legal framework	None Identified
Statutory consultees	Professional Regulation Commission (PRC), Department of Justice (DOJ), Department of Environment and Natural Resources (DENR), Bureau of Immigration (BI), Bureau of Internal Revenue (BIR)
Coverage of the permit	Foreign Nationals working on the project
Associated Fees	<p>New: PHP 10,000.00.00 permit fee for an AEP with validity of 1 year. In case the period of employment is more than one year, PHP 5,000.00 shall be charged for every additional year or fraction thereof.</p> <p>Renewal: Permit Fee of PHP 5,000.00 for each year of validity or fraction thereof. In case the Renewal will be handled by a different Regional Office due to the transfer of the company or person to another region, a publication fee of PHP 4,000.00 must be paid since the Labor Market shall be conducted.</p>
Summary application and permitting process	<p>The applicant will submit the application and documentary requirements, with a letter of endorsement from DOE, to the DOLE regional office. The DOLE Regional Office (RO) will check the completeness of the application and issue an order of payment. Upon receipt of the payment and official receipt, the DOLE RO shall evaluate the submitted documents, recommend for approval/disapproval, and if warranted based on documentary evaluation, conduct verification inspection. This will be endorsed to the Regional Director for approval/disapproval. Once approved, the DOLE RO will print the AEP card. The applicant shall be notified by DOLE regional office for the scheduled date of release of the AEP.</p> <p>The total processing process is approximately 7 working days for new application and 5 working days for renewal).</p>

Supporting document required	<ul style="list-style-type: none"> • Application Form for AEP (1 original copy) • Passport with valid visa, except for temporary visitor's visa in case of renewal or Certificate of Recognition for Refugees or Stateless Persons (1 photocopy) • The Expiring AEP card (Renewal) • Notarized appointment or contract of employment enumerating their duties and responsibilities, annual salary, and other benefits of the foreign national (1 original copy) • Mayor's Permit to operate business (1 certified true copy). In case of locators in economic zones, Certification that the company is located and operating within the Ecozone, while in case of a construction company, one photocopy of license from the Philippine Contractors Accreditation Board (PCAB) or DO 174-17 Registration should be submitted in lieu of Mayor's Permit • Business Name Registration and Application Form or Securities and Exchange Commission (SEC) Registration and General Information Sheet (1 certified true copy) • BIR form no. 1904 or 1902 duly received by the Bureau of Internal Revenue (BIR) revenue district office indicating the Taxpayer Identification Number (TIN) of the foreign national or a certification from the BIR with a list of foreign nationals opposite each with the TIN issued, or a copy of e-registration (1 photocopy) • Proof of publication of job vacancy in a newspaper of general circulation along with a duly notarized affidavit that no Filipino applied or considered for the position. • Philippine Offshore Gaming Operations (POGO) license, accreditation, or appointment issued by Philippine Amusement and Gaming Corporation (PAGCOR), and any other authorized freeport or economic zones established by a charter, in case of online gaming companies (1 certified true copy) • Special Temporary Permit (STP) or proof of application from the PRC,, if the position title of the foreign national is included in the list of regulated professions (1 photocopy copy) • Authority to Employ Alien or proof of application from the DOJ, if the employer is covered by the Anti- Dummy Law (1 photocopy) • Authority to Hire Foreign National or proof of application from the DENR, if the employer is engaged in mining operations (1 photocopy)
General documents	None Identified
Timeframe for consent	One (1) year, unless the employment contract, or other modes of engagement provides otherwise, which in no case shall exceed three (3) years.
Status in the EVOSS system	Not Integrated

Permit name	(E-4) Endorsement Letter to the BOI
Lead Permitting Agency	Department of Energy Renewable Energy Management Bureau (DOE REMB)
Legal Framework	Republic Act (RA) 9513
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Onshore components of the offshore wind farm
Associated Fees	PHP 750.00
Summary application and permitting process	<p>The applicant will submit the documentary requirements online through the EVOSS System. The concerned DOE Power Planning and Development Division (PPDD) staff will check the completeness and consistency of the submission. If the submission is complete, the PPDD staff will evaluate the documents and begin preparing the letter of endorsement. The endorsement letter will be approved by the EPIMB Director, who will then sign the letter for client release.</p> <p>The total processing time is 5 calendar days</p>

Supporting document required	<ul style="list-style-type: none"> • Letter of Request • Application Form • Company Profile • Securities and Exchange Commission (SEC) Registration for Partnership and/or Corporation • Latest General Information Sheet (GIS) • Articles of Incorporation & By-Laws/Partnership (all documents must be SEC certified machine copy/original copy) • Department of Trade and Industry (DTI) Registration for Sole Proprietorship • Project Background / Description including the following information. <ul style="list-style-type: none"> - Executive Summary of Feasibility Study. - Technical Description of the Project. - Total Investment Cost (Permits and Licenses, Land Acquisition, Civil Works, Machinery and Equipment and Other related initial costs) • Five (5) – Year Projected Financial Statements with and without Income Tax Holiday (ITH) <ul style="list-style-type: none"> - Income Statement - Balance Sheet - Statement of Cash Flows) • Power Supply Agreement of Energy Sales/Supply Agreement/ASPA (for Ancillary Service Provider) including all the amendments in the contract and assignment if applicable. • Proof of Financial Closing, whichever is available. <ul style="list-style-type: none"> - Notarized Certificate of Availability of funds indicating to finance 100% of the project cost through Internally Generated Funds to be signed by the President or Treasurer of the Company - Notarized Certification indicating the Loan-Equity Ratio of the total project cost. - Notarized Memorandum of Agreement/Loan Term Agreement between the company and financier on the amount of Financial Assistance/loan to be provided. • For Diesel Power Plants: (Certificates should bear original and not electronic signature) <ul style="list-style-type: none"> - Certificate from Fuel supplier indicating compliance with the 2% biodiesel blend. - Fuel Supply Agreement
General documents	None Identified
Timeframe for consent	No information
Status in the EVOSS system	Integrated

Permit name	(T) BOI Certificate of Registration
Lead Permitting Agency	Department of Trade and Industry Board of Investment (DTI-BOI)
Legal Framework	Executive Order No. 226, BOI Memorandum Circular (MC) 2021-001, Republic Act (RA) 9513, RA11534, RA12066
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB)
Coverage of the permit	Commercial
Associated Fees	Varies by project size; refer to BOI guidance document
Summary application and permitting process	<p>Application Form 501 is available on the BOI website. Once submitted, the application and its pertinent annexes will be subjected to document and substance check listing. If the application documents have deficiencies, the application will be returned for compliance. Otherwise, the same may be officially filed and accepted, and the applicant will pay the necessary filing fee and publish a notice in a newspaper of general circulation.</p> <p>Upon official acceptance, the BOI staff will prepare an evaluation report of the project being applied for registration. This will be presented to the BOI Management Committee and the Board. A notice of Board action, containing the results of application, will be provided by the staff to the applicant firm. If approved, the applicant must comply with the pre-registration requirements and pay the registration fee to secure the certificate from BOI.</p> <p>Upon official acceptance up to the notice of board action, processing time is within 20 working days.</p>

Supporting document required	<ul style="list-style-type: none"> • DOE REMB Endorsement letter or Certificate of Registration/Accreditation • Accomplished, signed and duly notarized BOI Application Form 501 • Google Map, indicating the applicant's proposed and existing project/s (if any) located near the proposed site. Sketches not acceptable; • Business Model - Schematic diagram/model of the activity being registered (clearly indicate how the proponent will earn revenues and make profit); • Complete set of Financial Projections with breakdown of Cost of Sales and Manufacturing Expenses (at least 10 years projection), (in Excel format); • Latest Audited Financial Statements (for the last 3 years if applying for expansion and modernization; required for New if there is an existing similar project in another location); • SEC Registration with Articles of Incorporation and By-Laws, including amendments (if any); DTI Certificate of Registration (if applicable); • Latest SEC General Information Sheet (if applicable); if stockholders are corporations, copy of their latest SEC GIS; • Board Resolution (1) Authorizing officer to transact, execute and sign in behalf of the applicant enterprise; (2) that the firm has no action or proceeding against the project and the investment is pending in the Supreme Court, the Court of Appeals or any other tribunal or government agency <p>Full process can be found in the below guidance document.</p>
General documents	INDUSTRY DEVELOPMENT SERVICES Application For Registration Under RA 11534 (CREATE ACT) Book 1 Of Executive Order No. 226, RA 9513 (RE Act), and RA 12066 (CREATE MOE), BOI MC 2021-001
Timeframe for consent	Not Specified
Status in the EVOSS system	Not yet integrated

Permit name	(U) Certificate of Entitlement to Tax Incentives (CETI)
Lead Permitting Agency	Department of Trade and Industry Board of Investment (DTI-BOI)
Legal Framework	Republic Act (RA) 5186
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB)
Coverage of the permit	Commercial
Associated Fees	PHP 1,500.00
Summary application and permitting process	<p>The applicant shall submit the request form for the issuance of the CETI, and the staff will verify the compliance of the requesting applicant with the terms and conditions of their BOI registration.</p> <p>For projects not registered under the Corporate Recovery and Tax Incentives for Enterprises (CREATE) Act:</p> <ul style="list-style-type: none"> • If fully compliant, the staff prepares the CETI for the signature of the Division Chief and the Director. In the absence of the Director, the staff will send the electronic copy to the applicant. • If non-compliant, the staff prepares the CETI for the signature of the Division Chief and the Director (or the Executive Director in the absence of the Director), along with the corresponding supervision letter for the signature of the Division Chief. The electronic copies of both the CETI and the corresponding supervision letter are sent to the applicant. <p>For projects registered under the CREATE Act:</p> <ul style="list-style-type: none"> • If fully compliant, the staff prepares the CETI for the signature of the Division Chief and the Director (or the Executive Director in the absence of the Director) and sends the electronic copy of the certificate to the applicant. • If non-compliant, the staff prepares the CETI for the signature of the Division Chief and the Director (or the Executive Director in the absence of the Director), along with the corresponding supervision letter for the signature of the Division Chief. The electronic copies of both the CETI and the corresponding supervision letter are sent to the applicant. • If non-compliant with any of the performance commitments, the staff prepares a supervision letter for the signature of the Division Chief, requiring the submission of justifications. The electronic copy of the supervision letter requesting the submissions/justifications is then sent. Upon submission of the justifications, the staff prepares a memo for the ManCom/Board. <p>The total processing time is 5 working days</p>
Supporting document required	<ul style="list-style-type: none"> • Request form downloadable at BOI website
General documents	None Identified
Timeframe for consent	Not information
Status in the EVOSS system	Not yet integrated

Permit name	(V) Certificate of Authority to Import
Lead Permitting Agency	Department of Trade and Industry Board of Investment (DTI-BOI)
Legal Framework	DTI-BOI Administrative Order (AO) order no. 1 series of 2019, Republic Act (RA) 9513
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB)
Coverage of the permit	Commercial
Associated Fees	Filing Fee: PHP 1,500.00 Issuance Fee: PHP 300.00 to PHP 15,000.00 depending on value (see guidance document)
Summary application and permitting process	Registered firm will file the letter request for the certificate of authority to import to BOI-firm's registration. The assigned staff checks the compliance of the requesting form with its BOI registration terms and conditions. If complied with its terms and conditions Legal and Compliance Service (LCS) releases certificate to the firm. If not complied with its terms and conditions LCS will send a supervision letter informing the requesting company of the lacking reports needed to be submitted and penalty, if any, to be paid. Processing Time is 7 working days.
Supporting document required	<ul style="list-style-type: none"> • Duly filled up and notarized application form (F-IS-FID-010/R3/01-07/2019) • Filled up Attachments A, B, & C • Proforma Invoice / Quotation for items to be imported • If under R.A. 8479 or R.A. 9513, copy of Endorsement from Department of Energy (DOE) • Copy of Certificate of Non-Local Availability (CNLA) <p>Full process can be found in the below guidance document.</p>
General documents	INCENTIVES ADMINISTRATION SERVICE Certificate of Authority to Import Capital Equipment, Spare Parts, Accessories, and Raw Materials (CAI)
Timeframe for consent	New application required for each individual shipment
Status in the EVOSS system	Not yet integrated

Permit name	(W) Issuance of Certificate of Endorsement (COE) for Duty Free Importation Certification (DFIC)
Lead Permitting Agency	Department of Energy Renewable Energy Management Bureau (DOE REMB)
Legal Framework	DOE Department Circular No. DC2020-02-0005 titled "Guidelines on the Duty-Free Importation and Monitoring of the Utilization of RE Machinery, Equipment, Materials and Spare Parts and their Transfer and Other Disposition"
Highlighted changes to the legal framework	None
Statutory consultees	DOE Legal Service (DOE LS)
Coverage of the permit	Onshore components of the offshore wind farm: COE for DFIC
Associated Fees	PHP 750.00
Summary application and permitting process	<ul style="list-style-type: none"> Renewable Energy (RE) Developer shall create a new form and upload the complete documentary in the EVOSS System. If found complete by REMB, an Order of Payment shall be uploaded to the EVOSS System. Then, RE Developer will be required to pay the Application Fee of PhP750.00. Proof of payment should be uploaded in the EVOSS System. If the proof of payment found valid, REMB shall conduct the evaluation of the submitted documents. If compliant, EVOSS shall prompt LS for further action. If found legally qualified, an internal memorandum for approval of the Undersecretary shall be issued. Once approved, a COE-DFIC shall be issued by REMB. The approved permit or disqualification letter will be uploaded in the EVOSS System by REMB. The total processing time is 22 calendar days.
Supporting document required	<ul style="list-style-type: none"> Duly accomplished form and sworn to by a duly authorized officer of the applicant Proforma invoice Board of Investment Certificate of Registration Computation of estimated duties to be waived. Technical data specification
General documents	<ul style="list-style-type: none"> DC2020-02-0005 2024 DOE Citizen's charter, 2nd edition, page 151-156 Requirements and process flow uploaded in the EVOSS system with file name as follows: <ul style="list-style-type: none"> REMB – Duty Free Importation Certification (as if 28Jun2020) Duty Free Importation Certificate_11.7.2024
Timeframe for consent	On a per transaction basis
Status in the EVOSS system	Integrated

Permit name	(X) Greenlane Certificate
Lead Permitting Agency	Department of Trade and Industry Board of Investment (DTI-BOI)
Legal Framework	Executive Order 18
Highlighted changes to the legal framework	None Identified
Statutory consultees	DOE Renewable Energy Management Bureau (DOE REMB)
Coverage of the permit	Commercial
Associated Fees	None
Summary application and permitting process	<p>The applicant shall write a letter of intent addressed to the DTI secretary sent to greenlane@boi.gov.ph. All applications will be received and processed by the One-Stop Action Center for Strategic Investments (OSAC – SI).</p> <p>The total processing time is 20 working days.</p>
Supporting document required	<ul style="list-style-type: none"> • Duly accomplished application form • Letter of Intent addressed to the Secretary of Department of Trade and Industry • Company Profile • Project Brief (include description of project, type of technology, source of fund/s (local/foreign), number of direct and indirect employees, project timetable, source of raw materials/equipment, and socio-economic impact of the project) • Photocopy of Department of Energy Service Contract/Certificate, if applicable • Photocopy of SEC Certificate of Registration and latest General Information Sheet • List of Permits and Licenses applied or being applied for • Secretary's Certificate authorizing a representative to transact with IAS-OSAC-SI <p>Full process can be found in the below guidance document.</p>
General documents	INVESTMENTS ASSISTANCE SERVICE Issuance of Certificate of Endorsement for Green Lane One-Stop Action Center for Strategic Investments (OSAC-SI)
Timeframe for consent	Not Specified
Status in the EVOSS system	Note yet integrated

Permit name	(Y) Certificate of Energy Projects of National Significance (CEPNS)
Lead Permitting Agency	Department of Energy Renewable Energy (DOE)
Legal Framework	DOE Energy Act 1992, DOE Department Order DO 2024-04-0003
Highlighted changes to the legal framework	None Identified
Statutory consultees	None Identified
Coverage of the permit	Major energy projects which may be identified as energy project of national significance by the DOE found under the Philippine Energy Plan or which are consistent with the policy thrusts and goals
Associated Fees	None
Summary application and permitting process	<p>The applicant submits the required documents via email to cepns@doe.gov.ph.</p> <p>Investment Promotion Office (IPO) checks the completeness of the submitted documentary requirements; if all documents are complete, the application is endorsed to the appropriate DOE Bureau for technical evaluation.</p> <p>Upon completing the evaluation and processing of documents, the final decision regarding the application is communicated to the applicant.</p> <p>The total processing time is 20 Working Days</p>
Supporting document required	<ul style="list-style-type: none"> • Application form and letter of intent • Requirements vary depending on the technology or attributes of the application <p>For REMB WEMG</p> <ul style="list-style-type: none"> - Duly accomplished CEPNS application form - Letter of request addressed to DOE Secretary - Issued Notice to Proceed - Project Background
General documents	None Identified
Timeframe for consent	Valid until commercial operation unless revoked
Status in the EVOSS system	Not yet integrated

Not included in the process flow map

Permit name	Renewable Energy Payment Agreement (REPA) Between TRANSCO and FIT-Eligible Renewable Energy Developer
Lead Permitting Agency	National Transmission Corporation (TRANSCO)
Legal Framework	RA 9513, ERC Resolution no. 16 series 2010
Highlighted changes to the legal framework	None Identified
Statutory consultees	Department of Energy (DOE), Energy Regulatory Commission (ERC), Independent Electricity Market Operator of the Philippines Inc (IEMOP)
Coverage of the permit	Commercial: Feed in Tariff (FIT)
Associated Fees	Not Indicated
Summary application and permitting process	<p>The Renewable Energy Payment Agreement (REPA) in the EVOSS System is not technically a permit. The agreement caters to eligible RE Developers under the Feed-In Tariff (FIT) System or, the Winning Bidders under the Green Energy Auction Program (GEAP) as endorsed by the Department of Energy (DOE) and the Energy Regulatory Commission (ERC).</p> <p>The applicant chooses a project from the list in EVOSS associated with the company and the region where the project is located. If the project is found in EVOSS, the applicant can submit online through the EVOSS system the complete set of documentary requirements. The EVOSS System will notify the TRANSCO FIT-ALL Fun Administration Division of the submitted application.</p> <p>The TRANSCO-assigned staff will check the completeness and consistency of the submission for REPA signing. Once signed and notarized, the staff will further review the REPA. If there's no problem found, TRANSCO staff will prepare the REPA effectiveness letter and inform IEMOP of the host DU of the effectiveness of the REPA. The staff will also upload a copy of the REPA effectivity letter to the EVOSS platform, and then the system will notify the applicant regarding their issuances of the REPA.</p> <p>The total processing time is 15 calendar days.</p>

Supporting document required	<p>Signing of REPA</p> <ul style="list-style-type: none"> • Articles of Incorporation and By-Laws • Board of Resolution/Secretary's Certificate (Authority to sign REPA) • DOE Certificate of Registration • RE Service/Operating Contract • DOE Certificate of Endorsement/Nomination of FIT Eligibility/ERC Decision (as applicable) <p>Effectivity of REPA</p> <ul style="list-style-type: none"> • Signed REPA with Reference Code • FIT Certificate of Compliance • Metering Service Agreement • Connection Agreement • Transmission Service Agreement • BOI/PEZA Certificate of Registration, as applicable • BIR Certificate of Registration • Market Participation Agreement • WESM Settlement Information Sheet naming FIT-All Account • Renewable Energy Supply Agreement (RESA), as applicable • Nomination of RE's receiving bank • Amendments/Revisions/Extension of any of documents earlier submitted for signing of REPA. • Letter Approval of Registration in the WESM • WESM Registration Information Sheet
General documents	None Identified
Timeframe for consent	Not specified
Status in the EVOSS system	integrated

Appendix 1

List of identified permits and its permitting agency

Permitting agencies and their respective permits

Permitting Agency	Identified Permits	Permit #
Board of Investments (BOI)	BOI Certificate of Registration	T
	Certificate of Entitlement to Incentives	U
	Certificate of Authority to Import	V
	Greenlane Certificate	X
Bureau of Quarantine (BOQ)	Issuance of Free Pratique for Vessels	42
	Outgoing Clearance for Vessels	43
Civil Aviation Authority of the Philippines (CAAP)	Height Clearance Permit	7
	Aerodrome Permit to Operate (PTO)	D
	Aerodrome Registration Type 2	F
Department of Agrarian Reform (DAR)	Land Use Conversion (Above 5 hectares)	Q
	Resolution of Land Use Conversion Cases (involving 5 hectares and below)	Q
DENR – Biodiversity Management Bureau (BMB)	PAMB Clearance	J
	Special Land Use Agreement in Protected Areas	M
DENR – Environmental Management Bureau (EMB)	Environmental Compliance Certificate (ECC) for Pre-Development Stage	4
	Environmental Compliance Certificate (ECC) for Development Stage	8
	Pollution Control Officer (PCO) Accreditation	14
	Hazardous Waste Generator (HWG) Registration	16
	Wastewater Discharge Permit (WDP)	17
DENR – Forest Management Bureau (FMB)	Special Land Use Permit (SLUP)	H
	Forest Land Use Agreement (FLAg)	I
	Tree Cutting Permit (for Energy Projects)	L
DENR – Land Management Bureau (LMB)	Foreshore Lease Agreement (FLAg) / Miscellaneous Lease Agreement (MLA) of Energy Related Projects	G
DENR – Mines and Geosciences Bureau (MGB)	Area Status and Clearance	2
Department of the Interior and Local Government (DILG)	Barangay Clearance	19
	Business Permits or Mayor's Permit	27
	Certificate of Use	31
DOE – Electric Power Industry Management Bureau (EPIMB)	Clearance to Undertake System Impact Study (SIS) to the National Grid Corporation of the Philippines (NGCP)	E-2
	Endorsement Letter to the Energy Regulatory Commission (ERC) for Point-to-point Limited Transmission Facilities	22
	Certificate of Endorsement to ERC for Certificate of Compliance (COC)	25
DOE – Renewable Management Bureau (REMB)	Pre-Application process for Renewable Energy (RE) contract application	1
	Offshore Wind Energy Service Contract (OsWESC) or Certificate of Authority (COA) Application	3
	Certificate of Confirmation of Commerciality (Transition from pre-development to development stage)	11
	Safety Officer's Permit Application	15

Permitting Agency	Identified Permits	Permit #
	Duty Free Importation Certification	W
	Endorsement Letter to other concerned National Government Agencies and Local Government Units	E-1
	Endorsement Letter for Non-immigrant Visa	E-2
	Endorsment Letter to the BOI	E-3
Department of Labor and Employment (DOLE)	Clearance of Electrical Plans	12
	Clearance of Mechanical Plans	13
	Evaluation of Construction Safety and Health Program (CSHP) Application	18
	Electrical Wiring Installation Inspection	32
	Inspection of Mechanical Equipment Installation	33
	Certificate of Electrical Installation	34
	Permit to Operate Mechanical Equipment	35
	Alien Employment Permit	R
	Renewal Alien Employment Permit	S
Department of Public Works and Highways (DPWH)	Excavation Permit	21
	Building Permit	20
Energy Regulatory Commission (ERC)	Application Authority to Develop and Own or Operate Dedicated Point to point Limited Transmission/Distribution Facilities	24
	Prefilling Certificate for COC or PAO	26
	COC or PAO for a Generation Facility	30
Independent Electricity Market Operator of the Philippines Inc. (IEMOP)	WESM Registration	28
Maritime Industry Authority (MARINA)	Issuance of Certificate of Accreditation as a Domestic Shipping Enterprise	A
	Issuance of Special Permits to foreign registered ships within Philippine-territorial waters	B
	Issuance of Certificate of Public Convenience (Authority to Operate)	C
National Commission on Indigenous Peoples (NCIP)	Certification Precondition (CP) / Certificate of Non-Overlap (CNO)	10
National Grid Corporation of the Philippines (NGCP)	Certificate of Approval to Connect (CATC) for Main Grid	29
	System Impact Study (SIS)	9
	Pre construction permits for NGCP Grid Connection (FS, SA)	23
National Power Corporation (NPC)	Land Use Permit (LUP)	N
	Watershed Area Clearance (WAC)	N
	Special Tree Cutting Permit (STCP)	N
	Certificate of Approval to Connect (CATC) at NPC's Transmission System for Off grid	O
National Water Resources Board (NWRB)	Water Permit for Power Generation	K
Philippine Coast Guard (PCG)	Marine Environmental Protection (MEP) Registration of Record Books and Plans	36

Permitting Agency	Identified Permits	Permit #
	(Oil Record Book (ORB), Cargo Record Book (CRB) Garbage Management Plan and Garbage Record Book (GMP-GRB), Shipboard Oil Pollution Emergency Plan (SOPEP), Shipboard Material Pollution Emergency Plan (SMPEP))	
	Marine Environmental Protection (MEP) Certifications (Oil Pollution Prevention Certificate (OPPC), Sewage Pollution Prevention Certificate (SPPC), International Oil Pollution Prevention Certificate (IOPPC) and International Sewage Pollution Prevention Certificate (ISPPC))	37
	Marine Environmental Protection (MEP) Accreditation (Oily waste separator (OWS), Sewage Treatment Plant (STP), Compliance for Holding Tank (HT))	38
	Dumping Permit	39
	Notice to Mariner (NOTAM)	40
	Establishment and Registration of Private Aids to Navigation	41
Philippine Ports Authority (PPA)	Accreditation Certificate	P-1
	Permit to Operate on Port Ancillary Services	P-2
	Contract of Lease (Medium/Long Term)	P-3
	Clearance to Develop (CTD) for Energy Related Projects	P-4
	Permit to Construct (PTC) for Energy Related Projects	P-5
	Certificate of Registration / Permit to Operate (COC/PTO) (New/Renewal) for Energy Related Projects	P-6
	Application to Improve/ Rehabilitate/ Expand of Private Port with valid COR/PTO (Issuance of PTC) for Energy Related projects	P-7
	Application to Improve/ Rehabilitate/ Expand of Private Port with valid COR/PTO (Issuance of Amended COR/PTO) for Energy Related projects	P-8
	Provisional Authority to Operate (PAO) for Energy Related Projects	P-9
	Permit to Operate for Energy Related Projects	P-10
	COR/PTO for Existing Private Port for Energy Related Projects	P-11

For more information about the
Offshore Wind Permitting and Consenting
Guidebook and Framework, please contact:

**Wind Energy Management Division
Renewable Energy Management Bureau
Department of Energy**



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Department for
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Department of Climate Change, Energy,
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